

J. Selye University



Internal Evaluation Report on the Implementation of the Internal System of the J. Selye University for the Year 2022

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The method and scope of access to the referenced documents (if the Report also contains links to other than publicly accessible documents with a protected access):

The members of the Temporary Working Groups (TWG) of the Slovak Accreditation Agency for Higher Education (SAAHE) shall be like a user, who has access to the register but, for the possibility of viewing, can access the documents, which are marked as public and, at the same time, approved by the University's approval authority.

1. Basic Information about the University

1.1. Name of the University

J. Selye University (hereinafter also “JSU” or “University”)

1.2. Address

Bratislavská cesta 3322, 94501 Komárno

1.3. Legislative-legal background

The JSU is the youngest public university in the Slovak educational system. The JSU was established by the National Council of the Slovak Republic by the Act No. 465/2003 Coll. of 23 October 2003, effective from 01 January 2004. Three faculties were established to fulfill the tasks of the University in the field of science, research and education, namely the Faculty of Economics, changed to the Faculty of Economics and Informatics (hereinafter also “JSU FEI”), the Faculty of Education (hereinafter also “JSU FE”), and the Faculty of Reformed Theology (hereinafter also “JSU FRT”).

1.4. Statutory officers

Dr. habil. PaedDr. György Juhász, PhD., Rector

1.5. Contact person (Contact for IQAS assessment purposes)

Dr. habil. PaedDr. Melinda Nagy, PhD., Vice Rector for Accreditation and Quality Assurance

1.6. Structure of the university, workplaces and locations (With a link to the website, related regulation, or composition)

Table 1. Workplaces and locations of the JSU

Workplaces and locations and website:	Location:
Faculty of Economics and Informatics	Hradná 21, 945 01 Komárno
Department of Economics	Hradná 21, 945 01 Komárno
Department of Management	Hradná 21, 945 01 Komárno
Department of Mathematics	Elektrárrenská cesta 2, 945 01 Komárno
Department of Informatics	Elektrárrenská cesta 2, 945 01 Komárno
Department of Vocational Language Training and Communication	Hradná 21, 945 01 Komárno
Faculty of Education	Bratislavská cesta 3322, 945 01 Komárno
Department of Biology	Hradná 21, 945 01 Komárno
Department of Chemistry	Hradná 21, 945 01 Komárno
Department of Hungarian Language and Literature	Bratislavská cesta 3322, 945 01 Komárno
Department of English Language and Literature	Bratislavská cesta 3322, 945 01 Komárno
Department of German Language and Literature	Bratislavská cesta 3322, 945 01 Komárno
Department of History	Bratislavská cesta 3322, 945 01 Komárno
Department of Slovak Language and Literature	Bratislavská cesta 3322, 945 01 Komárno
Department of Pedagogy	Bratislavská cesta 3322, 945 01 Komárno
Department of Preschool and Elementary Pedagogy	Bratislavská cesta 3322, 945 01 Komárno
Department of Physical Education and Sports	Hradná 2, 945 01 Komárno
Faculty of Reformed Theology	Pevnostný rad 142/1, Budova Dôstojníckeho pavilónu, 945 01 Komárno
Department of the Old and New Testament	Pevnostný rad 142/1, Budova Dôstojníckeho pavilónu, 945 01 Komárno
Department of Historical Sciences	Pevnostný rad 142/1, Budova Dôstojníckeho pavilónu, 945 01 Komárno
Department of Systemic and Practical Theology	Pevnostný rad 142/1, Budova Dôstojníckeho pavilónu, 945 01 Komárno
Department of Applied Sciences	Pevnostný rad 142/1, Budova Dôstojníckeho pavilónu, 945 01 Komárno
Other components of the JSU:	
Center of IT Services	Hradná 2, 945 01 Komárno
JSU University Library	Hradná 2, 945 01 Komárno
Student Dormitory	Bratislavská cesta 2, 945 01 Komárno



Other locations:	
Rectorate	Elektrárenska cesta 2, 945 01 Komárno
Career Counseling Center	Elektrárenska cesta 2, 945 01 Komárno
Sports Center	Hradná 2, 945 01 Komárno
Conference Center	Hradná 2, 945 01 Komárno

1.7. History (Milestones; a timeline with major milestones is sufficient)

- Establishment of the *Acta Oeconomica Universitatis Selye* scientific journal (2012)
- Establishment of the *Selye e-studies* scientific journal (2012)
- Opening of Teaching of Biology in Combination study programme, 2nd degree, full-time form; Field of study: Teaching and Pedagogical Sciences (15 February 2013)
- Opening of Economics and Business Management study programme, 2nd degree, full-time and external form; Field of study: Economics and Management (17 February 2014)
- Komárno City Award PRO URBE for JSU (26 April 2014)
- Opening of Missiology, Diakony and Social Care study programme, 1st degree, full-time, Field of study: Theology (16 May 2014)
- Opening of Teaching of Slovak Language and Literature in Combination study programme, 2nd degree, full-time form, Field of study: Teaching and Pedagogical Sciences (16 May 2014)
- Opening of the Hungarian Language and Literature study programme, 1st degree, full-time, Field of study: Philology (17 July 2014)
- Submission of documents for comprehensive accreditation of the JSU to the Accreditation Commission (27 February 2015)
- Agreement on Cooperation between the JSU and Spartak Volleyball Club (4 June 2015)
- The JSU received the Certificate of Capability to Conduct Research and Development (27 November 2015)
- Building the Intelligent Robotics Center at the JSU (10/2015-12/2015)
- Construction of the Nanochemical and Supramolecular Laboratory at the JSU (10/2015-12/2015)
- Approval of the Long-Term JSU Development Plan for the years 2015-2021 (17 December 2015)
- Opening of Economics and Business Management study programme, 3rd degree, full-time and external form; Field of study: Economics and Management (10 May 2016)
- Opening of Teaching of Chemistry in Combination study programme, 2nd degree, full-time form; Field of study: Teaching and Pedagogical Sciences (10 May 2016)
- Opening of Missiology, Diakony and Social Care study programme, 2nd degree, full-time, Field of study: Theology (10 May 2016)
- The beginning of the work of the Coordinator for students with specific needs at the JSU (01 June 2016)
- Beginning of the Makovecz scholarship programme for JSU students (7/2016)
- Opening of the permanent exhibition called Hans Selye: Origin and Foundations of Stress (26 January 2017)
- Successful completion of the comprehensive accreditation of the J. Selye University – obtained status of a university higher education institution (Announcement of the Minister of 11 May 2017)
- Purchase of Student Dormitory Čajka 2 into the ownership of the JSU (09 August 2017)
- Opening of the joint Rural Development study programme, 1st degree, full-time form, Field of study: Economics and Management with Magyar Agrár- és Élettudományi Egyetem (9 October 2017)
- Opening of the joint Business and Marketing study programme, 1st degree, full-time, Field of study: Economics and Management with Budapesti Corvinus Egyetem (Corvinus University in Budapest) (08 January 2018)
- Opening of the Pedagogy and Education study programme, 1st degree, full-time form, Field of study: Teaching and Pedagogical Sciences (08 January 2018)
- Opening of the Didactics of History study programme, 3rd degree, full-time and external form, Field of study: Teaching and Pedagogical Sciences (15 May 2019)
- Opening of the Theory of Teaching Mathematics study programme, 3rd degree, full-time form, Field of study: Mathematics, Informatics (15 November 2019)
- Opening of the Applied Informatics study programme, 2nd degree, full-time form, Field of study: Informatics (06 December 2019)
- Opening of HIK Theology, Field of study: 37. Theology (13 December 2019)
- Admission to the Territorial Innovation Platform coordinated by Szent István Egyetem Gödöllő University (12 February 2020)
- Admission to the Scientific Platform coordinated by Debreceni Egyetem University (25 February 2020)
- Interruption of face-to-face teaching and transition to a distance form of teaching due to the spread of COVID-19 (Several times during the pandemic; the first interruption on 10 March 2020; resumption of classes last time on 28 February 2022)

- Building a system for the purposes of distance education at the JSU based on the BigBlueButton platform and putting it into operation (10 March 2020)
- Establishment and entry into the U10+ Consortium of Slovak Universities (20 October 2020)
- Approval of the Internal Education Quality Assurance System at the JSU document (08 July 2021)
- Establishment of the Educational Quality Assurance Council at the JSU (08 July 2021)
- Signing of the Declaration on Strengthening the Culture of Scientific Integrity in Slovakia (12 October 2021)
- Issuance of decision – Certificate of Competence to conduct research and development for JSU (15 November 2021)
- Establishment of the Gender Equality Commission at the JSU (01 December 2021)
- Evaluation of the JSU Long-Term Plan for 2016-2021 (12/2021)
- Approval of the JSU Long-term Plan for 2022-2027 (09 February 2022)
- Opening of the Pedagogy study programme, 3rd degree, full-time and external form, Field of study: Teaching and Pedagogical Sciences (03 February 2022)
- Establishment of the Ethics Commission for Research at the JSU (01 April 2022)
- Notice on the harmonization of the University internal system SAAHE (30 August 2022)
- Signing of the Magna Carta Universitatum (16 September 2022)
- Making the JSU website available to people with specific needs (3 November 2022)
- Every year in April, the JSU organizes the Komárno University Days (08-12 April 2013, 07-11 April 2014, 13-17 April 2015, 4-8 April 2016, 03-07 April 2017, 09-13 April 2018, 08-12 April 2019, 19-23 April 2021, 2-6 May 2022)
- Every year in April, the JSU organizes the Student Scientific and Professional Activity for students (10 April 2013, 09 April 2014, 15 April 2015, 06 April 2016, 05 April 2017, 11 April 2018, 10 April 2019, 13 May 2020, 21 April 2021, 04 May 2022)
- Every year in September, the JSU organizes the JSU International Scientific Conference (17-18 September 2013, 16-17 September 2014, 16-17 September 2015, 13-14 September 2016, 12-13 September 2017, 11-12 September 2018, 10-11 September 2019, 10-11 September 2020, 08-09 September 2022, 13-14 September 2022)
- Every year in November, the JSU participates in the Week of Science and Technology in Slovakia (11-17 November 2013, 10-15 November 2014, 9-15 November 2015, 7-13 November 2016, 6-12 November 2017, 5-11 November 2018, 4-10 November 2019, 9-12 November 2020, 8-14 November 2021, 7-11 November 2022)
- Every other year, the JSU organizes the all-Slovak round of the scientific competition of students of Hungarian nationality in Slovakia called “FTDK” (13-14 November 2014, 24-25 November 2016, 22-23 November 2018, 19-20 November 2020, 24-25 November 2022)

1.8. Context of the University Internal System

The JSU reflects on the regional, cultural, and other specificities of the Hungarian nationality living in Slovakia. The main mission of the JSU is to:

- Create the conditions for University studies, especially for students of Hungarian nationality living in Slovakia in their mother tongue, thereby eliminating the departure of the young generation abroad;
- Provide education mainly in the fields of study Teaching and Pedagogical Sciences, Economics and Management, Theology, and Informatics and Mathematics, and expand the range offered by other fields as currently required by society;
- Develop all processes at the University so that they meet Slovak and European quality standards;
- Respect the freedom of scientific research in the spirit of academic integrity;
- Raise a young generation with a moral sense, tolerant of differences, willing to help people in need, responsible for the preservation of the environment, and conscious in terms of preserving health;
- Prepare the young generation for the challenges of the information society and for continuous development and self-education even after obtaining a diploma;
- Increase the number of university-educated citizens of the Slovak Republic (hereinafter “SR”) of Hungarian nationality;
- Create qualification prerequisites for increasing employment in regions, where residents of Hungarian nationality live;
- Create conditions for the favorable development of the educational structure of the Hungarian minority living in the Slovak Republic towards the development of highly educated intelligence, which will become the basic engine of its further development;
- Create the conditions for the scientific and research development of experts from the Hungarian community;
- Involve the JSU scientific research staff in the network of the international scientific and research institutions;

- Create the study conditions in world languages as possible, in order to ensure prerequisites for study for the applicants from a wide range of foreign countries and to create conditions for ERASMUS+ and other mobility from all EU countries;
- Satisfy the interest in study of foreign students, especially from the regions bordering the Komárno district, thereby contributing to the development of the internationalization of education in the Slovak Republic;
- Develop a cross-border Slovak-Hungarian cooperation at the level of the respective regions;
- Cooperate with important stakeholders of the economic and social life and with other partners of the University on both sides of the border, thus contributing to the visibility of the University's activities for the benefit of the whole society;
- Contribute to the creation of a creative atmosphere between the Slovak and Hungarian universities, institutions and economic partners by implementing the joint research projects and the joint scientific and educational activities;
- Mediate the transfer of knowledge from the Slovak and Hungarian educational systems, especially with regard to the most numerous minority living in the Slovak Republic;
- Preserve and develop the cultural heritage of the Hungarian national minority living in the Slovak Republic;
- Create and develop activities of the Green University supporting the carbon neutrality of the University.

1.8.1. Specific needs and expectations of internal and external stakeholders

FE

The Union of Hungarian Teachers in Slovakia, which unites teachers of Hungarian nationality and defends their expert, professional interests and requirements, has confirmed a society-wide demand for the need for conceptually thinking and creative teachers with a university education of the second and third degree of higher education. Implementing the demand for scientifically and pedagogically qualified teaching staff for each study programme was followed by the analysis of the possibilities of the JSU FE in terms of staffing the study programmes, the analysis of the compliance of the scientific and research profile of responsible persons with the study programmes, and the analysis of the fulfillment of accreditation requirements, the analysis of the existing study programmes and possibilities as a follow-up to doctoral studies in pedagogy. Compilation of the study plan of the individual programmes took place in accordance with the credit requirements, the description of the field of study, and the National Qualification Framework of the Slovak Republic, linked to the levels of the European Qualification Framework for lifelong learning.

Another important moment in taking the requirements of external stakeholders into account was the meeting held on 05 January 2022, which was attended by Imre Andruskó, the Director of the JSU training school, Hansa Selye Gymnasium with Hungarian as the teaching language in Komárno, Katalin Hernády Sykora, former JSU graduate, and Enikő Engel, doctoral student, who initiated the increase in the number hours of pedagogical practice in the teacher study programmes. As a result, the number of hours of teaching practice in the harmonized study programmes increased and new types of subjects were introduced (Pedagogical Practice, Volunteering, Pedagogical Internship). The number of hours of teaching practice in the Preschool Pedagogy and Education study programme has also increased from 80 to 105. The minutes of the meeting are kept at the Department's secretariat: Zapisnica_FE_UZSPdb22_2.pdf

FEI

The following demands were placed on the JSU FEI by internal and external stakeholders:

- Reflect on the demand of the labor market and other stakeholders by creating a workforce that masters professional methods in the field of applying the management and IT solutions;
- Create a layer of educated and innovative workforce capable of reducing the regional backwardness of the districts of the Slovak-Hungarian border region.

FRT

In the past 10 years, the long-term development plan of the faculty has taken into account all requirements from the internal or external stakeholders, as well as from the Reformed Christian Church in Slovakia, which was also reflected when creating the faculty's study programmes. The Reformed Christian Church in Slovakia asked the faculty for accreditation of the Missiology, Diakony and Social Care master's study programme; the faculty accepted the request and then applied for accreditation of the aforementioned study programme. The faculty obtained accreditation and introduced the study programme at both degrees of higher education at the faculty.

1.8.2. University demography and its development

Table 2: Trend in the number of students (as of 31 October of the relevant year)

Daily form						
Degree	2022	2021	2020	2019	2018	2017
1.	999	1087	1106	1096	1055	1005
2.	248	274	301	330	319	298
1. and 2.	21	24	25	29	32	26
3.	31	29	25	19	29	28
Total	1299	1414	1457	1474	1435	1357
External form						
Degree	2022	2021	2020	2019	2018	2017
1.	447	387	384	291	304	283
2.	52	41	33	51	44	73
3.	22	18	20	15	12	17
Total	521	446	437	357	360	373
Total for daily and external forms						
Year	2022	2021	2020	2019	2018	2017
1.	1446	1474	1490	1387	1359	1288
2.	300	315	334	381	363	371
1 and 2	21	24	25	29	32	26
3.	53	47	45	34	41	45
Total	1820	1860	1894	1831	1795	1730

Table 3: Trend in the number of the JSU staff (as of 31 December of the relevant year)

Pedagogical staff						
	2022*	2021	2020	2019	2018	2017
FEI	60	57	53	49	49	48
FE	62	64	67	71	69	64
FRT	15	19	16	14	17	16
Total	137	140	136	134	135	128
Research staff						
	2022*	2021	2020	2019	2018	2017
FEI	1	4	1	3	1	2
FE	4	1	6	5	2	2
FRT	1	0	1	1	1	1
Total	6	5	8	9	4	5
Non-pedagogical staff						
	2022*	2021	2020	2019	2018	2017
Rectorate	45	51	49	52	52	53
Center of IT Services	8	8	8	7	7	7
JSU University Library	6	5	5	6	7	6
Student Dormitory	12	12	13	12	12	15
Administrative staff at faculties	15	16	16	16	15	14
Total	86	92	91	93	93	95
Total at the JSU						
	2022*	2021	2020	2019	2018	2017
Total	229	237	235	236	232	228

* Data for 2022 is updated as of 02 November 2022

1.9. The process of harmonizing the University Internal Quality Assurance System (UIQAS) (a timeline and a brief evaluation of individual steps and results are sufficient).

The course of harmonization of UIQAS

- Until 31 January 2021 Chairman of the JSU Education Quality Assurance Council: prof. RNDr. Kmet' Tibor, CSc., Vice-Rector Education

- 4 February 2021 Establishment of the Vice-Rector's Section for Accreditation and Quality Assurance – Vice-Rector: Dr. habil. PaedDr. Nagy Melinda, PhD., Assistant to the Vice-Rector: Sereghy Silvia
- 8 July 2021 – Approval of the document Internal Quality Assurance System of Higher Education of J. Selye University
- 8 July 2021 – Approval of Statute of the J. Selye University Quality Assurance Council
- 8 July 2021 – Approval of Directive on JSU Internal Quality System Processes
- 16 August 2021 – Validity and effectiveness of document Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – Internal management acts, year 2021, No. 28
- 13 July 2021 – Approval and appointment of members of the Quality Assurance Council at the JSU
- 1 September 2021 – Validity and effectiveness of the document Rector's Directive No. 5/2021 on the competence of responsible persons of study programmes, habilitation and inauguration procedures and other teachers at the JSU – Internal management acts, year 2021, No. 30
- 1 July 2021 – Validity and effectiveness of the document Rector's Directive No. 4/2021 on the archiving of documents proving the fulfillment of educational outcomes – Internal management acts, year 2021, No. 24
- 16 August 2021, 13 December 2021, 24 January 2022, 16 March 2022 – Selection procedure for filling the offices of professors, docents, assistant professors, assistants and research workers
- 3 February 2022 – Approval of the new Pedagogy study programme for the 3rd degree by the Slovak Accreditation Agency for Higher Education
- 23 March 2022, 28 March 2022, 30 March 2022, 13 April 2022, 20 April 2022 – Approval of temporary working groups of the JSU Quality Assurance Council
- 13 June 2022, 27 June 2022 – Approval of the harmonized study programmes of the JSU Quality Assurance Council
- 13 June 2022, 27 June 2022, 4 July 2022 – Rejection of the non-harmonized study programmes of the JSU Quality Assurance Council
- 17 August 2022, 22 November 2022 – Selection procedure for filling the offices of professors, docents, assistant professors, assistants and research workers
- 01 September 2022 – Effect ad force of the document Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Employees and Their Remuneration Strategy at the JSU – Internal management acts, year 2022, No. 26
- 16 September 2022 – Effect ad force of the document Rector's Directive No. 7/2022 on Regular Monitoring of the Teaching Process and Subjects in the Form of Internships at the J. Selye University – Internal management acts, year 2022, No. 32
- 30 August 2022 – Notification to the Slovak Accreditation Agency for Higher Education (SAAHE) on the harmonization of the internal system of the JSU with the Act No. 269/2018 Coll. on Ensuring the Quality of Higher Education, and with the SAAHE standards

2. Quality Assurance Policies

2.1. Responsibility for the quality of the education provided

The JSU has established and applied the quality assurance policies as part of the school's strategic management, which are set out in documents

- The internal higher education quality assurance system of J. Selye University,
- Directive on the JSU Internal Quality System Processes, Amendment 1 to the Directive on the JSU Internal Quality System Processes
- Statute of the Quality Assurance Council at the J. Selye University a
- Other internal regulations of the JSU

The JSU has assumed primary responsibility for the quality of education provided in all parts of the University, at all levels and in all aspects:

- Quality Assurance System – Faculty of Economics and Informatics
- Quality Assurance System – Faculty of Education
- Quality Assurance System – Faculty of Reformed Theology
- Quality Assurance System – University Library
- Quality Assurance System – Student Dormitories
- Quality Assurance System – Center of IT Services

Structures and persons at the JSU have accepted and understood the quality policies and objectives and accepted their responsibility for achieving them. List of courses and trainings to ensure the quality of education:

- 12.02.2021 – Preparation of the new study programmes
- 26.02.2021 – Evaluation of a questionnaire designed for students and graduates

- 13.07.2021 – Harmonization and adjustment of study programmes
- 06.09.2021 – Online seminar on the processes of harmonizing study programmes at the JSU FE
- 07.09.2021 – Online seminar on the processes of harmonizing study programmes at the JSU FRT
- 10.09.2021 – Online seminar on processes of harmonization of study programmes at FEI
- 22.09.2021 – Quality assurance at the JSU JSU
- 13.10.2021 – Harmonization of the teacher combination study programmes at the JSU
- 25.01.2022 – Process of harmonizing study programmes at the JSU FEI
- 25.01.2022 – Process of harmonizing study programmes at the JSU FE
- 25.01.2022 – Process of harmonizing study programmes at the JSU FRT
- 15.02.2022 – Quality assurance system and harmonization of the study programmes at the JSU

Based on the principles of the quality assurance policy creation at the faculties of the JSU, not only University employees were involved in the quality assurance process, but also students, who have contributed to the continuous improvement of the quality of the teaching process and creative activity at all levels of management (e.g. in the Academic Senate of the faculty, Quality Assurance Council, Disciplinary Commission, etc.). The transparency and consistency of the processes has been maintained in the quality assurance process, respecting the professional and ethical principles contained in the relevant internal regulations of the faculty. The persons responsible for the study programmes and profile subjects understood their roles and responsibilities, and have jointly participated in the harmonization of the study programmes. The Bishop of the Reformed Christian Church in Slovakia also gave a favorable opinion on the theological study programmes. Verified information sources and data were used in the harmonization. Feedback from academic staff, students, graduates and other stakeholders (employers) was ensured in the process of developing the quality of the study programmes. One of the forms of feedback was data on the success of the JSU FE graduates' employment on the labor market. The Dean appointed the responsible persons, who accepted responsibility for the study programmes with their signature.

2.2. The mission of the University

The JSU has a clearly defined mission in its strategic documents Long-Term Plan of J. Selye University 2022-2027 and, for the previous period, Long-Term Plan of J. Selye University 2016-2021.

Partial evaluations of the previous long-term plan were carried out twice, as the *Evaluation of the 'Long-term Plan of the J. Selye University for the years 2016-2021' for the years 2016-2017* in individual areas of its activity, and the *Evaluation of the 'Long-term Plan of the J. Selye University for the years 2016-2021' for the years 2018-2020* in individual areas of its operation.

A comprehensive evaluation of the fulfillment of the previous Long-Term Plan is the subject of a separate document. The given document – Evaluation of the Long-Term Plan of the J. Selye University for the years 2016-2021 – contains relevant information on the fulfillment of the stipulated measures based on the annual reports of the JSU per the individual years of the Long-Term Plan.

90% out of the total number of measures of the Long-Term Plan of J. Selye University for the years 2016-2021 were evaluated as fulfilled. The partial fulfillment or non-fulfillment of some measures was caused by changes in the external environment that the University could not affect.

The JSU has been consistently fulfilling its mission defined in its strategic documents.

2.3. Strategic objectives of the University

The JSU has clearly defined strategic objectives in its strategic documents, especially in the Long-Term Plan, in terms of its educational activities, creative activities and other related activities that are in line with its mission. The JSU developed the Long-Term Plan of J. Selye University for the years 2022-2027, which was discussed on 14 December 2021, by the Scientific Council of the JSU and, approved on 09 February 2022, by the JSU Academic Senate, which was subsequently sent to the Ministry of Education, Science, Research, and Sports of the Slovak Republic for comment. After the statement of the Ministry, the faculties will develop their long-term plans, where they will reflect the main strategic objectives of the JSU. The JSU is currently waiting for a statement from the Ministry of Education, Science, Research and Sports of the Slovak Republic in order to complete this process – pending a statement, their long-term plans from the previous programme period are available on the websites of the faculties.

The primary interest of the JSU is to rationalize and improve the quality of studies in the accredited study programmes that the University offers students even today. The JSU raises and educates teachers, clergy, and experts in the field of economics, informatics, and social care in the currently implemented study programmes, primarily from the ranks of the Hungarian national minority living in Slovakia.

Strategic objectives in the field of education:

- Provide high-quality higher education in all JSU study programmes implemented;
- Offer educational programmes in accordance with the requirements of social practice; linking science, research and education;

- Maintain the current state of the number of students and improve the success of students in the educational process;
- Monitor and improve the employment of graduates.

The proposed measures to achieve the objectives and monitored indicators are included in the Long-Term Plan of the University.

The JSU and JSU faculties consistently fulfill their mission defined in their strategic documents.

Consistency between the University's mission, strategic objectives, and the implemented study programmes is demonstrated in the documents Evaluation of the Long-Term Plan of the J. Selye University for the Years 2016-2021, and in the long-term plans of individual faculties for the period 2016-2021, as well as in the University's annual reports for individual years.

Evidence:

- [The Long-Term Plan of J. Selye University for the Years 2022-2027](#)
- [Evaluation of the Long-Term Plan of J. Selye University for the Years 2016-2021](#)
- [Long-Term Plan of the Faculty of Education of J. Selye University for the Years 2016-2021](#)
- [The Long-Term Plan of Development of the Faculty of Economics of the J. Selye University for the Years 2016– 2021](#)
- [The Long-Term Plan of the Faculty of Reformed Theology of the J. Selye University for the Years 2016–2021](#)
- [Annual reports of J. Selye University](#)

2.4. The Structure of the Internal System

2.4.1. System and structure of the formalized internal quality assurance system policies with reference to their wording

The JSU has formalized and established the quality assurance policies and strictly follows them:

Documents of the JSU Internal Quality System

- [internal Higher Education Quality Assurance System at the J. Selye University](#)
- [Internal Higher Education Quality Assurance System at the J. Selye University – HL](#)
- [internal Higher Education Quality Assurance System at the JSU – EL](#)
- [Statute of the Quality Assurance Council at the J. Selye University](#)
- [Statute of the Quality Assurance Council at the J. Selye University – HL](#)
- [Statute of the Quality Assurance Council at the J. Selye University – EL](#)
- [Rules of Procedure of the JSU Quality Assurance Council –accessible in AIS: Internal regulations, year 2022, No. 7](#)
- [Rules of Procedure of the JSU Quality Assurance Council – EL –accessible in AIS: Internal regulations, year 2022, No. 7](#)
- [Organizational Rules of the JSU](#)
- [Amendment 5 to the JSU Statute](#)
- [Directive on the JSU Internal Quality System Processes, Amendment 1 to the Directive on the JSU Internal Quality System Processes](#)
- [Directive on the JSU Internal Quality System Processes – HL](#)
- [Directive on the JSU Internal Quality System Processes – EL](#)
- [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – accessible in AIS: Internal Acts of the JSU Management; year 2021, No. 28](#)
- [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – HL – accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 4](#)
- [Rector's Directive 5/2021 on the Scope of Powers of the Persons Responsible for Study Programs, Habilitation and Inauguration Procedures, and Other Teachers at the JSU – accessible in AIS: Internal Acts of the JSU Management; year 2021, No. 30](#)
- [Rector's Directive 5/2021 on the Scope of Powers of the Persons Responsible for Study Programs, Habilitation and Inauguration Procedures, and Other Teachers at the JSU – HL – accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 13](#)
- [The Long-Term Plan of J. Selye University for the Years 2022-2027](#)
- [Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Staff and Their Remuneration Strategy at the JSU –accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 26](#)
- [Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Staff and Their Remuneration Strategy at the JSU – HL –accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 38](#)

Documents for Students and the Teaching Process

- [Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final Rigorous and Habilitation Theses at the J. Selye University](#)
- [Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final Rigorous and Habilitation Theses at the J. Selye University – HL](#)
- [Amendment 1 to the Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final Rigorous and Habilitation Theses at the J. Selye University – accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 21](#)
- [Amendment 1 to the Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final Rigorous and Habilitation Theses at the J. Selye University – HL – accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 35](#)
- [J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – accessible in AIS: Internal Regulations of the JSU; year 2021, No. 5](#)
- [J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – HU accessible in AIS: Internal Regulations of the JSU; year 2022, No. 15](#)
- [Amendment 1 to the J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – accessible in AIS: Internal Regulations of the JSU; year 2022, No. 8](#)
- [Amendment 1 to the J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – HL – accessible in AIS: Internal Regulations of the JSU; year 2022, No. 15](#)
- [Rector's Directive No. 6/2021 Rules of Procedure of the Commission Involved in the Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – accessible in AIS: Internal Acts of the JSU Management; year 2021, No. 31](#)
- [Amendment 1 to the Rector's Directive No. 6/2021 Rules of Procedure of the Commission Involved in the Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University – accessible in AIS: Internal Acts of the JSU Management; year 2022, No. 22](#)
- [Rector's Directive No. 4/2021 on the Archiving of Documents Proving the Fulfillment of Educational Outcomes – accessible in AIS: Internal Acts of the JSU Management; year 2021, No. 24](#)
- [Rector's Directive No. 4/2021 on the Archiving of Documents Proving the Fulfillment of Educational Outcomes – HL – accessible in AIS: Internal Acts of the JSU Management; year 2021, No. 26](#)
- [Study Regulations of J. Selye University](#)
- [Study Regulations of J. Selye University – HL](#)
- [Rector's Directive No. 7/2016 on Students with Specific Needs and on the Scope of Powers of the JSU Coordinator for Students with Specific Needs](#)
- [Rector's Order No. 8/2022 Methodological Guide for Students with Specific Needs at the JSU](#)
- [Rector's Order No. 8/2022 Methodological Guide for Students with Specific Needs at the JSU – HL](#)
- [Rector's Directive No. 7/2022 on Regular Monitoring of the Teaching Process and Subjects in the Form of Internships at the J. Selye University – Internal acts of the management of the JSU; year 2022, No. 32](#)
- [Rector's Directive No. 3/2014 on the Organization of Foreign Mobility of Students, Teachers and Employees under the Erasmus+ Program at the J. Selye University](#)
- [Rector's Directive 5/2013 on Student Scientific Professional Activities of J. Selye University](#)
- [Code of Ethics of J. Selye University](#)
- [Directive No. 8/2016 on Issuance of Documents on Completion of Studies at the J. Selye University](#)
- [Disciplinary Rules for Students of the Faculty of Education of the JSU](#)
- [Disciplinary Rules for Students of the Faculty of Economics and Informatics of J. Selye University](#)
- [Disciplinary Rules for Students of the Faculty of Reformed Theology of J. Selye University](#)

Documents of Creative Activity of the JSU

- [Code of Ethics of J. Selye University](#)
- [Amendment 1 to the Code of Ethics of J. Selye University](#)
- [Amendment to the Code of Ethics of J. Selye University – Internal Regulations; year 2022, No. 13 – HL](#)

- Rector's Directive No. 2/2022 on the Status and Operation of the Ethics Commission for Research at the JSU
- Directive No. 5/2013 on Student Scientific Professional Activities of J. Selye University
- Rector's Order No. 9/2022 in Connection with the Call for Placing Applications for Periodic Evaluation of the Research, Development, Artistic and Other Creative Activities with the Designation of VER 2022
- Principles of awarding the *doctor honoris causa* title at the J. Selye University
- Principles of awarding the honorary *Professor Emeritus* title at the J. Selye University
- Principles of awarding at the J. Selye University
- The Long-Term Plan of J. Selye University for the Years 2022-2027
- Evaluation of the Long-Term Plan of J. Selye University for the Years 2016-2021
- Annual operation reports of J. Selye University
- J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part; Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University
- Rector's Order No. 9/2022 in Connection with the Call for Placing Applications for Periodic Evaluation of Research, Development, Artistic and Other Creative Activities with the Designation of VER 2022 – Internal management acts, year 2022, No. 18

Internal Quality Assurance System of other Parts of the University

- Quality Assurance System – University Library
- Quality Assurance System – Student Dormitories
- Quality Assurance System – Center of IT Services

The Internal Quality Assurance System Documents of the JSU Faculties

FE:

- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors and associate professors at the Faculty of Education of J. Selye University
- Internal Quality Assurance System at the JSU FE
- Internal Quality Assurance System at the JSU FE – HL
- Statute of the Quality Assurance Council of the JSU FE
- Statute of the Quality Assurance Council of the JSU FE – HL
- Dean's Directive No. 1/2021 on the Internal Quality System Processes of the JSU FE
- Dean's Directive No. 1/2021 on the Internal Quality System Processes of the JSU FE – HL
- Rules of Procedure of the FE Quality Assurance Council

FEl:

- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors at the JSU Faculty of Economics and Informatics
- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors at the JSU Faculty of Economics and Informatics – HL
- Statute of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University
- Statute of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University – HL
- Rules of Procedure of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University
- Rules of Procedure of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University – HL
- Dean's Order No. 4/2022 on the Internal Quality System Processes of the Faculty of Economics and Informatics of the J. Selye University
- Dean's Order No. 4/2022 on the Internal Quality System Processes of the Faculty of Economics and Informatics of the J. Selye University – HL

FRT:

- General criteria for filling the positions of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors and associate professors at the Faculty of Reformed Theology of J. Selye University
- Statute of the Quality Assurance Council of the JSU Faculty of Reformed Theology
- Statute of the Quality Assurance Council of the JSU Faculty of Reformed Theology – HL
- Dean's Directive No. 3/2021 on the Internal Quality System Processes of the JSU FRT
- Dean's Directive No. 3/2021 on the Internal Quality System Processes of the JSU FRT – HL

- Rules of Procedure of the Quality Assurance Council at the Faculty of Reformed Theology

2.4.2. System and brief characteristics of the Internal Quality Assurance System structures, including senior employees, representatives of stakeholders

The JSU has created appropriate structures of a coherent internal quality assurance system of higher education for the entire institution.

The Quality Assurance Council of the J. Selye University is made up of University representatives, faculty representatives, external assessors (scientific authorities), representatives of the student part of the University, and a representative of employers. The Rector appointed the Quality Assurance Council members (after approval by the JSU Scientific Council) with effect from 13 July 2021. The term of office of members of the JSU Quality Assurance Council is four years; in the case of students two years. The Chairman of the JSU QAC is Dr. habil. PaedDr. Nagy Melinda, PhD, the Vice-Rector for Accreditation and Quality Assurance. Representatives of stakeholders are Mgr. Szilárd Szigeti and ThDr. Zoltán Erdélyi – representatives of the student part of the University, Mgr. Judit Károlyi Szikonya – representatives of employers: Primary school with Hungarian as the language of instruction, Ul. práce 24, Komárno

- Composition of JSU QAC
- Statute of the Quality Assurance Council at the J. Selye University,
- Rules of Procedure of the Quality Assurance Council at the JSU – Internal regulations, year 2022, No. 7

The JSU Faculty of Education Quality Assurance Council consists of representatives of the study programmes of the JSU Faculty of Education, a representative of the student part of the faculty's academic community, a former graduate of the JSU Faculty of Education, a representative of employers, and a representative of stakeholders. The dean of the JSU Faculty of Education appointed the members of the QAC of the JSU Faculty of Education (after approval by the Scientific Council of the JSU Faculty of Education) with effect from 01 September 2021. The Chairman of the QAC of the JSU Faculty of Education is Dr. habil. PaedDr. József Keserű, PhD, the Vice-Dean for Quality Assurance and Development. The representatives of the stakeholders are Árpád Korpás (student of Didactics of History, 3rd degree), PaedDr. Tamás Jóba (Deputy Director at Mór Jókai Elementary School with Hungarian teaching language in Komárno, graduate of the JSU FE), Mgr. Péter Urbán, PhD. (director and senior trainer of the organization Tandem, o. z.), Ing. Péter Majer (representative of employers: director of Primary school with Hungarian teaching language, ul. Eötvösa in Komárno)

- Composition of the QAC at the JSU Faculty of Education
- Statute of the Quality Assurance Council of the Faculty of Education at the J. Selye University
- Rules of Procedure of the Quality Assurance Council at the JSU Faculty of Education

The Quality Assurance Council of the JSU Faculty of Economics and Informatics (JSU QAC FEI) has 5 members; it is made up of representatives of the study programmes in individual scientific fields (3 persons, one of whom is the Chairman of the JSU FEI QAC), representatives of the student part of the University (1 person), and from the circle of external assessors, a representative of employers, and other stakeholders (1 person). The Dean appointed the members of the QAC at the JSU Faculty (once approved by the Scientific Council of the Faculty on 29 October 2021) with effect from 05 November 2021. The Chairman of the JSU FEI QAC is PhDr. Imrich Antalík, PhD., the Vice-Dean entrusted with the quality assurance agenda. The representatives of stakeholders are Ing. Árpád Szabó, CSc.- Manager of Agroservis spol. s.r.o. (representative of employers) and PaedDr. Márk Csóka – TVMaIdd, 3rd year (student representative).

- Composition of the QAC at the JSU Faculty of Economics and Informatics
- Statute of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University:
- Rules of Procedure of the Quality Assurance Council at the Faculty of Economics and Informatics:

The Quality Assurance Council of the Faculty of Reformed Theology of the JSU consists of representatives of teachers, representatives of departments, representatives of the student part of the faculty, and a representative of employers. The Dean appointed the JSU FRT QAC members (once approved by the Scientific Council of the JSU FRT) with effect from 04 October 2021. The Chairman of the JSU FRT QAC is Doc. ThDr. Attila Lévai, PhD., the Vice-Dean for Accreditation and Quality Assurance. Representatives of stakeholders are Mgr. Livia Krizsanová, as a representative of the student part of the JSU FRT and Mgr. Et Mgr. Zsolt Buza, PhD.– pastor of the Reformed Christian Church from Bratislava, former doctoral students and a graduate of FRT and the JSU Faculty of Pedagogy, as a representative of employers.

- Composition of JSU FRT QAC
- Statute of the Quality Assurance Council at the J. Selye University
- Rules of Procedure of the FRT Quality Assurance Council

2.4.3. The internal quality assurance system processes and their linking into a coherent system.

The JSU has established processes of a coherent internal quality assurance system of higher education for the entire institution – the quality assurance system of faculties and other parts of the JSU is unified and closely cooperates. The documents are listed in Point 2.1.

In the internal system, the JSU has defined the powers, scope, and responsibility of individual structures, senior employees, other employees, and other stakeholders for ensuring the quality of higher education and related activities, which are mainly stated in the following documents:

- [The Internal Higher Education Quality Assurance System of J. Selye University.](#)
- [Directive on the JSU Internal Quality System Processes, Amendment 1 to the Directive on the JSU Internal Quality System Processes](#)
- [Statute of the Quality Assurance Council at the J. Selye University a](#)
- [Rector's Directive No. 5/2021 on the competence of responsible persons of study programmes, the habilitation and inauguration procedures and other teachers at the JSU – Internal management acts, year 2021, No. 30.](#)

2.5. Sources for the functioning of the University internal system

The JSU has allocated sufficient personnel resources for the functioning of the internal system, which correspond to its size and the scope of educational, creative, and other related activities.

Table 4: Qualification structure of university teachers in 2022
Recalculated number of university teachers recorded as of 31 October 2022

Faculty	Total	Professors, docents with DrSc.	Docents, without DrSc.	Other teachers with DrSc.	Other teachers with PhD, CSc.	Other teachers without scientific rank
Faculty of Education	59.15	8.4	22	0	23.5	5.25
Faculty of Economics and Informatics	51.6	12	10.5	0	23.55	5.55
Faculty of Reformed Theology	15	2	4	0	9	0

Data for the last 10 years can be found in the published [Annual Reports of the JSU](#).

The JSU has allocated sufficient financial resources for the functioning of the internal system, which correspond to its size and the scope of the educational, creative, and other related activities.

For the year 2022, the J. Selye University was granted a subsidy in the 077 11 Sub-programme in the amount of EUR 3,323,030 for current expenses for the implementation of the accredited study programmes and ensuring the operation of higher education institutions; in the 077 12 Sub-programme of EUR 993,686 for the research, development or artistic activity, and in the 077 15 Sub-programme of EUR 481,368 for social support of students. The amount of the total subsidy for the year 2022 under the subsidy contract without amendments is EUR 4,798,084.

In 2022, the University manages funds based on the approved distribution of the subsidy, with the balances of the subsidy from previous years and non-subsidy funds obtained from the main (non-taxable) activity and from entrepreneurial activity.

Data for the last 10 years can be found in the published [Annual Reports of the JSU](#)

The JSU has allocated sufficient material resources for the functioning of the internal system, which correspond to its size and the scope of the educational, creative, and other related activities.

The inventories of individual faculties and other parts of the JSU contain 17,331 items of property, broken down as follows:

Faculty of Education	3,985 items
Faculty of Economics and Informatics	2,654 items
Faculty of Reformed Theology	282 items
Student Dormitory	2,830 items
University Library	228 items
Rectorate	7,352 items.

[Photo and video documentation of the study programme infrastructure.](#)

2.6. The policies, structures, and processes of the internal system

2.6.1. How JSU ensures real involvement of stakeholders

The policies, structures, and processes of the JSU internal system guarantee the involvement of students and external stakeholders in the quality assurance at every level of higher education and in every phase of creating, harmonizing, or modifying the study programme. Guaranteed is an independent, unbiased, objective, expertly founded, transparent and fair assessment of the proposal and approval of the study programme, which involved students, employers and other stakeholders.

In the quality assurance process, it is constantly monitored at the JSU, through the Tabular Overview of Involved Persons document (Annex 4 of the Directive on the Internal Quality System Processes of the JSU) attached to each SP, whether students and employers were involved and whether the persons assessing and approving the study programme are different from those who prepare the proposal of the study programme.

2.6.2. How JSU ensures the linking of the education and creative activities

The policies, structures, and processes of the internal system of the JSU guarantee the linking of the education and creative activities, while the level and focus of a creative activity corresponds to the level of higher education and the educational outcomes.

The linking of the education and creative activities is guaranteed by the following documents:

- The principles of the selection procedure for filling the offices of university teachers, the offices of researchers, the offices of professors and docents and the offices of senior employees of the J. Selye University– the full wording of the principles of the selection procedure as amended by Amendments 1 and 2.
- General criteria for filling the offices of professors and docents and specific conditions of the selection procedure for filling the offices of professors at the J. Selye University.
- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors and associate professors at the Faculty of Education of J. Selye University.
- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors and associate professors at the FEI of J. Selye University.
- General criteria for filling the offices of professors and associate professors and specific conditions of the selection procedure for filling the offices of professors and associate professors at the FRT of J. Selye University.

Upon the mentioned documents, the University guarantees such teachers for study programmes, whose qualifications, level of results of creative activities, practical experience, pedagogical skills, and transferable competences enable the achievement of educational outcomes, and whose language skills correspond to the languages of the study programme.

The QAC of the faculties and the QAC of the JSU specifically examined whether the teachers providing the profile subjects of the study programme demonstrate the results of creative activity in the relevant study field/fields, in which the study programme is carried out at the required level depending on its level:

The professional qualification of the teachers providing the study programme is at least one degree higher than the qualification achieved upon its completion. This requirement can be waived in justified cases, such as foreign language lecturers, teachers providing practice, experts from practice, and doctoral students. The JSU QAC specifically examined compliance with this standard in the process of harmonizing the SP; in the event of a deviation, the SP was sent for revision – such as e.g. in the cases recorded in the resolutions of JSU QAC 41/2022, JSU QAC 42/2022, JSU QAC 44/2022, JSU QAC 54/2022 dated 02 May 2022, JSU QAC 70/2022, JSU QAC 71/2022 dated 09 May 2022.

Linking the education and creative activities so that the level and focus of the creative activity correspond to the level of higher education and the educational outcomes in the relevant fields of study at the JSU faculties, is demonstrated through the characteristics of the submitted creative activity outputs (CAO) of the persons responsible for the study programme. The characteristics of the impact of the output and the related activities on the educational process form a part of the characteristics of the outputs of the creative activity. The accreditation file of each study programme (AIS – module VSST215-Register of study programmes) contains a separate set of characteristics of the creative activity outputs. Other publication outcomes of the JSU teachers – textbooks, duplicated textbooks and teaching texts – are based on the creative activity of university teachers of the faculty; they support the educational process and demonstrate the interdependence of the creative with educational activity. The teacher outputs that have a direct impact on the educational process are also listed in the information sheets of the subject in the “Recommended Literature” section (e.g. in the Teaching of English Language and Literature, 2nd degree, in the information sheet of the subject History of American Literature of the 20th and 21st century is listed as recommended literature, the output of Andrea Puskás: Postmodern Humour in Woody Allen’s Short Stories. *Eruditio – Educatio*. Vol. 9, No. 3 (2014), p. 64-72. ISSN 1336-8893, or in the Teaching of Slovak Language and Literature study

programme, 2nd degree, in the information sheet of the subject Contact and Area Linguistics, is listed as recommended literature, the output of Sándor János Tóth: From the functional-pragmatic aspects of the contact and area linguistics; Ružomberok: Verbum, 2013, etc.). All these outputs are available for students in the University Library.

2.6.3. How JSU supports the internationalization of the educational, creative, and other related activities

The J. Selye University is an open type of university with the application of the modern multicultural principles of education and the support of research and development. The strategic objectives of the internationalization of the JSU are based on the mission and values of the University, which are set in the Long-term Plan of the J. Selye University for the Years 2022-2027, Section C. The field of internationalization and external relations and institutional strategy of the internationalization of the J. Selye University is available in document Strategic goals of the JSU in the area of internationalization.

The process of internationalization at the JSU represents a key area of development in the field of foreign relations, international cooperation and the expansion of the international dimension into the education and research process. Memberships in the international organizations and associations The European University Association (EUA), Magna Charta Universitatum, Danube Rectors' Conference, European Association Erasmus Coordinators (EAEC), European University Information System (EUNIS) create new opportunities on an international scale and a space for acquiring valuable knowledge and information about modern trends in education and research, create space for members to improve contacts with experts in their scientific field, and contribute to improvement and effective development at the JSU.

Building the internationalization of the JSU includes the establishment of new contacts aimed at the development of cooperation, the support of international activities of students and employees, and involvement in addressing the international and domestic scientific research and educational projects. The JSU implements mobility programmes mainly through its membership in SAAIC – Slovak Academic Association for International Cooperation, and thanks to grants assigned within the ERASMUS+ project, MAKOVECZ, and through the approved networks of the multilateral Central European CEEPUS programme, within the framework of which the JSU has cooperated with the participating higher education institutions from 15 European countries.

In the evaluated period, the JSU recorded a growing trend in the number of students, teachers, and employees of the JSU interested in the mobility of the ERASMUS+ programme, which is also supported by the increase in funds allocated for the implementation of this mobility from the European Commission resources. Academic mobility is supported by the Erasmus+ grant programme of the European Union and is governed by the Rector's Directive No. 3/2014 on the Organization of Foreign Mobility of Students, Teachers and Employees within the Framework of the Erasmus+ Programme at the J. Selye University.

28 August 2014, the "Erasmus+ Commission at the JSU" was established at the J. Selye University by the appointment of the RNDr. János Tóth, PhD. The Commission had 7 members. The changes that occurred during the implementation of the projects were incorporated in the form of Amendments No. 1, 2, 3, 4 to the said Directive. As a result, the composition of the Erasmus+ Commission at the JSU has also changed, the number of members thereof increased to 8.

The policies, structures, and processes of the JSU internal system guarantee that the recognition of higher education qualifications, periods, and parts of study is transparent, consistent, and reliable and is in line with the general binding regulations and principles of the recognition of the higher education qualifications.

An annual increase in international mobility of students (see Table 18.2) and teachers (see Table 18.3) of the JSU results from the methodology indicators development for evaluating the status of participants oriented towards foreign mobility. This trend continued until the academic year 2020/2021, when the global corona virus pandemic affected the international educational activities of the JSU; as a result, the planned foreign mobility was canceled or moved to a later period depending on the development of the epidemiological situation. After the restrictive measures in the academic year 2021/2022 were relaxed, international mobility of students and teachers has continued and the number of the sent and received participants has increased.

In the interest of evaluating the degree of fulfillment of the set objectives, the JSU has determined procedures for continuous monitoring, periodic evaluation of projects and international activities in the form of the detailed progress reports, questionnaires and final reports for dissemination workshops.

2.6.4. How JSU guarantees protection against intolerance and discrimination of students, employees, and applicants

In the context of the words of its namesake, Hans Selye, who supported the idea of the natural right to have equal opportunities despite the fact that we are not the same, the J. Selye University emphasizes the strengthening of equal opportunities and gender equality at all levels.

Preservation of the principle of gender equality and equal opportunities is also included in the Long-Term Plan of the J. Selye University for the years 2022-2027, Section F, Social Area, within the Strategic Objective F. 5.

On November 30, 2022, the Commission for Gender Equality at the J. Selye University was established at the JSU by appointment of the Rector. The commission has 10 appointed members, with a participation of all three JSU faculties by 2 members each, the personnel department, students, and 3 Vice-Rectors at the level of the Rectorate.

24 March 2022 The Commission for Gender Equality approved at its meeting the Basic Pillars of Gender Equality of the J. Selye University document, which determines the legal starting points for the application of gender equality policy, priority areas, objectives, and tools of the gender equality policy in individual articles.

Basic pillars:

- Zákl_pil_GEP_JSU_SK.pdf
- Zákl_pil_GEP_JSU_HU.pdf
- Zákl_pil_GEP_JSU_EN.pdf

Starting points for the gender equality policy:

- Príloha_č_1_k_Zákl_Pil_GEP_JSU.pdf
- Príloha_č_1_k-Zákl_Pil_GEP_JSU_HU.pdf
- Príloha_č_1_k-Zákl_Pil_GEP_JSU_EN.pdf

The J. Selye University (hereinafter referred to as "JSU") applies a policy of zero tolerance towards sexual harassment and discrimination. Therefore, we reject sexism, racism, xenophobia, as well as other approaches and practices aimed at disadvantaging individuals or groups because of sex, gender, religion or belief, race, belonging to a nationality or ethnic group, disability, age, sexual orientation, marital and family status, skin color, language, political or other opinion, national or social origin, property, or other status.

The analysis is currently being processed as part of the audit of the level of gender equality and equal opportunities at the J. Selye University for the period 2018 – 2021 from the following aspects:

- Representation of women and men in the governing bodies at the university-wide level and at the faculty level;
- Representation of women and men in the qualification structure at the faculty level;
- Representation of women and men in the scientific outputs and scientific projects;
- Representation of women and men within mobility projects;
- Involvement of the student government in view of the representation of women and men in the governing bodies at the university-wide level and at the faculty level;
- Involvement of students in the scientific events at the faculty level, broken down to the representation of women and men;
- Involvement of students in the mobility projects at the faculty level, broken down to the representation of women and men.

After the completion of the analysis, the next step will be to focus on the development of a gender equality plan.

2.6.5. How JSU guarantees the preservation of scientific integrity, academic ethics and vigilance against plagiarism and other academic fraud

The Code of Ethics for University Teachers and Researchers of J. Selye University declares the moral values, principles, and norms that the teacher should actively observe in order to develop the fair and honest interpersonal relations and a good working atmosphere. The Code of Ethics is a summary of the rules of conduct, a complex of values and principles, the observance of which in the performance of the profession requires and fulfills the expectations of the JSU, as well as of the individual.

The JSU applies the rules and tools for ensuring research integrity and preventing plagiarism and other academic frauds; it identifies violations of research integrity, plagiarism and academic frauds, and implements measures to ensure that violations of these rules be not compatible with obtaining an academic degree. The Disciplinary Regulations of the J. Selye University state that appropriating another author's work by passing it off as one's own original (plagiarism) is a disciplinary offense (Article 3 (2) (h)).

A violation of ethical principles, which is a disciplinary offense, is dealt with by the University's Disciplinary Commission, or faculties.

If detecting an academic fraud, teachers proceed according to the provisions of the JSU Study Regulations (Article 10). If the examiner excludes a student from the exam for using unauthorized materials and aids, obtaining information from other examinees or other persons, providing information to other examinees, cheating, a student is assessed with a grade of insufficient (4, FX).

Each final thesis is checked for originality. In case of doubt and if the student fails to defend the final thesis, he/she must rework the final thesis or prepare a new final thesis based on the decision of the state examination commission. A reworked or new final thesis can be defended at the correction date of the state exam (Article 31, JSU Study Regulations).

The procedure for the declaration of invalidity of a state exam and revocation of a title is governed by the J. Selye University's Policy on Declaration of Invalidity of a State Exam or Its Part: Declaration of Invalidity of a Rigorous Exam or Its Part; Revocation of Scientific-Pedagogical Title or Art-Pedagogical Title; Proposal For Dismissal of a Professor and Relinquishment of Academic Title of J. Selye University document.

Preservation of scientific integrity, academic ethics, and vigilance against plagiarism and other academic frauds at the JSU faculties is guaranteed by the faculty's Disciplinary Commission. They discuss disciplinary offenses by students of the faculty, violations of the student's study obligations resulting from the study programme he/she is studying and the Study Regulations, disciplinary offenses by students against compliance with the internal regulations of the faculty, disciplinary offenses by students against the protection and economic use of property, resources and services of the University, and submit a proposal for disciplinary measures to the Dean for decision. This is described in more detail in:

[Disciplinary Rules for Students of the JSU FE](#)

[Disciplinary Rules of the JSU FEI](#)

[Disciplinary Rules of the FRT](#)

Disciplinary bodies of the faculty are:

[Disciplinary Commission of the JSU FE](#)

[Disciplinary Commission of the JSU FEI](#)

[Disciplinary Commission of the JSU FRT](#)

The most frequent student offenses recently were cheating on exams and failure to pay school fees. In one case, the JSU FE Disciplinary Commission also revealed plagiarism. The Commission suggested expelling the student for plagiarizing the diploma thesis.

[Minutes from the meetings of the JSU FE Disciplinary Commission: Faculty of Education – bodies, Minutes from the meeting of the JSU FE DC.](#)

Effective use of tools to ensure research integrity and to prevent and solve plagiarism and other academic frauds is guaranteed within the implementation of study programmes. Some evaluation reports of the temporary working groups drew attention to the elimination of deficiencies in this matter during the harmonization of SPs, e.g.: MDSCdm22 – Missiology, Diakony and Social Care – evaluation report of TWG QAC from 8 April 2022; note No. 7, AIdb22 – Applied Informatics – evaluation report of TWG QAC dated 26/04/2022 Note No. 4; TVMaId22 – Theory of Teaching Mathematics and Informatics – evaluation report of TWG QAC dated 26/04/2022 note No. 6)

2.6.6. How JSU examines the initiatives, by which the student seeks protection of his/her rights or legally protected interests

The [Directive on Internal Quality System Processes](#) of the JSU defines that one of the basic principles of sustainability of the University's internal quality system is the principle of continuous quality improvement. This principle is based on the identification of the needs and expectations of students, employees, and other stakeholders. In all processes of education, creative activity, and services, the University strives to constantly improve all aspects of these activities; therefore, in June 2021, a special e-mail address was established [for submitting suggestions: podnety@ujss.sk](mailto:podnety@ujss.sk).

Submitted initiatives are dealt with by the QAC of the faculty and QAC of the JSU, or JSU QAC TWG. In case of their acceptance, adequate measures will be taken to improve the quality.

Since its establishment, 12 initiatives have been sent to this box – 5 of them from students and 7 from employees. External persons have not submitted any initiative yet.

Five initiatives submitted by the students were forwarded to the Rector and Vice-Rector to take appropriate measures to eliminate the deficiencies, and to inform the JSU QAC about the measures taken. Specific initiatives are attached to the minutes of the meeting of the JSU QAC dated 02 May 2022, which is available in AIS here: Administrative system – Administration of publication of documents – JSU bodies – Quality Assurance Council.

Subsequently, the JSU QAC received an informative report on these initiatives from the Rector of the JSU. In resolution No. 63/2022, the JSU QAC took note of the measures taken to eliminate deficiencies in connection with the submitted initiatives, and informed the applicant about the measures taken.

The policies, structures, and processes of the JSU internal system thus guarantee an effective and transparent mechanisms for reviewing initiatives, by which students seek protection of their rights or interests protected by law, or point out at specific shortcomings in the activity or inactivity of the University.

2.6.7. How JSU ensures compliance of internal regulations with the generally binding regulations and their compliance in the University environment

The [Internal Higher Education Quality Assurance System of J. Selye University](#) document defines, in the introduction, the basic legislative framework of quality assurance of higher education at the JSU, and also refers to other specific documents – e.g. to the standards of the Slovak Accreditation Agency for Higher Education, ESG, etc. which formed the basis for the creation of the Internal Quality Assurance System of higher education at the JSU. The Rector's and Deans' advisory bodies were involved in the creation of the IQAS, namely the Rector's College, the JSU Management, the Colleges of Deans of individual faculties; the Academic Senate of the JSU and the Scientific Council of the JSU, which discussed and approved the documents of the IQAS, were also involved in checking compliance during the creation of the IQAS.

Pursuant to the Act No. 269/2018 Coll. on the Quality Assurance of Higher Education, the J. Selye University Quality Assurance Council (hereinafter also "JSU QAC") was created as the highest authority of the JSU in the field of quality assurance of the provided higher education; the Council prepares, coordinates, controls and evaluates the creation, implementation and application of the internal educational quality evaluation system of the JSU. JSU QAC has adopted 175 resolutions since its establishment.

After the change in the legislation, the individual bodies of the JSU ensured the compliance of the internal regulations of the JSU with the generally binding regulations by adopted amendments to the internal regulations, such as Amendment 5 to the Statute of the JSU, in which the Academic Senate of the JSU was determined as the body that approves the internal regulations related to internal quality system. The policies, structures, and processes of the JSU internal system thus guarantee compliance with, and observance of, the generally binding regulations and internal regulations of the JSU.

2.6.8. How JSU promotes the continuous improvement of the quality of all activities carried out by the University and develop a culture of quality at all components and levels of the University

At the JSU, student surveys – questionnaires are annually evaluated, giving the students the opportunity to express their opinions about the quality of teaching and the teachers of the study programme. Their results are evaluated in the Annual Report on the Quality of Education at the J. Selye University.

To ensure continuous improvement of the quality of activities carried out by the JSU and the development of a quality culture at all components and levels of the JSU, regular inspections were introduced at the JSU under Article 15 of the Directive on the JSU Internal Quality System Processes in a form of satisfaction questionnaires also in other areas: The JSU monitors the degree of applicability of graduates of individual study programmes – employers have the opportunity to comment on the quality of study programme graduates. Students and employees have the opportunity to comment on the quality of the services of the JSU IT Services Center (hereinafter referred to as "CIS"), the JSU Student Dormitory (hereinafter referred to as "SD"), the JSU University Library (hereinafter referred to as "UL"), the Career Counseling Center (hereinafter "CCC"), and the JSU Sports Center.

JSU FEI – Date of survey: 01.05.2022 – 08.07.2022, 20.12.2021 – 13.02.2022, 04.05.2021 – 15.07.2021, 07.12.2020 – 15.02.2021, 01.04.2020 – 30.06.2020, 21.11.2019 – 15.02.2020, 15.03.2019 – 30.06.2019, 01.11.2018 – 15.02.2019, 20.03.2018 – 30.06.2018, 01.11.2017 – 15.02.2018, 15.03.2017 – 31.08.2017, 01.11.2016 – 15.02.2017, 14.03.2016 – 30.06.2016, 07.11.2015 – 31.01.2016, 01.04.2015 – 30.06.2015, 01.12.2014 – 28.02.2015, 01.04.2014 – 30.08.2014, 04.03.2014 – 21.03.2014, 16.01.2014 – 03.03.2014, 19.12.2012 – 15.02.2013, 01.05.2012 – 30.06.2012.

FEI Student Surveys

Evaluation of the survey on the quality of subject teaching and teachers' pedagogical performance

Measures taken: The study programmes were harmonized taking into account their results

JSU FE – Date of survey: 20.05.2022 – 30.06.2022, 03.01.2022 – 11.02.2022, 14.04.2021 – 30.06.2021, 15.12.2020 – 05.02.2021, 30.05.2020 – 30.06.2020, 22.11.2019 – 15.02.2020, 11.03.2019 – 22.03.2019, 11.03.2019 – 30.05.2019, 01.11.2017 – 15.02.2018, 15.03.2017 – 31.08.2017, 01.11.2016 – 15.02.2017, 10.03.2016 – 30.06.2016, 21.10.2015 – 31.01.2016, 01.07.2015 – 31.08.2015, 02.12.2014 – 15.02.2015, 01.04.2014 – 15.07.2014, 16.01.2014 – 21.03.2014, 19.12.2012 – 15.02.2013, 01.05.2012 – 30.06.2012.

Student surveys at FE – Survey on the quality of teaching subjects and the pedagogical performance of teachers

Evaluation of the survey on the quality of subject teaching and teachers' pedagogical performance

Measures taken: The study programmes were harmonized taking into account their results

JSU FE – Date of survey: 15/03/2017 – 31/08/2017, 10/03/2016 – 30/06/2016, 06/11/2015 – 31/01/2016

Student surveys at FE – Survey on the quality of services of the study department

Evaluation of the survey on the quality of services of the study department

Measures taken: The study programmes were harmonized taking into account their results

JSU FRT – Date of survey: 01.05.2012 – 30.06.2012, 19.12.2012 – 15.02.2013, 16.01.2014 – 21.03.2014, 01.04.2014 – 31.07.2014, 01.12.2014 – 15.03.2015, 15.05.2015 – 08.11.2015, 07.11.2015 – 31.01.2016, 31.08.2016 – 10.11.2016, 01.11.2016 – 15.02.2017, 01.04.2017 – 25.11.2017, 01.11.2017 – 28.02.2018, 01.06.2018 – 15.03.2019, 30.11.2018 – 15.03.2019, 21.11.2019 – 15.02.2020, 15.02.2021 – 30.04.2021, 01.05.2021 – 15.07.2021, 08.02.2022 – 21.03.2022, 24.05.2022 – 30.06.2022.

FRT Student Surveys

Evaluation of a survey on the quality of subject teaching and teachers' pedagogical performance

Measures taken: The study programmes were harmonized taking into account their results

SAAHE and JSU – Survey date: until 30 May 2021

Student satisfaction survey Academic Quarter Hour

Evaluation of the student satisfaction survey Academic Quarter Hour

Measures taken: The study programmes were harmonized taking into account their results

JSU Rectorate – Date of survey: 20/05/2022 – 03/06/2022

Questionnaire survey of the quality of food and services in the University canteen

Evaluation of a survey of the quality of food and services in a University canteen

Measures taken: Danubius Center s.r.o. ended its activity by agreement on termination of the contractual relationship resulting from the catering contract. From 01 September 2022, the new catering service provider is Nemoenica AGEL Komárno s.r.o.

JSU CCC – Date of survey: 14/09/2021 – 02/11/2021

Monitoring the application of the JSU graduates

Evaluation of the application survey of the JSU graduates

Measures taken: The study programmes were harmonized taking into account their results

JSU CCC – Date of survey: 16/03/2022 – 16/05/2022

Feedback on the evaluation of the quality of J. Selye University study programmes by employers

Evaluation of the survey: SP of the Faculty of Economics and Informatics, SP of the Faculty of Education, SP of the Faculty of Reformed Theology

Measures taken: The study programmes were harmonized taking into account their results

JSU CIS – Date of survey: 03/11/2022 – 09/11/2022

Evaluation of the User Satisfaction and Needs survey

Evaluation of the User Satisfaction and Needs survey

Measures taken: Based on the results of the survey, measures were taken to improve the quality of students' Internet connection in the premises of the Student Dormitory. Low satisfaction of users with the quality of business laptops is another finding. We will deal with the renewal and expansion of the number of laptops for the university teachers within the limits of next year's budget.

JSU University Library – Date of survey: 02/11/2022 – 10/11/2022

Satisfaction survey of the users of the JSU University Library

Evaluation of the satisfaction survey of the users of the JSU University Library

Measures taken: No measures were taken

SD Čajka – Date of survey: 02/11/2022 – 07/11/2022

Questionnaire on the quality of the provision of Student Dormitory services

Evaluation of the of the questionnaire on the quality of the provision of student dormitory services

Measures taken: Improving the quality of services provided, procurement of new equipment for kitchens, improvement of Wi-Fi networks in the Student Dormitory building.

Sports Center – Date of survey: 01 November 2022 – 08 November 2022

Questionnaire of the satisfaction survey of the users of the JSU Sports Center

Evaluation of the of the satisfaction survey of the users of the JSU Sports Center

Measures taken: We cannot provide hot water and better equipment at the moment due to the current economic situation. We are trying to better ensure the cleanliness of the JSU Sports Center.

The policies, structures, and processes of the JSU internal system thus guarantee the continuous improvement of the quality of activities carried out by the University and the development of a culture of quality at all components and levels of the JSU.

2.6.9. How JSU ensures the linking of the internal system with the Long-Term Plan of the University

The policies, structures, and processes of the JSU internal system guarantee the linking of the internal system with the Long-Term Plan of the JSU as follows:

- The proposal of the study programme is developed at the faculty in accordance with the valid Standards for the study programme issued by the Slovak Accreditation Agency for Higher Education, and in line with the mission and strategic objectives determined in the Long-Term Plan of the JSU (Article 12 (1) of the Statute of the Quality Assurance Council of J. Selye University).
- The JSU Quality Assurance Council approves specific rules for the evaluation of the quality of education and creative activity in individual areas of education, study and scientific fields at the JSU (Article 4 (2) (j) of the Statute of the Quality Assurance Council of J. Selye University).
- Indicators for evaluating the fulfillment of standards (Article 14 of the Directive on the Internal Quality System Processes of the JSU) are indicators monitored to achieve the selected strategic objectives of the Long-Term Plan of the JSU. The fulfillment of the Long-Term Plan is controlled on an ongoing basis; the indicators of strategic objective measures will be processed in the annual reports of the University for individual years of operation. The ongoing control of the Long-Term Plan will be carried out at two-year intervals; it may be updated under the influence of changes in the external environment.

Evidence:

- Statute of the Quality Assurance Council at the J. Selye University
- Directive on the Internal Quality System Processes of the JSU
- The Long-Term Plan of J. Selye University for the Years 2022-2027

2.6.10. How JSU ensures the efficient performance of quality assurance-related administrative activities and not burdening teachers, students and other creative employees of the University with unjustified bureaucracy

Table 5: Trend in the number of pedagogical and non-pedagogical staff at the JSU:

	2022	2021	2020	2019	2018	2017
JSU pedagogical staff	143	145	144	143	139	133
JSU non-pedagogical staff	86	92	91	93	93	95
Non-pedagogical to pedagogical staff ratio	0.6:1	0.6:1	0.6:1	0.7:1	0.7:1	0.7:1

There are currently 61 administrative employees working at the JSU:

Of this at the Rectorate: 30

- Rector's Office: 3
- Section of the Vice-Rector for Science and Research: 1
- Section of the Vice-Rector for Education and External Relations: 4
- Section of the Vice-Rector for Accreditation and Quality Assurance: 1
- Section of the Vice-Rector for Development: 1
- Personnel Department: 2
- Project Department: 2
- Department of Control and Legislation: 2
- Career Counseling Center: 2
- Bursar: 1
- Office of the Bursar: 1
- Financial Department: 5
- Payroll Department: 2
- Procurement, Purchase and Construction Department: 2
- Registry Department: 1

JSU Information Services Center: 8

JSU University Library: 6

JSU Student Dormitory: 2

Administrative employees at the faculties: FEI: 7, FE: 7, FRT: 1

The Rectorate is the economic and administrative workplace of the University, which ensures the administrative, economic-administrative and operational activities of the J. Selye University. The Rectorate ensures the material and administrative activities of the University Rector, Vice-Rectors, Academic Senate, Scientific Council, Administrative Board, and the Bursar, prepares documents for their negotiations and decisions, and ensures their performance. The Rector's Office prepares and processes the documents necessary for the fulfillment of the University's legal obligations, coordinates the activities of its components, ensures activities for other departments and sections of the University, and also contacts the state administration authorities and other authorities. The Rectorate manages the University's assets. The Rectorate is divided into units directly managed by the Rector, units directly managed by the Bursar, and sections directly managed by Vice-Rectors. The list and contacts of administrative staff at the units and departments of the JSU Rectorate can be found on the JSU website.

The planned measure is to improve the ratio of administrative workers at the expense of the technical workers within the group of non-pedagogical employees of the JSU. By increasing the number of administrative staff at the expense of technical staff and maintaining the ratio of pedagogical and non-pedagogical staff, the JSU guarantees the efficient performance of administrative activities related to quality assurance and not burdening teachers, students and other creative employees of the University with unjustified bureaucracy. Among the individual directives that ensure administrative processes at the JSU, thereby not burdening teachers and students and other creative employees of the University with unjustified bureaucracy, we can mention the following:

- ☒ Rector's Directive No. 2/2014 on Travel Reimbursements including amendments – AIS, Internal management acts, year 2020, number 33
- ☒ Rector's Directive No. 9-2015 for Carrying out an Inventory of Assets, Liabilities and the Difference Between Assets and Liabilities at the JSU – AIS, Internal Management Acts, year 2015, number 15
- ☒ Rector's Directive No. 1/2016 on Financial Control at the J. Selye University – AIS, Internal management acts, year 2016, number 1
- ☒ Rector's Directive No. 2/2016 on the Circulation of Accounting Documents at the JSU – AIS, Internal management acts, year 2016, number 3
- ☒ Rector's Directive No. 6/2016 on Free Access to Information

- Directive No. 11/2016 on the Rules for the Use and Management of Information Systems and ICT Facilities of the JSU – AIS, Internal management acts, year 2016, number 15
- Directive No. 3/2019 Issuing the Registration Regulations and Registration Plan of J. Selye University – AIS, Internal Management Acts, year 2019, number 7
- Directive No. 8/2020 on Ensuring the Protection of Property and Used Premises of the J. Selye University, Operation, Overview and Functionality of the ESS (Electronic Security System) and EFPS (Electronic Fire Prevention System) in the Buildings and Premises of the J. Selye University – AIS, Internal management acts, year 2020, number 22
- Rector's Directive No. 5/2019 on Submission and Verification and Recording of Notifications Submitted Pursuant to the Provisions of Act No. 54/2019 Coll. on the Protection of Whistleblowers of Anti-Social Activity, and on amendments to certain acts, at the J. Selye University
- Directive No. 2/2018 on the Use of the AIS2 Administrative System, including amendments thereto – AIS, Internal Management Acts, year 2020, number 34
- Rector's Directive No. 3/2022 Public Procurement at the J. Selye University – AIS, Internal management acts, year 2022, number 19

2.7. Compliance of Habilitation and Inauguration Procedures

Not relevant

2.8. Quality assurance on the part of contractual partners

Pedagogical practice of the assigned students of the **Faculty of Education** of the J. Selye University in a training school/training school facility is led by a training teacher. The training teacher is an employee of the training school/training school facility with at least 5 years of experience.

The training teacher is obliged to allow the student to carry out pedagogical practice in the prescribed number of hours/leadership of the educational activity, or specified daily activities within a specified time frame and by a specified deadline, to report potential problems (absence, inappropriate behavior of the student, violation of the internal rules of the training school/training school facility by the student, etc.) related to the teaching practice to the teacher responsible for the pedagogical practice, and report any changes related to pedagogical practice to the teacher responsible for pedagogical practice for approval or for information.

The teacher responsible for pedagogical practice at the JSU Faculty of Education is a university teacher, who organizes and manages the pedagogical practice of students, works as a contact person between the Faculty of Education of J. Selye University and the training school/training school facility, prepares the account of the pedagogical practice of the given semester upon the summary reports on the analysis of the hours of training schools/school facilities, and submits it to the Dean of the faculty for approval, and methodically guides the heads of pedagogical practice in the departments.

The teacher responsible for pedagogical practice at the Faculty of Education of the JSU is PaedDr. Tamás Török, PhD.

The course of pedagogical practice is regularly monitored by the teacher responsible for pedagogical practice at the JSU Faculty of Education, PaedDr. Tamás Török, PhD., together with the heads of pedagogical practice at individual departments of the JSU FE.

Documentation of students' pedagogical practice is located in the departments of the Faculty of Education of the JSU. Other documents (i.e. summary reports and accounting of the pedagogical practice) are stored with the person responsible for the pedagogical practice at the Faculty of Education of the JSU.

Document templates are available on the JSU FE website (in the line: JSU FE Pedagogical Practice – Documents).

The **Faculty of Economics and Informatics** of the J. Selye University signed the contracts with partners to ensure student professional practice. The partners include business units, non-profit organizations, public administration institutions, and other institutions, the professional activity of which is connected with the fields of the JSU FEI science. The goal of the Faculty of Economics and Informatics of the J. Selye University is both, to expand the professional knowledge of students and to create opportunities for the long-term cooperation with participating companies/institutions. Professional practice is part of our students' studies. Coordination is ensured through the website prax.ujs.sk. A tripartite contract (which is available in two language versions) is to conclude, in which all obligations and rights of each contracting party are determined. The responsible persons on the part of the JSU FEI are the authorized employees: PaedDr. Ladislav Végh, PhD. (for SP Applied Informatics) and Mgr. Dávid Szabó, PhD. (for SP Economics and Business Management). Contacts for the responsible employees and their tasks are listed on the prax.ujs.sk website, and also in the contracts.

Students have the opportunity to complete professional practice within each JSU FRT study programme. As part of the Theology programme, students of theology complete at least two practical exercises, called legation, annually, in the church choirs, where they serve at Christmas and Easter. In addition, after completing the second and fourth

years, they must complete a summer internship in congregations in order to become familiar with the practical administration of church life. They last 2 to 4 weeks. Students apply for holiday practice or are invited by individual church choirs. Regarding the issue of these summer internships, there is no special agreement on cooperation between the church and the faculty; it follows the centuries-old customary law of the church.

In the case of Missiology, Diakony and Social Care (MDSC) bachelor's and master's programmes, we have cooperation agreements with the church or social institutions. The importance of our study programmes is also evidenced by the fact that it was these institutions, and not the faculty, who initiated the signing of those agreements. The MDSC students currently have the opportunity to complete an internship in 2 church social facilities (the Diaconic Center of the Reformed Christian Church in Slovakia and the De Ruyter Day Care Center in the village of Tôň) and in 5 secular social facilities (Retirement Homes – Kližská Nemá, Vrbová nad Váhom, Chanava, Komárno (Timóteus n.o.) and Daycare Center in the village of Dunaalmás in Hungary).

The professional practice of theologians is supervised by the head of the Department of Systemic and Practical Theology; the practice of MDSC study programme students is supervised by the head of the Department of Applied Sciences.

In the last 10 years, there was no problem with professional practice. We can consider the fact that several of our contracts have expired as a minor shortcoming; we are working intensively to renew them.

2.9. Monitoring, evaluation and revision of the internal system

Regular monitoring, evaluation, and revision of the JSU internal system is described in the Directive on the Internal Quality System Processes of the JSU.

The achievement of strategic goals in the area of quality assurance is evaluated on an annual basis, while individual indicators are usually monitored for the next 10 years. The internal evaluation report on the implementation of the J. Selye University's internal system for the current year will be made available on the JSU website: <https://www.ujs.sk/sk/zabezpecovanie-kvality/vnutorna-hodnotiaca-sprava.html>

The first year of evaluation is 2022.

Articles 15 and 16 of the Directive on the Internal Quality System Processes of the JSU describe the evaluation requirements and the exact procedure for assessing and approving the report; the process itself is shown in its Annex 3.

2.10. Public access to formalized internal system policies and processes and documentation

The JSU has taken measures to enable easy public access to the formalized policies and processes and other internal system documentation.

The basic quality assurance documents are made available on the University's website on a special tab in a clear form: Quality assurance.

The page also contains links to the documents of IQAS of faculties and other parts of the JSU.

Similarly, the JSU makes available descriptions of study programmes, recommended study plans, and information sheets of SP subjects in a clear form on the websites of the faculties:

- Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FEI SP
- Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FE SP
- Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FRT SP

The JSU makes the documentation of the internal system relevant to students also available in Hungarian and English – the transition between language variants is ensured by 3 flags located to the left of the title of the given subpage.

Internal regulations under Section 1, Article 38 of the JSU Statute are published in the JSU Academic Information System and on the JSU website. The head of the Rector's Office is responsible for the publication and distribution of the internal regulations. The originals of the internal regulations are kept by the head of the JSU Rector's Office. Internal management acts are also published in this way, i.e. directives, principles, and orders of the Rector, for which the head of the Rector's Office is also responsible.

The way the information is made available on the websites of the JSU and its faculties respects the specific needs of people with disabilities. The website contains a built-in assistance module for people with special needs; with the help of it, it is possible to change the appearance of the page, to support and facilitate access to information for these people. This assistance module has a built-in text reader that can read the marked content of the page in all language mutations, thereby significantly contributing to a comfortable access to information for people with specific needs.

3 Creation, Adjustment, and Approval of Study Programs

3.1. Policies, structures, and processes for the creation, adjustment, and approval of study programs

The JSU has formalized policies, structures and processes for the creation, adjustment and approval of the study programmes anchored in the Directive on the Internal Quality System Processes of the JSU; these processes are shown in Annex 1 and Annex 2 of this Directive:

The JSU has established powers, scope of operation and responsibility for ensuring the quality of the study programmes. The characteristics of the structures for the creation, adjustment, and approval of the study programmes are described in the Statute of the Quality Assurance Council of the J. Selye University – the annex thereto shows the principle of setting up the JSU Quality Assurance Council:

The selection of a person responsible for the implementation, development and quality of the study programme at the JSU takes place according to the above documents as follows: The Dean will propose a person to be responsible for the SP (hereinafter referred to as PRSP). This person works as a professor in the relevant field of study for the established weekly working hours or, if it is a bachelor's study programme, as a professor or docent in the relevant field of study for the established weekly working hours. At the same time, this person does not bear the main responsibility for the implementation, development, and quality assurance of the study programme at any other university in the Slovak Republic. This person (once approved) will also not bear the main responsibility for the implementation, development, and quality assurance of more than three study programmes, while cases of overlap are not included in this number.

The person to be responsible for the Faculty of Social Sciences proposed by the Dean is approved by the Faculty's Quality Assurance Council upon the Scientific/Artistic-Pedagogical Characteristics (SAPC), the general criteria for filling the offices of professors and docents and specific conditions of the selection procedure for filling the offices of professors and docents at the faculty, and on the basis of whether the responsible persons (PRSP and persons responsible for the profile subjects) jointly demonstrate the results of creative activity in the relevant field of study, in which the study programme is carried out, at the required level depending on its degree according to Article 7 of the SAAHE Study Program Standards.

The delegation of responsibilities and powers to the person responsible for the implementation, development and quality of the study programme at the **Faculty of Education** of the JSU takes place as follows: after approval by the Quality Assurance Council of the JSU FE, the person to be responsible for the study programme receives an appointment that is part of the accreditation material. The persons responsible for the study programmes express their consent to the appointment as PRSP with their signatures.

The delegation of responsibilities and powers to the person responsible for the implementation, development, and quality of the study programme at the **Faculty of Reformed Theology** of the JSU takes place as follows: Based on the decision of the Faculty's Quality Assurance Council, the Dean appoints the PRSP in writing; PRSP also accepts or rejects its appointment in writing. The documentation of the process is archived in the Dean's Office, in the archive folder named Harmonization of SP at the JSU FRT. The procedure is also specified in the Dean's Directive No. 3/2021 on JSU FRT Internal Quality System Processes Part 1, Article 5, Points b to g.

The delegation of responsibilities and powers to the person responsible for the implementation, development, and quality of the study programme at the JSU FEI takes place in accordance with the provisions of the Rector's Directive No. 5/2021 on the JSU Internal Quality System Processes (Article 5, Article 8) and the Statute of the Quality Assurance Council of the Faculty of Economics and Informatics of the J. Selye University (Article 2).

After the approval of the person responsible for the SP or the persons responsible for the profile subjects of the SP in the JSU FEI QAC, the Dean delegates responsibility in a written form – in a form of a bilingual Appointment Decree, which is drawn up in two copies, and clearly defines, for which SP(s) the responsible person assumes responsibility. The person responsible for the SP and the persons responsible for the profile subjects of the SP take responsibility for the SP, which they also express by signing the Appointment Decree. Appointment Decrees form part of the accreditation file; one copy of the Appointment Decree is stored at the Dean's Office of the JSU FEI and electronic versions are available in AIS, in module *VSS215 – Register of Study Programs, Sub-Programs, Parts of Study Programs, Fields of Habilitation and Inauguration Procedures*.

3.2. Compliance of Policies, Structures, and Processes for the Creation, Adjustment, and Approval of Study Programs with the Standards

3.2.1 Involvement of students, employers and other relevant stakeholders in the creation, adjustment, and approval of study programmes

The policies, structures, and processes for the creation, adjustment, and approval of the JSU study programmes ensure the involvement of students, employers and other relevant stakeholders.

- Students are involved in the creation of the SP at the department providing for the SP (as documented by the minutes attached to the SP accreditation materials), and as members of the faculty's Quality Assurance Council. They are involved in the assessment and approval of the SP as members of the JSU Quality Assurance Council, and as members of the temporary working groups of the JSU QAC.
- Employers are involved in the creation of the SP at the department providing for the SP (as documented by the minutes attached to the SP accreditation materials), and as members of the faculty's Quality Assurance Council. They are involved in the assessment and approval of the SP as members of the JSU Quality Assurance Council.
- Other relevant stakeholders (JSU graduates, leaders of an interest association, trade union or professional authority that carries out its activities in connection with the SP) have the opportunity to participate in the

creation of the SP at the department providing for the SP (as documented in the minutes attached to the accreditation materials of the SP), and as members of the faculty Quality Assurance Council.

3.2.2 Transparent, fair, expertly founded, objective, and independent assessment and approval of the study programmes, in which conflicts of interest and possible bias are avoided

The policies, structures, and processes for the creation, adjustment, and approval of the study programmes of the JSU guarantee a transparent, fair, expertly founded, objective and independent assessment, and approval of the study programme, in which conflicts of interest and possible bias are avoided.

The members of the Temporary Working Groups declared that they were not involved in the development of the draft of the study programmes assessed by them as persons responsible for the implementation, development, and quality assurance of the SP, or as a teacher, other employee, student, employer, other stakeholder, or as a member of the faculty's Quality Assurance Council. They declared that they were not biased and that they will assess the study programme draft objectively and fairly. This document is stored at the JSU Personnel Department.

If the members were involved in the preparation of the SP, or if there is another conflict of interests, they were always called on by the Chairman of the JSU QAC, when approving the SP in the Quality Assurance Council of the JSU, to inform the QAC before the vote thereof. For this reason, they subsequently did not vote in the event of a conflict of interest, which is recorded in the minutes of the JSU QAC for the individual affected study programmes.

During the creation, assessment, and approval of the SP, the JSU was constantly monitored through the Tabular Overview of the Persons Involved document (Annex 4 to the Directive on the Internal Quality System Processes of the JSU) attached to each SP, whether the persons assessing and approving the study programme are different from the persons, who prepare the proposal of the study programme.

The process of approving the new study programmes and habilitation and inaugural procedures (HIP) at the JSU is described in Part I of Directive on the Internal Quality System Processes of the JSU

- Article 5: Creation of a new study programme in the field and level, in which the JSU is authorized to create, implement and modify study programmes
- Article 6: Creation of a new study programme in the field and level, in which the JSU is not authorized to create, implement and modify study programmes

Part II describes the processes of harmonizing, periodically reviewing and approving the adjustment of the SP and HIP, and cancellation of the SP and HIP at the JSU

- Article 8: Harmonization the study programme
- Article 10: Monitoring, periodic review and approval of a modification of the SP at the JSU

3.2.2.a) Types and mechanisms of corrective measures and follow-up activities, subsequent decision-making on the further implementation of the study programme or on the cancellation of the study programme

The Temporary Working Group evaluated the SP as part of harmonization in a uniform form approved by the JSU QAC entitled Evaluation Report of the Temporary Working Group of JSU QAC for Study Programs of Level I, II, and III. TWG could adopt one of the following standpoints: JSU QAC TWG recommends approving the study programme; JSU QAC TWG recommends developing measures and removing deficiencies, and subsequently submitting the study programme; or JSU QAC TWG does not recommend the study programme to be approved.

In the event that JSU QAC TWG recommended developing measures and removing deficiencies, and subsequently submitting the study programme, specific comments were made in the Evaluation Report. The JSU QAC adopted a resolution, under which the JSU QAC instructs the Dean to develop measures to remove deficiencies of a specific study programme in connection with the standards and/or in view of comments.

The SP was reworked under the guidance of the PRSP; it was checked by the QAC of the faculty, and given to the JSU QAC TWG for assessment, which recommended/did not recommend the SP to be approved. The QAC adopted a resolution on the approval/disapproval of the harmonization of the SP, about which the Dean of the faculty was informed in the form of a statement of the resolutions, which were registered under the number 5400/3272/2022/RK/PR2, 5404/3272/2022/RK/PR2, 5405/3272/2022 /RK/PR2.5941/3566/2022/RK/PR2.

At the **Faculty of Economics and Informatics** of the JSU, a regime of transparent, fair, expertly founded, objective and independent assessment and approval of the study programmes is being applied (in which conflict of interests and possible bias are avoided), the processes are described in detail in the basic quality assurance documents at the University, and also faculty level.

Basic quality assurance documents at the University-wide level

Basic quality assurance documents of the JSU Faculty of Economics and Informatics

The quality assurance processes at the JSU FE are set out in Dean's Directive No. 1/2021 on the Internal Quality System Processes at the JSU FE.

Based on this, the Quality Assurance Council 1. approved the persons responsible for the study programmes and the persons responsible for profile subjects, 2. commented on the harmonized study programmes, and 3. commented on the cancellation of the study programmes.

Upon the Statute of the Quality Assurance Council of the JSU FE (Article 9, Point 1), the persons assessing and approving the study programme were different from the persons preparing the proposal of the study programme. This means that in those cases, when voting was held on the study programs where a member of the JSU FE QAC could be biased, that member of the JSU FE QAC did not vote.

Minutes from the meetings of the JSU FE QAC are available in the academic information system: Faculty of Education – bodies, Minutes from the meeting of the JSU FE QAC

In the issue of editing, approving and assessing the individual study programmes at the Faculty of Reformed Theology, we followed the valid University and faculty documents related to quality assurance at the University and faculty level in such a way that the principles of transparent, fair, expertly founded, objective and independent assessment and approval of the study programmes were observed (in which conflicts of interest and possible bias are avoided). Those principles are enshrined in the following documents:

Basic quality assurance documents at the University-wide level

Basic quality assurance documents of the JSU Faculty of Reformed Theology

After the SP has been harmonized, changes in the approved accreditation files are considered an amendment to the SP. Any modifications are approved by JSU QAC. According to the Rules of Procedure of the Quality Assurance Council at the JSU – Internal regulations, year 2022, No. 7 – JSU QAC can take note of the material, approve it, approve it with comments, disapprove it, or return it to the submitter for addition or revision.

3.2.2.b) Method of identification of the relevant decision of the approval authority

The decision of the Quality Assurance Council is identifiable by the resolution number. Individual SPs in the harmonization process were identified by the SP code that was assigned to them when they were approved by the decision of the Ministry of Education and Culture; it is listed in the CRSP. After assessment and approval of the JSU internal system, JSU QAC assigns an identification code for each new study programme when approving the new SP.

3.2.2.c) Method of supervision of the conducted study programmes (or provide a reference to the relevant regulation)

The method of supervision of the conducted study programmes is carried out by the JSU QAC – the process is described in the Directive on the Internal Quality System Processes of the JSU in Part II.

3.2.2.d) References to the structures and processes of approving the University study programmes and their results

JSU Quality Assurance Council

The Temporary Working Groups of the JSU QAC for the harmonization of the SP in 2022 are listed in Table 6.

Table 6. Temporary Working Groups of the JSU QAC during the harmonization of the SP in 2022

TWG	Chairman	Expert	Student	Program code	Program name	Study level	Study form
5-Info	doc. PaedDr. Patrik Šenkár, Ph.D.	doc.RNDR.Ing. Roman Šperka, Ph.D.	Bc.Benkő Alexander	30089	Applied Informatics	1	D
				184116	Applied Informatics	2	D
				183971	Theory of Teaching Mathematics And Informatics	3	D
1-Tars	doc.Mgr.Anikó Polgár, Ph.D.	prof.PaedDr.Mária PISOŇOVÁ, Ph.D.	Mgr. Angela Nagyová	183778	Didactics of History	3	D
				183777	Didactics of History	3	E
				183286	Pedagogy and Elementary Education	1	D
				14667	Preschool and Elementary Education/Preschool Pedagogy And Elementary Education	1	D
				113087	Preschool and Elementary Pedagogy.Preschool Pedagogy And Elementary Education	1	E
				100093	Teaching of History (combined)	1	D
				100095	Teaching of History (combined)	2	D
				100101	Teaching of Catechesis (combined)	1	D
				100103	Teaching of Catechesis (combined)	2	D
				11819	Pedagogy and Public Education	2	D
				113066	Teaching of Primary Education	2	E
				-	Common teaching basis	1	D
				-	Common teaching basis	2	D
				30077	Teaching of Biology (combined)	1	D

2 - Term	Ing. Šeben Zoltán, PhD.	doc.RNDr.Vinc ent Sedlák, PhD.	Kinga Feketeová	100535	Teaching of Biology (combined)	2	D
				23052	Teaching of Mathematics (combined)	1	D
				100084	Teaching of Mathematics (combined)	2	D
				100082	Teaching of Chemistry (combined)	1	D
				113074	Teaching of Chemistry (combined)	2	D
				100097	Teaching of Informatics (combined)	1	D
				100099	Teaching of Informatics (combined)	2	D
3- Nyelv	Mgr.Zsolt Görözdí, PhD.	prof.PaedDr.Zdenka Gadušová, CSc.	Viktória Czókolyová	100087	Teaching of English language and literature (combined)	1	D
				100089	Teaching of English language and literature (combined)	2	D
				100105	Teaching of Hungarian language and literature (combined)	1	D
				100107	Teaching of Hungarian language and literature (combined)	2	D
				100113	Teaching of Slovak language and literature (combined)	1	D
				100866	Teaching of Slovak language and literature (combined)	2	D
				100109	Teaching of German language and literature (combined)	1	D
100111	Teaching of German language and literature (combined)	2	D				
6- Teol B	doc.PaedDr.Patrik Šenkár, PhD.	doc.Mgr.Kónyová Annamária PhD.	Bc.Árvaiová Renáta	100874	Missiology, Diakony and Social Care	1	D
				113057	Missiology, Diakony and Social Care	2	D
4- Teol A	doc.PaedDr.Patrik Šenkár, PhD.	doc.Mgr.Kónyová Annamária PhD.	Bc.Beáta Bachoreciová	17121	Reformed Theology	1. and 2.	D
				12684	Theology	3	D
				113055	Theology	3	E
7- Ekon	Dr. habil.Mgr.Árpád Popély, PhD.	doc.Ing.Dudáš Tomáš, PhD.	Bc.Benková Alexandr	100836	Economics and Business Management	2	D
				100837	Economics and Business Management	2	E
				113091	Economics and Business Management	3	D
				113096	Economics and Business Management	3	E
				183305	Business and Marketing	1	D
				14668	Business Economics and Management	1	D
				113094	Business Economics and Management	1	E
183171	Rural Development	1	D				

3.2.3 Permanent compliance of the study programmes with the study programme standards

Permanent compliance of the JSU study programmes with the study programme standards is guaranteed by the processes of periodic assessment and approval of the adjustment of the SP and HIP, and the processes of cancellation of the SP and HIP at the JSU. The processes are described in the [Directive on the Internal Quality System Processes of the JSU](#).

3.2.4 Clear specification and communication of the qualification acquired by successful completion of the study programme, the level of which corresponds to the requirements of the relevant level of the qualification framework

The policies, structures, and processes for the creation, modification, and approval of the JSU study programmes guarantee that the JSU study programmes have a clearly specified and communicated qualification acquired by the successful completion of the programme, the level of which corresponds to the requirements of the relevant level of the qualification framework. This description can be found in the SP descriptions, Point 2 (a). Descriptions of the SP are published on the websites of the JSU faculties in a clear form:

- [Descriptions of the JSU FEI SP](#)
- [Descriptions of the JSU FE SP](#)
- [Descriptions of the JSU FRT SP](#)

The JSU QAC specifically examined compliance with the above standard VS 3.2.d in the process of harmonizing the SP; in the event of a deviation, the SP was sent for revision – such as e.g. in the cases recorded in the resolutions of JSU QAC 25/2022, 26/2022, 27/2022, 28/2022, 29/2022, 30/2022, 34/2022, 36/2022, 37/2022, 47/2022 of 02 May 2022 and 74/2022 of 09 May 2022.

Until the notification to the Slovak Accreditation Agency for Higher Education on the harmonization of the internal quality assurance system with the Act No. 269/2018 Coll. on Ensuring the Quality of Higher Education, and

with SAAHE standards until 31 August 2022, descriptions of the SP in Slovak and Hungarian were made available on the JSU website and, in case of degree III SP, also in English. Subsequently, until the opening of the academic year, descriptions of the degree I and II SP were also made available in English.

3.2.5 Harmonization of content and level of qualification with the sector-specific expectations of employers and other external stakeholders

The policies, structures, and processes for creating, modifying, and approving the study programmes ensure that the content and level of qualifications meet the sector-specific expectations of employers and other external stakeholders.

If it is a SP (regulated profession) and the relevant external stakeholders have provided a statement or an affirmative opinion on the compliance of the obtained qualification with the sector-specific requirements for the performance of the profession, this fact is stated in Point 2 (c) of the SP description. Descriptions of the SP are published on the websites of the JSU faculties:

- [Descriptions of the JSU FEI SP](#)
- [Descriptions of the JSU FE SP](#)
- [Descriptions of the JSU FRT SP](#)

The JSU QAC separately examined compliance with the above-mentioned VS 3.2.e standard in the process of harmonizing SP, and found no deviation (The deviation was found in one case in connection with a standard connected to this standard; SP was sent for revision by resolution JSU QAC 60/2022 dated 02 May 2022).

3.2.6 Compilation of the profile of the graduate and definition of educational goals and outcomes

The qualification of a graduate in individual SPs corresponds to the relevant level of education according to the qualification framework. The objectives and measurable educational outcomes correspond to the level of the Slovak Qualification Framework in the European Higher Education Area for individual levels of education. The description of the graduate profile can be found in the descriptions of the SP, Point 2. The objectives and educational outcomes are defined not only for SP, but also for individual specific subjects in the information sheets of the subjects.

Descriptions of the SP and information sheets of the subjects are published on the websites of the JSU faculties:

- [Descriptions of SP and Information Sheets of Subjects of the JSU FEI SP](#)
- [Descriptions of SP and Information Sheets of Subjects of the JSU FE SP](#)
- [Descriptions of SP and Information Sheets of Subjects of the JSU FRT SP](#)

In the process of harmonizing the SP, the JSU QAC specifically examined compliance with the above-mentioned VS 3.2.f standard and, in case of deviation, the SP was sent for revision – such as in the cases recorded in the resolutions of JSU QAC 32/2022, 43/2022, 46/2022, 47/2022, 48/2022, 49/2022, 50/2022 of 02 May 2022.

The policies, structures, and processes of the JSU for the creation, adjustment and approval of the study programmes guarantee that the JSU study programmes have a specified graduate profile and clearly defined and communicated educational objectives and outcomes that are verifiable and correspond to the mission of the JSU, the relevant level of the qualification framework, and the field of knowledge according to relevant field of study or a combination of fields of study, in which graduates obtain a higher education. The JSU study programmes enable the achievement of the set educational goals and educational outcomes.

3.2.7 Linking education with creative activities

Linking education with the creative activities is regulated at the JSU (in addition to the Act on Higher Education, Quality and Standards) by the Rector's Directive No. 5/2021 on the Scope of the Persons Responsible for the Study Programmes, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, number 30, where, among other things, it is stipulated that the JSU teachers carry out (or carried out in the past) the active creative activity or practical activity at the level corresponding to the degree of the SP in the issue of the professional and thematic focus of the taught subject. As supervisors of the final thesis, they perform the active creative activity or practical activity at the level corresponding to the degree of the SP in the issue of the professional and thematic focus of the supervised thesis. They document this fact by indicating a selection of their corresponding publications in the list of the recommended literature for the given topic in the AIS.

The person responsible for the study programme (PRSP) carries out his/her creative activity in line with the requirements of the SP and the subjects of the SP, for which he/she bears the main responsibility, monitors and demonstrates the international dimension of his/her academic activity, and approves the topics of final theses of degree I and II, while checking whether the supervisor of the final thesis has formulated the assignment as a research problem, whether the topic is related to the study programme in relation to the educational outcomes and the level of the SP qualification framework, and whether the supervisor of the final thesis carries out an active creative activity or practical activity at a level corresponding to the degree of the SP in the issue of the professional and thematic focus of supervised work.

In the JSU study programmes of the degrees 1, 2 and 3, the intention in the process of preparing the study programme was clearly declared and prepared in such a way as to ensure the compliance of the educational objectives

and outcomes with the descriptors of the qualification framework. General and professional knowledge, cognitive and practical skills, character competences, responsibility, independence and social competences are defined in the information sheets of the study programme subjects. Information sheets of the subjects are available in the academic information system and on the University website:

- [Information sheets of subjects of the JSU FEI SP](#)
- [Information sheets of subjects of the JSU FE SP](#)
- [Information sheets of subjects of the JSU FRT SP](#)

3.2.8 The study programme will provide students with transferable competences that affect students' personal development

As a proof that policies, structures and processes for the creation, adjustment and approval of the JSU study programmes ensure that the JSU study programmes provide students with transferable competencies that influence students' personal development and can be used in their future careers and lives as active citizens in the democratic societies, the recommended study plans and information sheets of the subjects are published on the websites of the JSU faculties:

- [Recommended Study Plans and Information Sheets of Subjects of the JSU FEI SP](#)
- [Recommended Study Plans and Information Sheets of Subjects of the JSU FE SP](#)
- [Recommended Study Plans and Information Sheets of Subjects of the JSU FRT SP](#)

There are specific subjects in these documents that help with this – here are just a few:

The SP for the JSU students offer subjects to deepen the information and communication skills, language skills (English Language and German Language at the FE; English Language, German Language, Professional Conversation in English language, Professional Conversation in German Language at the FEI; and, in addition, Latin, Hebrew and Ancient Greek Language at the FRT), social science subjects (such as Sociology for Economists, Basics of Political Science, Business Etiquette and Protocol at the JSU FEI, Basics of Social Work and Sociology at FRT; Minority Competences, Regional and Minority Culture at the FE), humanities subjects (such as Social Psychology at the FE; Psychology at the FEI; and Social-Psychological Activities at the FRT), subjects to support ethical scientific research and publication (these are, for example, subjects: Basics of Academic Writing, Methods of Learning and Research at the FE; Semester Project, Semester Thesis at the FEI; and Introduction to Scientific Inquiry 1-2 at the FRT). According to the [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University](#) (available in AIS: Internal management acts of the JSU, year 2021, No. 28), the subjects aimed at creating a responsible approach to the environment were also included in the recommended study plan of each study programme (at the FE, these are the subjects, e.g. Global Environmental Problems, Theory and Methodology of Ecology and Environmental Studies; at the FEI: Green Economy, Environmental Protection and Green Marketing; and at the FRT, partly in the subject Volunteering) and to preserve human health (Basics of First Aid and Biology for Teachers, Education for Health at the FE; Fundamentals of Health Economics at the FEI; First Aid and Health Science in Practice at the FRT).

The need for lifelong learning can be found e.g. in subjects, where the HR functional area appears: Human Resource Management, International Human Resource Management, Business Economics, Basics of Personnel Management, etc.

Specific subjects for acquiring skills and forming attitudes towards volunteering were incorporated in the FE and FRT study programmes as part of the ERASMUS+ KA203 project titled "Enhancing Volunteering and Its Recognition in Higher Education Curricula and on the Labor Market in Eastern Europe".

Students of all three JSU faculties have the opportunity to enroll in physical education activities as part of elective subjects. Students can choose from the following subjects of the Department of Physical Education and Sports: football, futsal, basketball, volleyball, floorball, table tennis. Each academic year, these classes are taught in line with the interest of the students and in the number as needed.

3.3. European Approach to Ensuring the Quality of Joint Study Programs

The structures and processes of the JSU for the creation, adjustment, and approval of the joint study programmes with universities abroad guarantee the application of the principles of the European approach to ensuring the quality of the joint study programmes. In the framework of harmonization, the joint SPs of the JSU were adjusted like other SPs according to the [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University](#) (available in AIS: Internal management acts of the JSU, year 2021, No. 28), with the exception of those parameters that would not be in accordance with the current agreement of the universities providing the given joint study programme pursuant to Section 54 (a) of the Act No. 131/2002 Coll. on Universities, and on amendments to certain acts, as amended, and would require a significant amendment of the SP.

Currently, the JSU FEI offers two joint study programmes:

- 183171 Rural Development – jointly with Magyar Agrár- és Élettudományi Egyetem, 2100 Gödöllő, Páter Károly u.1., Hungary
- 183305 Business and Marketing – together with the University of Budapesti Corvinus Egyeteme, 1093 Budapest, Fővám tér 8., Hungary

The mentioned institutions, which provide the joint study programme, are recognized by the Hungarian Accreditation Commission of Hungary as institutions of higher education, and the legal regulations of Hungary allow them to participate in the joint study programme of Slovak universities and also to award a joint degree. The listed universities have ensured that the degree or degrees in question belong to the higher education degree system of the state, in which the institutions are based. All cooperating institutions participate in the creation and provision of a common study programme, in deciding on the admission procedure and on the fulfillment of the conditions for the proper completion of studies.

- 183171 Rural Development – The cooperation agreement concluded between J. Selye University and Magyar Agrár- és Élettudományi Egyetem, together with the annexes thereto, forms part of the accreditation file and is stored and available on the [JSU website](#) and in the *AIS – VSST215 module – Register of Study Programs – Academic year 2022/23 – Documents of the SPRVdb22 study programme – ZPT file – Minutes from the creation of accreditation materials – Cooperation Agreement*.
- 183305 Business and Marketing – The cooperation agreement concluded between J. Selye University and Budapest Corvinus Egyetem (Corvinus University in Budapest) and the Cancellation of the Cooperation Agreement Setting the Conditions and Tasks Associated with the Planned Process of Cancellation of the Joint SP and the Agreement on the Termination of the Studies of the Still Existing Classes are part of the accreditation file and are stored and available [on the JSU website](#) in *AIS – VSST215 module – Register of Study Programs – Academic year 2022/23 – Documents of the study programme SPOMdb22 file ZPT- Minutes from the creation of accreditation materials – Cooperation Agreement*.

The concluded cooperation agreements contain and regulate the conditions of admission to the SP, the conditions for its completion, details of the study organization, methods and rules of examination and evaluation of students and rules of recognition of credits, details of the rules of mobility of students and teachers, details of the awarded academic degree, details of the documents on the completion of studies, details on the coordination and responsibility of the involved institutions in the field of organization, provision, management and financing of the joint study programme, the validity of the University's internal regulations for the study of the joint study programme, deciding on the academic rights and obligations of students in line with the internal regulations of the University, and the legal regulations of the state, in which the study takes place. Cooperation Agreements meet the standard.

3.4. Compliance of the study programs with the study program standards

By 31 August 2022, the J. Selye University notified the Slovak Accreditation Agency for Higher Education of the harmonization of the University's internal system with the Act No. 269/2018 Coll. on ensuring the quality of higher education and with standards, which ended the first stage of this difficult process on the way to improving education. Over the past 24 months, the University has harmonized 45 study programmes – including 20 degree 1 study programmes, 18 degree 2 study programmes and 7 degree 3 study programmes – and created its own internal quality assurance system.

Annex 1 to JSU IER lists the study programmes according to Annex 1 to the handbook with links to related documentation of the JSU study programmes.

The JSU implements and has adjusted its study programmes in the fields of study and degrees in accordance with the granted rights, while ensuring the control of the content of the study programmes with the description of the field of study in the relevant degree. In JSU IQAS, this obligation is enshrined in Point 14 of Article 6 of the [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University](#) (available in AIS: Internal management acts of the JSU; year 2021, No. 28).

Currently, minor corrections of the accreditation materials of the harmonized SP are underway – the errors were caused by a non-standard procedure for recording changes in the AIS as, at the time of the harmonization, the module 215 was not yet functional in the AIS, into which already prepared materials could be inserted. Accreditation materials were therefore prepared and approved outside the AIS and then inserted under a certain time stress.

4. Student-Oriented Learning, Teaching and Assessment

4.1. Active role, autonomy, creativity, and independence of students

The policies, structures, and processes of the JSU internal quality assurance system guarantee that the active role, autonomy, creativity, and independence of students in education and in the learning process are encouraged during the implementation of the study programmes, and this approach is also reflected in the evaluation of students.

The JSU students regularly participate in the scientific events dedicated to the presentation of the results of their student scientific activity at the University (<http://tdk.uj.sk/#sk>), at the national and international levels (OTDK –

National Scientific Students' Associations Conference, Hungary). They also participate in the projects and competitions announced by business entities, banks, or other universities.

Evidence:

- Directive No. 5/2013 on Student Scientific Professional Activities
- Annual operation reports of the JSU (Part III Information about the higher education provided, f. Annotated overview of student achievements)

8. Economics and Management

In the case of the Economics and Management field of study, students in degree 1 and 2 SP of the higher education get involved in solving the research tasks under the supervision of a consultant as part of the Student Scientific and Professional Activity (SSPA) competition. At the degree III study, they actively participate in solving the research tasks and publish, such as e.g. Mgr. Bence Csinger. Publications of doctoral students are registered in the JSU Library Information System and in CREPC. Students receive credits for the preparation of teaching texts and publishing activities. These are the subjects listed in the study plan: Authorship or co-authorship in the creation of teaching aids and texts and Creative activity in the field of science. An example of a publication

18. Informatics

In the case of the Economics and Management field of study, students in degree 1 and 2 SP of the higher education get involved in solving the research tasks under the supervision of a consultant as part of the SSPA competition. As part of the harmonization of study programmes, a new optional subject was introduced: Student Scientific Conference (subject code: KINF/AIdm/ SVK/22). The student obtains 1 credit provided that the student prepares, submits and presents a work within the framework of the Student Scientific Activity at the University SSPA Conference.

At the degree 3 study, doctoral students actively participate in solving the research tasks and publish, e.g. students: PaedDr. Márk Csóka, Mgr. Dávid Paksi. Students receive credits for the preparation of teaching texts and publishing activities. These are the subjects listed in the study plan: Authorship or co-authorship in the creation of teaching aids and texts, and subjects of the Science part of the SP. Publications of doctoral students are registered in the JSU Library Information System and in CREPC. An example of a publication

22. Mathematics

Even in the case of the Mathematics field of study, students are motivated at every level of study. In the study programmes of the degree 1 and 2 of higher education, students are involved in solving the research tasks under the supervision of a consultant as part of the SSPA competition. At the degree 3 study, doctoral students actively participate in solving the research tasks and publish, e.g. students Mgr. Szilárd Svitek and Mgr. Norbert Annuš. Students receive credits for the preparation of teaching texts and publishing activities. These are the subjects listed in the study plan: Authorship or co-authorship in the creation of teaching aids and texts, and subjects of the Science part of the SP. Publications of doctoral students are registered in the JSU Library Information System and in CREPA. An Example of a Publication

37. Theology

The active role, autonomy, creativity, and independence of the students are already reflected in the conditions for passing individual subjects. Before passing the exam, or another type of completion of the given subject during the semester, the students must submit a separate essay or PPT presentation to be prepared according to the lecturer's instructions. This requirement is valid for almost every subject /especially for seminars/ of the bachelor's and master's study programmes of the Faculty of Reformed Theology. These requirements are defined in individual information sheets of the subjects.

Doctoral students are encouraged to publish their publications, preferably in the foreign scientific journals, anthologies. Doctoral students of the faculty have also published several such publications in the last decade, which were also registered in the prestigious SCOPUS scientific database, either during their studies or immediately after. An example of a publication

38. Teaching and Pedagogical Sciences

The autonomy and independence of the student is declared in every single subject of every study programme. When preparing the educational parts/subjects of individual study programmes, the workload of students was taken into account in accordance with ECTS depending on the assigned credits and the timeframe, in which the education takes place. The individual information sheets of the subjects indicate the student's workload and the share of individual activities in the student's total workload (e.g. participation in the direct teaching activities, declared learning tasks, assignments, outputs, study of compulsory professional literature, exam preparation, etc.), which the student solves by a teacher-guided self-study.

The students of doctoral study programmes solve a given scientific problem from the field (dissertation topic) through independent activities, in a seminar format and through the individual guidance of their supervisor; they independently evaluate the acquired professional and scientific information, acquire standard methods and forms of scientific research activity, and participate in the teaching of subjects at the first degree of higher education in the field of Teaching and Pedagogical Sciences.

Creating and using a possibility of involving students with appropriate motivation in various activities created by the University in connection with the development of their academic career is implemented through active participation in the student government, Academic Senate, SSPA, at scientific events at home and abroad.

Links:

- [Information sheets of the subjects](#)
- [Study Regulations a Annex 1 to the Study Regulations:](#)
- [Website ujs.sk – Moodle](#)
- [Rector's Directive 5/2013 on Student Scientific Professional Activities of the JSU](#)

4.2. Respect for the needs and diversity of students and the flexibility of study trajectories

The policies, structures, and processes of the JSU internal system guarantee that the diversity of students and their needs is respected during the implementation of the study programmes, and the flexibility of study trajectories is enabled – these principles are anchored in e.g. in the [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University](#) (available in AIS: Internal management acts of the JSU, year 2021, No. 28) by the fact that 6 to 8 credits out of thirty credits per semester go to the compulsory elective subjects (that is 20-27%), and 1 to 2 credits (3-7%) to elective subjects. The study programmes have been harmonized so that they contain mandatory elective subjects in the total credit value of at least 150% to the minimum number of credits from the mandatory elective subjects required to complete the study programme. Teacher's single-subject SPs and approbation combined SPs contain the mandatory elective subjects with a total credit value of 200% to the minimum number of credits from the mandatory elective subjects required to complete the study programme.

The bachelor's study programme in Pre-school and Elementary Education is built *in a modular way*. Individual modules are designed to develop different knowledge, skills, or competencies of the student. The student chooses one module to determine his/her specialization, i.e. Module A: Teacher of Pre-Primary Education, or Module B: Educator. Compulsory subjects are the same for students of both modules. By choosing a module, the student chooses the entire line of the compulsory elective subjects associated with the given module. Within each module, alternating pairs of the compulsory elective subjects are also offered, designed to develop the same or similar competencies. After the subject code, they are marked with the same number and distinguished by the letter a, b. Students always choose one of the subjects distinguished by the letters a, b, according to their own preferences.

The flexibility of the trajectories is further expanded by the possibility of [additional pedagogical studies at the JSU](#).

With regard to the possibility of harmonizing the work/family life with studies, the JSU also offers the option of external studies in the eight most popular SPs.

At the JSU, graduates are encouraged to acquire knowledge and new skills through mobility at foreign universities. Mobility is implemented within the framework of a wide range of publicly available schemes (ERASMUS+, Makovecz programme, CEEPUS, etc.). The JSU Study Regulations describe the procedures and rules for obtaining credits, their collection and transfer; the rules and procedures for recognizing the completion of courses at another university are defined.

Such flexibility in the ways mentioned above (except for the modular SP) was guaranteed at the JSU even before the harmonization of the SP, and their need is undoubted. In contrast, the modular system is new, and it will take longer to evaluate it.

4.3. Flexible use of concepts, forms, and methods of education and assessment

The policies, structures, and processes of the JSU internal system guarantee that a wide range of pedagogical methods, forms and concepts, assessment methods are flexibly used in the implementation of study programmes and their application is regularly evaluated and improved.

Article 3 of the [Rector's Directive No. 7/2022 on Regular Monitoring of the Teaching Process and Subjects in the Form of Internships at the J. Selye University](#) (available in AIS: Internal management acts of the JSU, year 2022, No. 32) describes possible interns and persons involved in the implementation of monitoring and regular evaluation of the study programmes (including student evaluation methods): PRSP and the direct superior of the university teacher participate in the regular monitoring of the teaching process according to Article 5 of the [Rector's Directive No. 5/2021 on the Competence of Persons Responsible of Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU](#) (available in AIS: Internal management acts of the JSU, year 2021, No. 30), with the aim of ensuring the quality and regular evaluation of the study programmes at the JSU. Other superiors may also participate in the regular monitoring of the teaching process, e.g. Vice-Dean, Dean, Vice-Rector, Rector aimed at quality assurance and regular evaluation of the study programmes at the JSU. Students, employers from the relevant sector of the economy and other stakeholders may also participate in the monitoring of the teaching process according to the rules described in Articles 5 and 8 of the [Rector's Directive No. 7/2022 on Regular Monitoring of the Teaching Process and Subjects in the Form of Internships at the J. Selye University](#) (available in AIS: Internal

management acts of the JSU; year 2022, No. 32). Other university teachers can also carry out supervision during classes as part of ensuring the quality of the subject, which is ensured and evaluated by several university teachers together. This concerns both, employees and doctoral students. The rest of university teachers can also carry out internships during lessons in the framework of self-education with the aim of developing their pedagogical, professional, didactic, and other skills, or mastering the teaching methodology of the given subject.

At the JSU FE, in the winter semester of the 2022/2023 academic year, the persons responsible for the SP implemented internships under the Article 4 of the Rector's Directive No. 7/2022 in the study programmes, except for the Teaching of Mathematics in Combination and Teaching of Informatics in Combination study programmes, where internships are planned to be implemented in the following months of the winter semester of the academic year 2022/2023. The evaluation of the pedagogical process by the persons responsible for the study programmes was discussed by the JSU FE QAC, and the Dean of the faculty will discuss it with the interns. Conclusions are drawn from the internships, which will result in the specification of measures to eliminate negative phenomena in the teaching activities of teachers.

At the JSU FEI, in the winter semester of the academic year 2022/2023, the person responsible for the study programme PHMdb22 and PHMeb22 has already implemented internships according to Article 4 of the Rector's Directive No. 7/2022; in the case of other study programmes, the internships are planned to be implemented during the following months of the academic year 2022/2023. The visiting teachers were informed about the results of the internships, and possible options for further improving the teaching process are being consulted.

At the JSU FRT, in the winter semester of the academic year 2022/2023, the persons responsible for SP implemented internships in all our bachelor's and master's study programmes, i.e.: MDSCdb22, MDSCdm22 and RTEdm22 according to Rector's Directive No. 7/2022, Article 4. Regarding internships at doctoral study programmes (TEdd22 and TEed22), internships are planned to be implemented in the following months of the winter semester of the academic year 2022/2023. The PRSP, together with the heads of individual departments and the faculty management at the Dean's Commission, have been dealing with the results of the internships. The Dean consults the results of the internship with the pedagogues so that, in the future, they can implement the results and conclusions of the internships to improve the quality of the next teaching process.

4.4. Student guidance and support

The policies, structures, and processes of the JSU internal system guarantee that students are provided with adequate guidance and support from teachers, primarily in the form of consultation hours, which teachers list in the range of 90 minutes per week and publish in the schedule in the AIS. In addition, other student support is provided at individual JSU faculties:

On the day of enrollment for the JSU FEI study programmes, students attend an informational lecture to become familiar with their current tasks, processes of the faculty, individual components and infrastructure of the University, the Academic Information System of the JSU, sources of other information, and also the peculiarities of their study programme. Each study programme also has a designated study advisor, who knows the peculiarities of the SP and can advise the student in compiling a personal study plan, and is available to students, if necessary. In the field of research, students can participate in the Student Scientific Activity (SSPA), where the SSPA consultant consults the procedure for solving the selected scientific task as needed and individually.

In addition, pedagogues of the **Faculty of Reformed Theology** individually guide talented students and prepare them e.g. for scientific student conferences, competitions, such as FTDK or OTDK (FTDK – scientific conference for students of the Hungarian nationality from Slovakia; OTDK – scientific conference for students of the Hungarian universities in Hungary). Teachers help students to apply for scholarships, which are granted to the University students with excellent academic results, such as Collegium Talentum or Eszterházy János scholarship programme. Spiritual and mental support for JSU FRT students is provided by a faculty pastoral worker, called Faculty Chaplain, who is a Reformed Christian Church-approved spiritual pastor for this service. The policies, structures, and processes of the JSU internal system guarantee that a mutual respect is supported in the student-teacher relationship. Ethical principles in the relationship between teachers and students are described in Article 4 of the JSU Code of Ethics as amended by Amendment 1 in eight points.

At the JSU **Faculty of Education**, this process also includes the Origo event organized by the faculty from the academic year 2018/2019 for students of the first year of full-time and external form of the study, primarily for students of the study programmes Pedagogy and Public Education, Pedagogy and Elementary Education, and Pre-school and Elementary Education. After enrolling for studies, students attend an Origo event before the beginning of the semester, where they get to know their classmates, teachers and the basics of studying at the University, and get to know the environment, in which they will learn, and the University atmosphere. The Origo day is part of the educational programme and participation in it is mandatory. Each study programme has a defined study advisor, who is a guide during the study. The study advisor is the primary contact person between the department and the student. He/she solves and organizes matters related to the study of the relevant year and study programme. It is the student's first point of contact when solving study problems.

4.5. Methods of Verification of Educational Outcomes

4.5.1. Examiners are thoroughly familiar with the existing methods of verifying the achievement of educational outcomes, and the methods of testing, testing and assessing student performance

The criteria and methods of evaluation and marking are determined by the Study Regulations of the J. Selye University – Article 10, Study Control and Evaluation of Study Results, which every university teacher is familiar with. In addition, more than half of university teachers at the JSU also have a pedagogical education. Among the teachers working in the study fields 22. Mathematics, and 38. Teaching and Pedagogical Sciences, their ratio reaches up to 80 percent (their representation is lower in other fields). Many of the teachers have the PaedDr title. The JSU offers additional pedagogical studies for its employees but, until now, this option has not been used often by the JSU employees.

The Vice-Rector for Accreditations and Quality Assurance organized a seminar on student performance evaluation for the senior staff of the JSU FE, which took place on 18 October 2022, and within which forms of evaluation, evaluation mechanisms and principles, and an evaluation scale were presented. There was also a discussion about what lecturers can do to provide effective support to students during their studies and, thereby, promote their success. The minutes of the meeting are archived at the Dean's Office of the JSU FE.

Study control and evaluation of the study results takes place at the JSU FEI in accordance with the provisions of the Study Regulations (Article 10). In the process of harmonizing study programmes, subject evaluations were consulted by groups responsible for verification of the achievement of subject education outcomes in order to comply with the provisions of Rector's Order No. 16/2021 (e.g. Point 1, Article 8 and Article 11).

At the JSU FRT, the evaluation of student performance was discussed by the Dean's College on 27 October 2022 in the presence of the Vice-Rector for Education and External Relations. Forms, mechanisms, and principles of evaluation and the evaluation scale were also presented during the meeting. It was also discussed how lecturers can and should provide support to students to increase success during their studies. The minutes of the meeting are archived at the Dean's Office of the JSU FRT.

The policies, structures, and processes of the JSU internal system guarantee that the examiners are made thoroughly familiar with the existing methods of verification of the achievement of educational outcomes, methods of testing, examination and assessment of the student performance, and have the support of the University to further improve their knowledge and skills in this area.

In the future, the goal is to increase the proportion of the pedagogically educated university teachers also in the study fields of Economics and Management and Informatics and Theology.

4.5.2. The criteria, methods, and dates of evaluation and marking are known to students in advance and are easily accessible.

The policies, structures, and processes of the JSU internal system guarantee that the criteria, methods, and dates of evaluation and marking are known in advance and easily accessible to students.

The dates of evaluation and marking are determined by the schedule of the academic year. The schedule of the academic year (published on the JSU website) determines the examination period, which has a minimum duration of 6 weeks. Teachers list specific exam dates in the Academic Information System (AIS), where students register for the dates.

Exams are conducted during the exam period according to the valid schedule in the relevant academic year, no later than by the end of the exam period. The examiner shall announce the exam dates for the upcoming exam period no later than by the end of the lecture period of the given semester via the AIS. If necessary, the examiner can list new dates even after this deadline. The examiner lists a sufficient number of examination dates so that they are reasonably spread over the examination period.

The criteria and methods of evaluation and marking are determined by the Study Regulations of the J. Selye University – Article 10, Study Control and Evaluation of Study Results.

4.5.3. The evaluation allows students to demonstrate the extent and level, to which they managed to achieve the expected learning outcomes

The policies, structures, and processes of the JSU internal system ensure that evaluation enables students to demonstrate the extent and level, to which they have achieved the expected learning outcomes, and provides feedback to students.

Forms of providing feedback to students are determined by the J. Selye University Study Regulations – Article 10, Study Control and Evaluation of Study Results.

The evaluation of the exam or the awarding of the subject evaluation with a mark is carried out according to the classification scale, which consists of six classification levels:

- A – Excellent (numerical value 1) – excellent results (90 – 100%);
- B – Very good (1.5) – above average results (80 – 89%);
- C – Good (2) – average results (70 – 79%);
- D – Satisfactory (2.5) – acceptable results (60 – 69%);

E – Sufficient (3) – the results meet the minimum criteria (50 – 59%);

FX – Insufficient (4) – further work required (0 – 49%).

Moodle is preferably used for archiving records of the educational outcomes from the individual study subjects; other platforms are used only in justified cases with the consent of the person responsible for the study programme. Details are determined by Rector's Directive No. 4/2021 on the Archiving of Documents Proving the Fulfillment of Educational Outcomes (available in AIS: Internal management acts of the JSU; year 2021, No. 24)

Fulfillment of the educational outcomes for the study programme as a whole is verified at the state exam in the form of a defense of the final thesis, or a combination of an oral exam and a defense of the final thesis. Assessments of the final thesis are also an important feedback for the student. Bachelor's and diploma theses are assessed by the supervisor of the final thesis and one opponent. The thesis is assessed by the thesis supervisor and two opponents.

Other circumstances are described in the information sheets of the Bachelor's thesis with defense/Diploma thesis with defense; in case of the joint study programmes carried out at the JSU FEI, also in the cooperation agreements concluded with the partner higher education institutions.

The thesis supervisor mainly assesses the fulfillment of the objective of the final thesis, the degree of independence and initiative of the student in the processing of the topic, cooperation with the thesis supervisor, the logical structure of the final thesis, the adequacy of the methods used, the methodology, the professional level of the work, the depth and quality of the topic processing, the contribution of the work, a possibility of using the results, the work with literature, the relevance of the used sources in relation to the topic and objective of the work, the formal side of the work, spelling and stylistics, and originality.

The opponent assesses, in particular, the relevance and appropriateness of the topic of the thesis, setting the goal of the thesis and its fulfillment, the logical structure of the final thesis, the continuity of the chapters, their proportionality, the adequacy and suitability of the methods used, the methodology, the professional level of the thesis, the depth and quality of the topic processing, the contribution of the thesis, work with professional literature, the formal side of the work, spelling and stylistics, and originality.

The State Examinations Commission will assess the originality of the work, the contribution of the student's work to the solution of the research problem, the student's independence, his/her ability to solve the research problem – from the research for literary sources, setting goals, the choice of research methodology, the choice of material, through the implementation of the research, his/her ability to evaluate the results, discuss results, summarize the results, present their significance for the educational process, etc. The ability to present results is also evaluated, including answering questions related to this research process and the topic of the final thesis, observance of the time limits, etc.

The State Examinations Commission will evaluate the progress of the defense in a closed session and decide on the awarding of the classification. During the classification, he/she comprehensively assesses the quality of the final thesis and its defense, taking into account the assessments and the course of the defense, and evaluates the defense with one common mark. The resulting marking may be the same as in the reviews, but it may also be better/worse depending on the progress of the defense.

Resulting marking: A – 100-91%; B – 90-81%; C – 80-71%; D – 70-61%; E – 60-50%. Credits will not be awarded to a student, who does not achieve more than 50%.

The Commission Chairman announces the decision on the result of the defense publicly together with the result of the theoretical oral part of the state exam.

4.5.4. Assessment is consistent and fairly applied to all students

The policies, structures, and processes of the JSU internal system guarantee that assessment is consistently and fairly applied in relation to all students, carried out in accordance with pre-approved procedures and yielding reliable conclusions that do not lead to unjustified differences in similar cases.

The evaluation of the exam or the awarding of the subject evaluation with a mark is carried out according to the classification scale, which consists of six classification levels. The classification scale for evaluating students is determined by the J. Selye University Study Regulations – as described in Article 4.5.3 of this IER.

Educational outcomes from individual study subjects are preferably archived in Moodle. The database on the place of storage of the archived documents of educational outcomes from individual study subjects is kept at individual departments of the respective faculties under the supervision of the person responsible for the study programme. Details are determined by Rector's Directive No. 4/2021 on the Archiving of Documents Proving the Fulfillment of Educational Outcomes (available in AIS: Internal management acts of the JSU; year 2021, No. 24)

The evaluation of bachelor's and diploma thesis is entered in the AIS. The form of opinion and evaluation criteria are the same for everyone – a specimen of the opinion of the supervisor and opponent of bachelor's and master's theses is available in the AIS. Although this uniform specimen has been used for many years; it is not part of any directive, so it was not even approved by the JSU authority. Currently, an amendment to the Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final Theses at the JSU, is being prepared, in which this problem will be solved.

4.5.5. Circumstances relating to students with specific student needs are duly taken into account in the assessment

Circumstances relating to students with specific student needs are duly taken into account in the assessment. The classification scale for evaluating students is determined by the J. Selye University Study Regulations – as described in Article 4.5.3 of this IQAS. This scale is binding on all university teachers, and is applied uniformly to all students, including students with specific needs, while the way of conducting the exam will be adapted to their specific needs. Further details are described in the Rector's Order No. 8/2022 Methodological Guide for Students with Specific Needs at the JSU.

4.5.6. If the circumstances allow it, the evaluation of students is carried out by several evaluators

The policies, structures, and processes of the JSU internal system ensure that, where circumstances permit, student assessment is carried out by multiple assessors, as shown in Table 7.

Table 7 The number of subjects that are assessed by several teachers, and the percentage of the total number of subjects:

FE	Number	Percent
Pedagogy and Elementary Education (level 1)	2	5
Pre-school and Elementary Education (level 1)	7	17
Pedagogy and Public Education (level 2)	7	25
Teaching of English Language and Literature (level 1 and 2)	5	19
Teaching of Biology (level 1 and 2)	10	37
Teaching of Informatics (level 1 and 2)	2	7
Teaching of History (level 1 and 2)	1	4
Teaching of Chemistry (level 1 and 2)	14	52
Teaching of Catechesis (level 1 and 2)	20	74
Teaching of Hungarian Language and Literature (level 1 and 2)	10	37
Teaching of German Language and Literature (level 1 and 2)	1	4
Teaching of Slovak Language and Literature (level 1 and 2)	11	41
Teacher Basis (level 1 and 2)	10	83
Didactics of History (level 3)	3	
Pedagogy (level 3)	3	
FEI	Number	Percent
Applied Informatics (level 1)	6	14
Applied Informatics (level 2)	4	14
Business Administration Management (level 1)	4	10
Economics and Business Management (level 2)	12	43
Rural Development (level 1)	1	
Business and Marketing (level 1)	2	
FRT	Number	Percent
Missiology, Diakony and Social Care (level 1 – full-time study)	16	38
Missiology, Diakony and Social Care (level 2 – full-time study)	9	32
Reformed Theology (combined level 1 and 2 – full-time study)	52	74
Theology (level 3 – full-time with external studies)	11	

4.6. Remedies for evaluation results

The policies, structures, and processes of the JSU internal system ensure that students have the remedies against evaluation results, while fair treatment of those seeking remedy is guaranteed.

Based on Point 18, Article 10 of the JSU Study Regulations, if serious circumstances (e.g. illness documented by a doctor's certificate) prevented the student from participating in the exam, or getting an evaluation during the semester, and these obligations cannot be performed within the deadline for the given term, the student can request an alternative exam (evaluation) date in writing, as a rule, within five working days from the last day of the exam period of the relevant semester. The Dean sets the deadline for this obligation to be fulfilled (including correction dates). A replacement term shall be assessed as the term it replaces.

Based on Point 17, Article 10 of the JSU Study Regulations, at the request of the student or the examiner, the Dean will allow, in justified cases (e.g. bias), to conduct the exam in the correction date before a commission

appointed by the Dean upon a written proposal by the head of the department. It is possible to apply for a commission exam in writing, always stating the reason, with the study department of the faculty until the end of the exam period. The commission exam is not another exam date; it must be carried out within the correction dates. The original examining teacher is also a member of the commission, as also a student representative with an advisory vote.

In the last 10 years, 3 commission examinations were allowed at the **Faculty of Education** of the JSU in the following dates: 30/06/2014; 27/02/2017, and 18/07/2019. Exam records can be found in the Registration Center at the JSU Rectorate. Furthermore, 254 requests for an alternative exam date were approved.

Commission exams have not been organized at the JSU FEI in the last 10 years. 22 requests for an alternative exam date were approved.

Commissioned exams have not been organized at the JSU FRT in the last 10 years. 7 requests for an alternative exam date were approved.

5. Admission Procedure, Course of Study, Recognition of Education and Awarding of Academic Degrees

5.1. Rules and course of study

The policies, structures, and processes of the JSU internal system guarantee that consistent rules are established, applied, published and easily accessible in all phases of the student's study cycle, in particular in the admission procedure, course and evaluation of studies, recognition of education, completion of studies, awarding of degrees, and issuing of diplomas and other documents about the acquired education.

The course of the admission procedure is described in:

- JSU Study Regulations, Part II, Studying in the Bachelor's study programme and the Master's study programme, and Part III, Studying in a doctoral study programme.
- General Principles of Doctoral Studies at the JSU, Article 2, Admission Exams
- Rector's Directive No. 3/2021 for the Admission Procedure for Doctoral Studies at the JSU

The course and evaluation of the study and completion of the study are described in:

- JSU Study Regulations
- General Principles of Doctoral Studies at the JSU and
- Amendment 1 to the General Principles of Doctoral Studies at the JSU

The awarding of a title and the issuing of a diploma and other documents on the acquired education are described in:

- Directive No. 8/2016 on Issuance of Documents on Completion of Studies at the JSU

Recognition of education is described in:

- Directive No. 2/2020 on the Recognition of Education Documents in the Relevant Field of Study for the Purpose of Continuing Studies

5.2. Offer of Study Programs

The policies, structures, and processes of the JSU internal system guarantee that the offer for the study applicants is published in advance and provides the objective and complete information about the study programmes, admission requirements and criteria and other study conditions.

Under the Long-Term Plan of J. Selye University 2022-2027, the mission of the University is mainly to:

- Create the conditions for the university studies, especially for students of Hungarian nationality living in Slovakia in their mother tongue, thereby eliminating the departure of the young generation abroad;
- Provide education mainly in the fields of study Teaching and Pedagogical Sciences, Economics and Management, Theology, Philology, Informatics and Mathematics, and expand the range offered by other fields according to the current requirements of society;

Considering the changes in the updated State Educational Programs, the primary aim of the JSU under the mission of the University will be to expand the offer of the study programmes to include teaching subjects for individual educational areas according to the updated State Educational Program.

5.3. Admission of Students

5.3.1. The admission procedure is fair, transparent, and reliable, and the selection of applicants is based on appropriate methods of assessing their suitability for study

In the level 1 and 2 study programmes of the JSU (except for the SP Pedagogy and Public Education – level 2, full-time and external form of study), admission to study does not require to pass entrance exams. Students are admitted upon the academic results achieved at a secondary school, or based on the results of the level 1 of study. Conditions of admission to the study programmes of the JSU faculties approved by the faculty's Academic Senate are available on the website of each faculty – specific references are given in Point 5.3.2.

The required skills and prerequisites for study admission, the study admission procedures, and summarized results of the admission procedure for the last term for each SP are published in the SP descriptions on the faculties' website.

Students are admitted to SP level 3 upon the Rector's Directive No. 3/2021 on Admission Procedure for Doctoral Studies at the JSU.

The policies, structures, and processes of the JSU internal system guarantee that the admission procedure is fair, transparent and reliable, and the selection of applicants is based on the appropriate methods of assessing their suitability for study, while the conditions of the admission procedure are inclusive and the equal opportunities are guaranteed to every applicant, who demonstrates the necessary prerequisites for graduation.

Minutes from the admission exams are available at the Study Department in the students' personal files and at the Deans' offices of individual faculties.

5.3.2. The conditions of the admission procedure are inclusive and the equal opportunities are guaranteed to every applicant, who proves the necessary prerequisites for graduation

The description of each SP referred to in Point 9 (b) describes the procedures for admission to study.

The conditions for admission to the study programmes of the **Faculty of Education** of the JSU, approved by the Faculty's Academic Senate, are available on the faculty's website under the For Applicants tab.

For the academic year 2022/2023, admission exams were held in six SPs Didactics of History (level 3, full-time and external form), Pedagogy (level, full-time and external form) and Pedagogy and Public Education (level 2, full-time and external form).

- Conditions of admission to the study of the doctoral study programme Didactics of History at the JSU FE for the academic year 2022/2023
- Conditions of admission to the study of the doctoral study programme Pedagogy at the JSU FE for the academic year 2022/2023
- Thematic areas of admission exams for studying the study programme Pedagogy and Public Education for the academic year 2022/2023

Admission to study other study programmes of the Faculty of Education of the JSU is without taking admission exams. Students are admitted upon the academic results achieved at a secondary school, or based on the results of the level 1 of study.

Conditions of admission to the study programmes of the **Faculty of Economics and Informatics** of the JSU are approved by the Academic Senate of the faculty and are available on the website of the faculty and on the official notice board of the JSU FEI.

For the academic year 2022/2023, admission exams were held at the faculty in three SPs, Economics and Business Management (level 3, full-time and external form) and Theory of Teaching Mathematics and Informatics (level 3, full-time).

- Conditions of admission to the study of the doctoral study programme Economics and Business Management at the JSU FEI for the academic year 2022/2023
- Conditions of admission to the study of the doctoral study programme Theory of Teaching Mathematics and Informatics at the JSU FEI for the academic year 2022/2023

Basic information on the doctoral SPs is also available in a separate section of the JSU FEI website.

In other study programmes of the JSU FEI, admission to study is without taking admission exams. Conditions of admission to the higher education level 1 and 2 SPs:

- Conditions of admission to the study of the higher education level 2 study programmes for the academic year 2022/2023
- Conditions of admission to the study of the higher education level 1 study programmes for the academic year 2022/2023

The conditions of admission to the study programmes of the **Faculty of Reformed Theology** of the JSU are approved by the Faculty's Academic Senate and are available on the faculty's website under the For Applicants tab.

For the academic year 2022/2023, admission exams were held in all five SPs of the faculty:

Theology (level 3, full-time and external form), Reformed Theology (combined level 1 and 2, full-time form), and Missiology, Diakony and Social Care (level 1 and 2, full-time form).

- Conditions of admission to the study of the doctoral study programme in the full-time form of the Theology study programme at the JSU FRT for the academic year 2022/2023
- Conditions of admission to the study of the doctoral study programme in the external form of the Theology study programme at the JSU FRT for the academic year 2022/2023
- Conditions of admission to the master's study programme /combined 1st and 2nd level/ in the full-time form of the Reformed Theology study programme at the JSU FRT for the academic year 2022/2023

- Conditions of admission to the study of the master's study programme in the full-time form of the Missiology, Diakony and Social Care study programme at the JSU FRT for the academic year 2022/2023
- Conditions of admission to the study of the bachelor's study programme in the full-time form of the Missiology, Diakony and Social Care study programme at the JSU FRT for the academic year 2022/2023

5.4. Study of students with specific needs

The policies, structures, and processes of the JSU internal system ensure that support measures are provided and an environment is created to equalize the opportunities to study at the University for students with specific needs and students from disadvantaged backgrounds. Students with special needs are eligible for the support services based on their specific needs. At the JSU, the University coordinator takes care of students with specific needs. All necessary information is available for applicants and students on the University's website, including contact details of the coordinator. The coordinator provides applicants with specific needs with the information about the study programmes, study options taking into account their specific needs, options for the support services, as well as accommodation options in the Student Dormitory. The coordinator helps the applicants in choosing a suitable study programme with regard to their specific needs, provided that they can manage their studies.

There are several ways to identify applicants and students with specific needs. The information for applicants and students with specific needs is mediated by means of e-mail communication, bulletin boards, information presentations broadcast on the screens located in the JSU premises, during the JSU Open House Day, and on the JSU websites.

Technical conditions for students with specific needs:

- The J. Selye University Conference Center building is designed as barrier-free. Students with specific needs and severely disabled persons have reserved parking spaces near the entrance to the building. An elevator is available in the building. The building also houses the University Library and the University Canteen, which also have barrier-free access.
- Barrier-free access is provided to the Čajka Student Dormitory. Students with specific needs have the opportunity to apply for priority accommodation. An elevator is available in the building.
- The building of the Faculty of Education is designed to be partially barrier-free. The entrance to the building is barrier-free; students have an elevator available.
- A stair lift is available in the building of the Faculty of Economics and Informatics for the physically disabled persons.

More information can be found here:

- Rector's Directive No. 7/2016 on Students with Specific Needs and on the Scope of Powers of the JSU Coordinator for Students with Specific Needs
- Rector's Order No. 8/2022 Methodological Guide for Students with Specific Needs at the JSU

Most of the students of SPs mainly used the minimum requirements, the individual study schedule of fulfilling study obligations, borrowing literature from the academic library for an extended period of time, and as other requirements, the individual approach of university teachers. As the specific needs of each student of SPs are individual, they need an individual approach. In 2022, we had 10 students with specific needs in our records from 01 January to 29 November.

5.5. Quality of defended final and rigorous theses

The requirements for final theses are described in the Rector's Directive No. 2/2021 on Editing, Registration, Making Available and Archiving the Final, Rigorous and Habilitation Theses at the J. Selye University. The requirements for rigorous theses are set out in the Principles of Rigorous Procedure.

Proposals for topics for bachelor's and diploma theses are drawn up and published through AIS on the date set by the schedule of the relevant academic year. The head of the training center is responsible for publishing the topics of the final theses. The student applies for the bachelor's and diploma thesis through the AIS. The topics and annotations of bachelor's and diploma theses in the academic information system are approved by the person responsible for the study programme; in the case of rigorous theses, by the Dean of the faculty. PRSP checks whether assignments of final theses meet the requirement for analysis and solution of the assigned specific professional problem.

Students prepare for the final thesis systematically; the study plans of the JSU FEI contain subjects, within which students can prepare themselves to master the preparation of the final thesis from the formal, professional, and methodological points of view. For example: Bachelor's Seminar 1 and Bachelor's Seminar 2 (level 1, Applied Informatics and Rural Development), and Semester Thesis and Bachelor's Seminar (level 1, Business Administration and Management), Diploma Seminar 1 and Diploma Seminar 2 (level 2, Applied Informatics), Semester Project and Diploma Seminar (level 2, Economics and Business Management).

The required level of final theses at the JSU FE is guaranteed by the subjects Bachelor's Seminar (level 1) and Diploma Seminar (level 2), which are compulsory subjects in the programme, in which the student writes his/her final thesis. In addition, students have the opportunity to consult with the teacher, or work supervisor.

At the JSU FRT, the final year students prepare their final thesis systematically under the guidance of the final thesis supervisor according to the approved study plan of individual study programmes. In the last year of their studies, students of the subjects Bachelor's Seminar (level 1, study programme of Missiology, Diakony and Social Care), Diploma Seminar 1 and Diploma Seminar 2 (level 2, study programme Missiology, Diakony and Social Care) and Diploma Seminar (combined level 1 and 2, Reformed Theology study programme) have the option to thoroughly prepare for writing their final theses and also prepare for their defense. These subjects are compulsory subjects in individual study programmes, within which the student prepares his/her final thesis. Final theses supervisors are required to list consultation hours beyond their usual consultation hours, especially for students, who are in their final years of study and completing their final theses, which enables more thorough preparation and deeper analysis of the results achieved in the students' final theses. The opponent of the final thesis, as well as the state commission, assess whether the students fulfill the requirement for analysis and solution of the assigned specific professional problem at the corresponding level of the qualification frame.

Faculties place special emphasis on the detection of plagiarism and other academic fraud. Each final thesis is checked for originality. In case of doubt and if the student fails to defend the final thesis, he/she must rework, or prepare a new, final thesis based on the decision of the state examination commission. A reworked or new final thesis can be defended at the correction date of the state exam (Article 31, JSU Study Regulations).

Plagiarism is considered a misdemeanor; it is the subject of disciplinary proceedings, which take place according to the Faculty's Disciplinary Rules. Relevant documents and faculty structures are described in Section 2.6.5

As a concrete example, we present the case at the JSU FE: In the 2021/22 academic year, one student was expelled for plagiarism. [Minutes from the meetings of the JSU FE Disciplinary Commission](#)

The requirements for dissertations are set out in the [General Principles of Doctoral Studies at the J. Selye University](#), or in the [Amendment to the General Principles of Doctoral Studies at the J. Selye University](#). Doctoral students write their dissertation under the supervision of a supervisor; the review procedure for dissertations is similar, except that the dissertation has two opponents. The results so far prove that the applicants are capable of scientific work.

The policies, structures, and processes of the JSU internal system guarantee that the quality level of the defended final and rigorous theses corresponds to their degree, requires an appropriate level of creative activities, and that plagiarism and other academic frauds are effectively detected and, as a matter of principle, punished.

5.6. Recognition of University qualifications

The policies, structures, and processes of the JSU internal system guarantee that the recognition of higher education qualifications, the period and parts of study, previous education, including non-formal and informal education, is transparent, consistent and reliable, and in accordance with the generally binding regulations and principles of the Convention on the Recognition of Qualifications Regarding Higher Education in the European region so that student mobility is supported.

The study programmes are compiled and implemented in accordance with transfers and recognition of ECTS credits, while a priority is that the graduates of SPs acquire knowledge and new skills through mobility at foreign universities. Mobility is implemented within the framework of a wide range of publicly available schemes (ERASMUS+, Makovecz programme, CEEPUS, etc.).

Recognition of studies completed by the JSU students on foreign mobility is implemented transparently under Article 11, Point 12 of the [JSU Study Regulations](#). Subjects completed by the student at the receiving university are recognized by the Dean/Vice Dean for Academic Affairs upon the Transcript of Records, which the receiving institution prepares for the student at the end of his/her studies. Recognition of the results of studies completed at a foreign university is implemented upon the following documents: application for recognition of exams, Transcript of Records from the receiving institution, information sheets, and syllabi of completed subjects. The basic goal is the recognition of all credits obtained at the foreign receiving institution. The evaluation of the subject by recognition is entered by the Study Department at the faculty into the AIS. The application and related documentation become part of the student's personal study documentation. The process is governed by the [Rector's Directive No. 3/2014 on the Organization of Foreign Mobility of Students, Teachers and Employees](#):

The credits imported as part of mobility for the purpose of study were 100% recognized at the **Faculty of Reformed Theology**, as the Hungarian theological institutions in Central and Eastern Europe harmonized their study plans 6 years ago; the recognition of credits after the student's study mobility has been problem-free in recent years. We have not recorded a single case of non-acceptance of the transfer of credits obtained at another university, or faculty.

At the **Faculty of Economics and Informatics** and the **Faculty of Education**, the most common reason for non-recognition of a subject (up to 10%) is that, instead of the planned subject, the student completed a different subject

as part of mobility (e.g. the originally planned subject has since been canceled at a foreign university, etc.) and the additionally enrolled subject does not correspond, in the required degree, to the content of the information sheet of the subject of the student's study programme, or the subject is recognized as a Block C subject – elective subject.

The recognition of the university qualifications is implemented in the sense of JSU Directive No. 2/2020 on the Recognition of Education Documents in the Relevant Field of Study for the Purpose of Continuing Studies. He/she will apply for recognition of the equivalence of a document of higher education in the relevant field of study by submitting a formalized application. The detailed procedure is published on the University's website:

Procedure for recognition of the equivalence of a document at the FEI

Procedure for recognition of the equivalence of a document at the FE

Procedure for recognition of the equivalence of a document at the FRT

The recognition of university qualifications at the Faculty of Education of the J. Selye University also applies to three other areas: rigorous procedures, supplementary pedagogical studies, and language exams in Hungarian and Slovak. Number of recognized university qualifications in the last 10 years:

Rigorous procedure: 2012/2013 – 20; 2013/2014 – 9; 2014/2015 – 10; 2015/2016 – 21; 2016/2017 – 19; 2017/2018 – 11; 2018/2019 – 13; 2019/2020 – 17; 2020/2021 – 7; 2021/2022 – 6.

Additional pedagogical studies: 2019/2020 – 32; 2020/2021 – 20; 2021/2022 – 25.

Language test (Hungarian language, Slovak language): 2018/2019 – 1; 2019/2020 – 2; 2020/2021 – 3; 2021/2022 – 20.

In some cases, the university qualification was not recognized in the rigorous procedure:

- 27.10.2017 – Reason: the applicant applied for the Biology Teaching programme, but had the qualification from the approbation of Hungarian Language and Literature – Informatics;
- 19.04.2018 – Reason: the applicant had completed his education in Philosophy – Hungarian Language and Literature, but he did not send the validated diploma;
- 30.08.2022 – Reason: the applicant applied for the Teaching Biology programme and had completed his education in public health;
- 30.08.2022 – Reason: the applicant applied for the Teaching of Hungarian Language and Literature programme, but received his university education in the field of interpreter/translator.
- These applications were rejected based on the Principles of Rigorous Procedure at the Faculty of Education of the J. Selye University, Article 1 Point 5.

5.7. Awarding the academic degree, issuing educational documents

The policies, structures, and processes of the JSU internal system guarantee that the University awards appropriate academic title to the graduates, issues diplomas and other documents on the acquired education, which indicate and characterize the obtained qualification, including the achieved educational outcomes, the context, level, and content of the successfully completed study.

The JSU awards its graduates with a university diploma, a certificate of state examination, and an addendum to the diploma. Based on a special request, the relevant faculty of the JSU will prepare a duplicate diploma, a duplicate to the addendum to the diploma and a duplicate of the state examination certificate for the graduate according to the diploma records. The unified procedure of the JSU components in issuing documents on completion of studies is governed by Rector's Directive No. 8/2016 on the Issuance of Documents on the Completion of Studies at the JSU, as amended by Amendments 1, 2 and 3. Specimen of the diploma form Annexes 2 and 3, of the addendum to the diploma Annexes 4 and 5, of the state examination certificate Annex 6, of the duplicate diploma Annexes 7 and 8, of the duplicate of the addendum to the diploma Annex 9 and 10, of the duplicate of the state examination certificate Annex 11 to the Rector's Directive No. 8/2016 on the Issuance of Documents on the Completion of Studies at the JSU.

6. Teachers

6.1. Selection of teachers

6.1.1. The selection of university teachers is transparent, objective and professionally founded, implemented on the basis of previously known requirements and criteria

The policies, structures, and processes of the JSU internal system guarantee that the selection of university teachers is transparent, objective and professionally founded, and implemented upon the previously known requirements and criteria that are in accordance with the mission and Long-Term Plan of the JSU, and with the generally binding regulations. The posts of university teachers and researchers at the JSU are linked to the functional positions, i.e. the selection procedure for filling the post of university teachers is also a selection procedure for filling the functional positions of professors, docents, assistant professors, assistants and lecturers. During selection procedures, the general and specific criteria are published for filling the functional positions of professors, docents, assistant professors, assistants, lecturers and research workers, which the applicant must meet.

The filling of posts and, at the same time, functional positions of university teachers is carried out pursuant to the Section 77 of the Act No. 131/2002 Coll. on Universities, and on amendments to certain acts, as amended, via the tender process.

The members of the selection commissions for filling the posts and functional positions of university teachers were appointed by the Rector of the JSU. From 25 April 2022, the procedure is in accordance with the valid Higher Education Act. When announcing the selection process, setting up the commission and during the selection process, the process is carried out in accordance with the internal regulations of the Principles of the Selection Process for Filling the Positions of University Teachers, Researchers, Professors and Docents, and Senior Staff Positions at the JSU.

The prerequisites and requirements for filling the posts and, at the same time, functional positions of university teachers are transparent and create equal conditions regardless of age, gender, sexual orientation, marital and family status, race, skin color, disability, political or other opinion, belonging to a national minorities, religion or belief, national or social origin, property, birth, or other status.

General and specific prerequisites and requirements for filling posts and functional positions are published together with the announcement of the selection process.

From 25 April 2022, the results of selection procedures for filling posts and functional positions are published in accordance with Section 77 (8) of the Higher Education Act.

From 01 September 2020 to 31 December 2021, 12 selection procedures were announced at the JSU for filling functional positions of professors; the average number of applicants for filling the position was 0.92; the number of procedures where a university teacher was registered and filled the same position again: 5;

22 selection procedures for filling functional positions of docents; the average number of applicants for filling the position was 0.95; the number of procedures where a university teacher was registered and filled the same position again: 7;

20 selection procedures for filling other positions; the average number of applicants for filling the position was 1.45; the number of procedures where a university teacher who filled the same position again was registered: 6.

6.1.2. The selection of university teachers is open and enables their inter-institutional, inter-sectoral, and international mobility.

The policies, structures, and processes of the JSU internal system guarantee that the selection of university teachers is open and enables their inter-institutional, inter-sectoral, and international mobility. From 01 September 2020, a total of 80 selection procedures were announced at the JSU for filling the positions of university teachers or researchers – 27 applicants (33%) were accepted who, at the time of the selection procedure, were not employed by the University for the established weekly working hours. There are no conditions in the general or specific requirements for filling the posts and, at the same time, functional positions of university teachers that would disadvantage employees of other institutions, other universities in the Slovak Republic or abroad, or employees from practice.

6.2. Structure, number and qualification of teachers

The qualifications of teachers are regularly monitored and evaluated as part of the JSU annual reports, which, until now, have been approved by the JSU Academic Senate, and the JSU Scientific Council has also annually evaluated the level of the JSU in educational activities and in the field of science and technology. The summary of the number of teachers and their qualification structure is contained in the attached Annex 3.

The workload of academic staff is determined by the Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Employees and Their Remuneration Strategy at the JSU – Internal management acts, year 2022, No. 26. This document was elaborated within the framework of IQAS and, in addition to the number of hours used over the years (Average weekly hours of teachers for the established weekly working hours: Professor 6 hours, Docent 10, Assistant Professor with PhD. 13, Assistant professor without PhD. 14, Assistant 16), it also introduces the new rules for planning workload in departments. The document is valid from 01 September 2022 and will be evaluated for the first time after the end of the first academic year of its validity.

The level of results of creative activities according to the new rules in 2022 was reported according to Rector's Order No. 9/2022 in connection with the call for applications for periodic evaluation of the research, development, artistic and other creative activities with the designation VER 2022 – Internal management acts, year 2022, No. 18

Practical experience, pedagogical skills and transferable competences are reported by every university teacher in the SAPC, which is registered in the AIS, and is regularly updated at least once a year.

To confirm that the working capacity corresponds to the number of students, Table 8 compares the real number of students divided by teachers at the faculties of the JSU with the recommended number according to the breakdown of financial resources under sub-programme 07711, which is used by the Ministry of Education, Science, Research and Sports of the Slovak Republic (MESRS) for the calculation of a coefficient of the field; it is listed in the Schedule

of Subsidies for the year 2022. MESRS expects the daily number of students per teacher from 8 (at study level III) to 12 in the JSU FEI fields of study; our average number in 2022 was 11.8. MESRS expects the daily number of students per teacher from 9 to 13 in the JSU FE fields of study; our average number in 2022 was 8.6. MESRS expects the daily number of students per teacher from 12 to 13 in the JSU FRT fields of study; our average number in 2022 was 4.1.

The policies, structures, and processes of the JSU internal system guarantee that the University systematically makes sure that it has teachers to provide study programmes, whose qualifications, workload distribution, level of results of creative activities, practical experience, pedagogical skills and transferable competences enable the achievement of educational outcomes, and whose number and working capacity correspond to the number of students.

Table 8. Number of daily students per teacher at the JSU by faculties

Level	Field of study	Expected number of students/teachers According to DT	2022	Number of pedagogic employees	Number of students/teachers
I.	Economics and Management,	12	341		
I.	Informatics	10	227		
II.	Economics and Management	12	90		
II.	Informatics	10	28		
III.	Informatics, Mathematics	8	6		
III.	Economics and Management	13	13		
2022	FEI		705	60	11.8
I.	Teaching and Pedagogical Sciences (except teacher programmes)	11	188		
I.	Teaching: Biology, Chemistry	9	31.5		
I.	Teaching: Informatics, Mathematics	11	28.5		
I.	Teaching: History, Religious Education, Slovak Language and Literature	11	49		
I.	Teaching: English Language and Literature; Hungarian Language and Literature; German Language and Literature	11	116		
II.	Teaching and Pedagogical Sciences (except teacher programmes)	11	26		
II.	Teaching: Biology, Chemistry	9	13		
II.	Teaching: Informatics, Mathematics	11	11		
II.	Teaching: History, Religious Education, Slovak Language and Literature	11	20		
II.	Teaching: English Language and Literature; Hungarian Language and Literature; German Language and Literature	11	42		
III.	Teaching and Pedagogical Sciences	13	8		
2022	FE		533	62	8.6
I.	Theology (MDSC)	12	18		
I. and II.	Theology	12	21		
II.	Theology (MDSC)	12	19		
III.	Theology	13	4		
2022	FRT		62	15	4.1

6.3. Linking Education with creative activities of teachers

6.3.1. How the University strengthens the connection between education and the creative activities of teachers

The policies, structures, and processes of the JSU internal system guarantee the strengthened linking of education with the creative activities of teachers, while the focus and level of results of the creative activities corresponds to the level of the qualification framework, at which education is provided, and to the outcomes of education.

Annex to the Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Employees and Their Remuneration Strategy at the JSU – Internal management acts, year 2022, No. 26, describes in detail the activities of the scientific-research, publication and other creative activities of academic employees, and determines their importance by assigning a score.

In order for the focus of creative activities to permanently correspond to the educational outcomes, a measure was taken at the JSU and, as part of the creation of the internal quality system of the JSU, these principles were also anchored in the Rector's Directive No. 5/2021 on the Competence of Persons Responsible for the Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, No. 30, where Article 12 expresses the expectation that a university teacher at the JSU carries out (or carried out in the past) an active creative activity or practical activity at the level corresponding to the degree of SP in the issue of the professional and thematic focus of the taught subject.

6.3.2. The procedures, how the University evaluates the level of the creative activities in the study programmes in accordance with Article 7 of standards for the study programme

The accreditation file of each SP at the JSU contains the filled-in Annex 3 to the Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – Internal management acts, year 2021, No. 28, which evaluated the level of creative activities in the given SP upon the selected 5-5 publications (CAO) of responsible persons. This self-evaluation of JSU APS QAC had the task of checking and, if necessary, making comments. JSU APS QAC evaluated every single output on the basis of originality, rigor, and impact of the outcome, while taking into account the peculiarities of evaluating the level of outputs of the creative activity according to the groups of fields of study under the SAAHE Methodology. After re-evaluation (upon the evaluation reports and minutes of JSU APS QAC), we present in Annex 1 a list of the resulting values of the level of the creative activity at individual JSU SPs. The coefficient for each SP reaches the minimum expected value according to the standards.

6.3.3. Evaluation of long-term continuous research activities in fields of study in which the University carries out level 3 study programmes

The JSU carries out the long-term continuous research activities in fields of study that can be assigned to level 3 study programmes.

Information about the scientific projects is available on the websites of individual faculties:

- [Scientific Projects at the JSU FE](#)
- [Scientific Projects at the JSU FEI](#)
- [Scientific Projects at the JSU FRT](#)

Information on the scientific outcomes and citations of the JSU employees is evaluated annually by the Scientific Council of the University.

References to the long-term continuous research activity in the fields of study of level 3 can be found in the scientific-pedagogical characteristics of the teachers of the study programme.

Demonstration of long-term and continuous success in obtaining financial support for the scientific projects/grants in individual level 3 study programmes:

Didactics of History:

- The Czechoslovak Republic and the Hungarian minority in Slovakia (1930-1938), VEGA project: 2012 – 2015:2/0023/12.
- Forms of political-media propaganda in Central Europe, Czechoslovakia and Hungary (1938-1968). VEGA project: 1/0158/14.
- The Reformed Christian Church in Slovakia in the years 1919-1952. VEGA project: 1/0528/16.
- The Reformed Christian Church in Slovakia during the years of socialism (1948–1989). VEGA project: 1/0083/20.
- Various forms of freedom in a total state – political life, religion, tourism, and media in Czechoslovakia, Hungary, and Eastern Europe 1938–1968. VEGA project: 2019 – 2021:1/0163/19. Post-sovietske vojenské objekty vo Východnej Európe. (Post-Cold War Military Zones in central and Eastern Europe. 2017-2021)
- Let's learn to learn better. Project code in ITMS2014+:312011Z205.(From 01/09/2020 to 28/02/2023)
- Contract on the Lump Sum related to the Visegrad/V4EaP Scholarship, International Visegrad Fund Project number: 51700598
- Contract on the Lump Sum related to the Visegrad/V4EaP Scholarship, International Visegrad Fund Project number: 51600847
- Contract on the Lump Sum related to the Visegrad/V4EaP Scholarship, International Visegrad Fund Project number: 51600358

Pedagogy:

- Web-Based applications in transdisciplinary education of future teachers. KEGA No. 002JSU-4/2016 (Project period: 2016-2018)
- Ethics in education. Project financed by the Slovak Government Office, KNM1668/2016/2.2, (Project period: 1/2016 – 12/2016)
- Majority – Minority and their coexistence. Project financed by the Ministry of Justice of the Slovak Republic, D189/2017/13, (Project period: 1/2017 – 12/2017)
- Majority-minority and their coexistence II.- A mirror of prejudices among university students, pupils and teachers of secondary schools with the Hungarian teaching language. Project financed by the Ministry of Justice of the Slovak Republic, D092/2018/13, (Project period: 1/2018 – 12/2018)
- University teaching materials Sociolinguistics in the Slovak-Hungarian Context. KEGA No. 001JSU-4/2018, (Project period: 2018 – 2019)
- Language in the city – documenting the multimodal semiosphere of the language landscape in Slovakia and from a comparative perspective. APVV-18-0115, (Project period: 2019 – 2023)
- Analysis of science and mathematics education in secondary schools and innovation of the content of subject didactics. VEGA No. 1/0663/19, (Project period: 2019 – 2021)
- Position, identity, education of minorities – social self-realization strategies of the Hungarian minority in Slovakia. VEGA No. 1/0117/19, (Project period: 2019 – 2021)
- Majority – minority and their coexistence III. “What do we know about ourselves?”; Project financed by the Ministry of Justice of the Slovak Republic, D047/2019/13, (Project period: 1/2019 – 12/2019)
- Mentor Training, ERASMUS SK01-KA201-078250 K201, (Project period: 2020 – 2023)
- Let’s learn to learn better. Project code in ITMS2014+:312011Z205. (From 01/09/2020 to 28/02/2023)
- Rozvíjanie prevrátených metód výučby – Developing Flipped Methods for Teaching. ERASMUS 2020-1-HU01-KA203-078844, (Project period: 2020 – 2022)
- School-community Partnership for Reversing Inequality and Exclusion: Transformative Practices of Segregated Schools. H2020-SC6-TRANSFORMATIONS-2018-2019-2020, 101004653 — Inclusion4Schools, (Project period: 2020 – 2025)
- Creation, implementation and verification of the effectiveness of a digital library with the formative assessment tools for the natural science subjects, mathematics and informatics in the elementary school. KEGA No. 004UPJŠ-4/2020, (Project period: 2020-2022)
- Adaptation and standardization of the DIFER diagnostic tool for determining the current developmental level of 4-8 year old children. KEGA No. 005JSU-4/2021, (Project period: 2021-2023)
- Innovative Digital Development of Health Pedagogics (INDEHEP) Pedagogical innovative digital development of health sciences. ERASMUS KA220-HED-3C87E0BD, (Project period: 2021-2024)
- Roma digital knowledge space: Inovatívny rozvoj rómsko-maďarských digitálnych vzdelávaco-kultúrnych kompetencií a vytvorenie pomocných materiálov na základe regionálnych modelov – Romani Digital Knowledge Area: Innovative Romani-Hungarian digital educational-cultural competence development and producing side material package applying regional models. ERASMUS 2020-1-HU01-KA226-SCH-094146, (Project period: 2021-2023)
- Teoretické siete v humanitných vedách – Networking of Theories in the Humanities. VEGA No. 1/0208/22, (Project period: 2022-2023)

Economics and Business Management:

- Support for doctoral studies and scientific activities of research groups. Pallas Athéné Domus Concordiae Foundation: Z-15-190/2915-00 (2015-2017)
- Support for the EF doctoral studies and research programmes in economics, mathematics and natural sciences. Pallas Athéné Domus Educationis Foundation: project No. 112/2017
- Research and analysis of the state of the level of economic culture of the Hungarian minority 18-170-00522 (2018)
- Project Life Management (2018-2019)
- KEGA 005JSU-4/2019 Streamlining management skills of Z and Y generations through gamification in the context of combining science and practice
- Analysis of factors of regional competitiveness in the Slovakian-Hungarian border area (Területi városnépszerűséket szőlő fáktárló analízis a szlovák-magyar határ menti szálásban) – Z-GTK/49-2/2019
- Comprehensive research programme “Global geopolitical trends” and geopolitical scientific conference. PAIGEO Foundation 55/2019.04.08
- Modern, complex and innovative research activity at the Faculty of Economics of the J. Selye University. Pallas Athéné Domus Educationis project No. 1/2019 – four sub-projects
- Complex research project of economics, management and applied informatics of the Faculty of Economics of J. Selye University. Pallas Athéné Domus Educationis project No. 138/2019 – four sub-projects
- VEGA 1/0568/20 Equilibrium modeling of capital markets of V4 countries.

- APVV-20-0076 Waste and construction – Modeling the effectiveness of alternative cooperation options of administrative authorities (2021-2022)
- VEGA 1/0688/21 Research and analysis of employment strategies in V4 countries

Theory of Teaching Mathematics and Informatics:

- KEGA 002JSU-4/2014 Interactive electronic learning materials to support the implementation of modern technologies in the teaching of mathematics and informatics
- KEGA 010JSU-4/2014 Modeling, simulation and animation in education
- KEGA 012TTU-4/2018 Interactive animation-simulation models in education
- Scientific research project ITMS2014+:313011T504 Support of the research and development activities of J. Selye University in the field of Digital Slovakia and Creative Industry
- Research cooperation with the University Óbudai Egyetem v rámci projektu „Ortofotó és 3D terepmodell készítése drónfotók alapján fotogrammetriai eljárással“ (Creating Orthophotos and 3D Terrain Models based on drone photos using a photogrammetric method) project No. ED_18-1-2018-0014
- Support for the EF doctoral studies and research programmes in economics, mathematics and natural sciences. Pallas Athéné Domus Educationis Foundation: project No. 112/2017
- Modern, complex and innovative research activity at the Faculty of Economics of the J. Selye University. Name of the sub-project: Digital Smart Home. Pallas Athéné Domus Educationis project no. 1/2019
- Complex research project of economics, management, and applied informatics of the Faculty of Economics of J. Selye University. Name of the sub-project: Modeling stock exchange rates using neural networks. Pallas Athéné Domus Educationis project no. 138/2019
- Poly-Universe in Teacher Training Education 2020-1-HU01-KA203-078810
- Interactive animation-simulation models for deep learning. KEGA: 013TTU-4/2021
- VEGA 1/0776/21 Densities, distribution and convergence properties of numerical sequences
- VEGA 1/0386/21 Analysis of the reasons for student success/failure in mathematics with an emphasis on the electronic distance learning

Theology:

- A brief German-Slovak-Hungarian theological dictionary (for students of Protestant Theology and Catechesis) in a book and CD-ROM form. KEGA project: 008JSU-4/2014
- Exhibition of sacred objects and devotionals used in the Reformed Church at the Faculty of Reformed Theology of the JSU KNM-1096/2013/1.1.7 (2013)
- A Guide to the Ugaritic Language and Literature. KEGA 003JSU-4/2018
- The Reformed Christian Church in Slovakia in the years 1919-1952. VEGA project: 1/0528/16.(2016-2018)
- The Reformed Christian Church in Slovakia during the years of socialism (1948–1989).VEGA project: 1/0083/20.
- A brief explanatory glossary in the Hungarian language with a five-language specialist terminological dictionary in a book, CD-ROM and Open Access form. KEGA project: 006JSU-4/2021
- Credible Speech in Society – Exploring the concept of oaths in church and society.VEGA project: 1/0246/21.
- School-community Partnership for Reversing Inequality and Exclusion: Transformative Practices of Segregated Schools. H2020-SC6-TRANSFORMATIONS-2018-2019-2020, 101004653 — Inclusion4Schools
- faculties of colleges and universities; KEGA project: 005JSU-4/2022 Enhancing volunteering and its recognition in higher education curricula and on the labour market in Eastern Europe. ERASMUS+ KA203 č. 2020-1-RO01-KA203-079899
- Bilingual e-learning courses on ethics and ethical topics on Protestant theology
- The Reformed Christian Church in Slovakia during the years of socialism (1948–1989).VEGA project: 1/0083/20 (2020-2023)

6.4. Development of language, pedagogical, digital skills and transferable competencies

Lecturers of the JSU FE in field 38. Teaching and Pedagogical Sciences regularly participate in courses focusing on the development of the pedagogical, professional, language, digital and other skills. Detailed information is provided in the scientific-pedagogical characteristics of individual teachers (available in the Academic Information System).

Statistical overview of participation:

Number of teachers in the academic year 2022/2023:64

Their participation in courses so far:

- Professional/pedagogical: 54
- Language: 49
- Digital: 39
- Other: 5

Total: 147

Lecturers at the **Faculty of Economics and Informatics** of the JSU regularly participate in courses focusing on the development of the pedagogical, professional, language, digital and other skills. Detailed information is provided in the scientific-pedagogical characteristics of individual teachers (available in the Academic Information System).

Statistical overview of participation:

Number of teachers in the academic year 2022/2023:62

Their participation in courses so far:

- Professional/pedagogical: 32
- Language: 18
- Digital: 6
- Other: 13

Total: 69

Lecturers of the JSU **FRT** in the field 37. Theology regularly participate in courses focusing on the development of the pedagogical, professional, language, digital and other skills. Each of our teachers, who also serve as reformed clergymen in church congregations, must annually complete at least one further training course for clergy out of the two offered /one church-wide and one regional course per year/ organized by the Presidium of the Reformed Christian Church Synod in Slovakia for its spiritual pastors. Detailed information is provided in the scientific-pedagogical characteristics of individual teachers (available in the Academic Information System).

Statistical overview of participation:

Number of teachers in the academic year 2022/2023:15

Their participation in courses so far – from 2015:

- Professional/pedagogical: 72
- Language: 7
- Digital: 4
- Other: 3

Total: 86

The policies, structures, and processes of the JSU internal system guarantee that teachers develop their professional, language, pedagogical, digital skills and transferable competences. Annex of the Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Employees and Their Remuneration Strategy at the JSU – Internal management acts, year 2022, No. 26, describes the personal development activities in detail with scoring that determines their importance. Based on this, academic employees report these activities.

The JSU itself organizes courses and trainings for its employees and employees of other universities. In 2021 to 2022, it was mainly training related to ensuring the quality of education at the JSU (as we present them in Section 2.1 hereof), but also other courses, e.g. a course with the aim of increasing practical skills in the field of research methodology for employees of the JSU FE and Budapest University of Technology and Economics, namely on 09-10 and 24 June 2022. Similarly, the course "Pedagogical Training" on 22-26 September 2022 organized within the INnovative Digital DEvelopment of HEalth Pedagogics project – INDEHEP (ID:KA220-HED-3C87E0BD) for the University of Debrecen, Sapientia University, University of Prešov and the Hungarian Association for Digital Education.

6.5. Assigning teachers to provide study programs

6.5.1. How teachers are assigned to the study programmes and educational activities, the teaching of individual study subjects, and the management of the final and rigorous theses

The policies, structures, and processes of the JSU internal system guarantee that the assignment of teachers to ensure the study programmes and educational activities, teaching individual study subjects and conducting the final and rigorous theses is transparent and guarantees such a level of qualification, abilities, practical experience, focus and results of creative activities, which corresponds to the level and educational outcomes.

The person responsible for the study programme (PRSP) bears the main responsibility for the implementation, development, and quality assurance of the study programme at the JSU. Article 5 of the Rector's Directive No. 5/2021 on the Competence of Persons Responsible for Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, No. 30, describes in detail the rights and obligations of PRSP, and their role in ensuring the quality of education at the JSU, such as that PRSP, in cooperation with the heads of workplaces that are the places of work of university teachers, approve the teachers participating in the implementation of the SP, for which they bear the main responsibility; in cooperation with the head of the department, they determine the redistribution of subjects of the SP for the current academic year, approve the topics of level I and II final theses, while checking whether the supervisor of the final thesis has formulated the assignment as a research problem, whether the topic is related to the study programme in relation to the educational outcomes and the level of the SP qualification framework, and whether the supervisor of the final thesis carries out an active creative activity or practical activity at a level corresponding to the SP level in issues of the professional and thematic

focus of the supervised work; he/she carries out his/her creative activity in accordance with the requirements of the SP and the subjects of the SP, for which he/she bears the main responsibility.

Transparency guarantees that the study plans recommended for individual SPs, which also include teachers of given subjects of the SP, are publicly available on the websites of the faculties:

- [Recommended Study Plans of the JSU FEI SP](#)
- [Recommended Study Plans of the JSU FE SP](#)
- [Recommended Study Plans of the JSU FRT SP](#)

6.5.2. Method of selection and delegation of responsibilities to teachers providing profile subjects

Profile study subjects at the JSU are provided by university teachers in the capacity of professor or docent, working at the University for the established weekly working hours. Article 5 of the [Rector's Directive No. 5/2021 on the Competence of Persons Responsible for Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, No. 30](#), in Article 5, describes in detail the method of selection and delegation of responsibilities by the teachers providing profile subjects, e.g. that the PRSP proposes the person responsible for the profile subject (PRPS) for the SPs, for which it bears the main responsibility; he/she selects them while monitoring the sustainability of the staffing of the profile subjects from the point of view of the age structure of teachers within the SP, monitoring the share of teachers in terms of how many of them are graduates of a university other than JSU, how many have obtained a PhD. (or equivalent) at a higher education institution other than JSU, and the share of teachers with experience longer than 1 academic year at a foreign higher education institution or research institution within the scope of the SP; in cooperation with the head of the department, to which he/she is assigned, he/she monitors and directs, mainly through hearings and supervisions, the university teachers providing profile subjects and other university teachers participating in the implementation of the study programme, for which he/she bears the main responsibility.

The persons responsible for the profile subjects selected by PRSP will prepare SAPC, CAO, and their annexes according to [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – Internal management acts, year 2021, No. 28](#), and all materials of the quintuple (or triple in the case of approbation certificates) are assessed by the Quality Assurance Council of the JSU faculty according to the [Directive of the JSU Internal Quality System Processes, Amendment 1 to the Directive of the JSU Internal Quality System Processes](#).

6.5.3. Method of selection and delegation of responsibilities to a person

The person responsible for the profile subjects selected by PRSP will prepare SAPC, CAO, and their annexes according to [Rector's Order No. 16/2021 Methodological Instruction for the Creation, Harmonization and Adjustment of Study Programs at the J. Selye University – Internal management acts, year 2021, No. 28](#), and all materials of the quintuple (or triple in the case of approbation certificates) are assessed by the Quality Assurance Council of the JSU faculty according to the [Directive of the JSU Internal Quality System Processes, Amendment 1 to the Directive of the JSU Internal Quality System Processes](#). The responsible persons were appointed by the Dean; they accepted responsibility for the study programmes with their signature. A more detailed description of this process can be found in Section 3.1 hereof.

6.5.4. Study programmes with an orientation towards professional education

Not relevant

6.5.5. The method of selection of supervisors of the final, especially dissertation, theses

Under Article 5 of the [Rector's Directive No. 5/2021 on the Competence of Persons Responsible for Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, No. 30](#), the person responsible for the study programme (PRSP) approves the topics of level 1 and 2 final theses, while checking whether the supervisor of the final thesis has formulated the assignment as a research problem, whether the topic is related to the study programme in relation to the educational outcomes and the level of the SP qualification framework, and whether the supervisor of the final thesis carries out an active creative activity or practical activity at a level corresponding to the SP degree in issues of the professional and thematic focus of the supervised thesis. By approving a specific topic, a supervisor was selected and allowed to guide a student for that specific topic.

The [General Principles of Doctoral Studies at the J. Selye University](#) describe the process of selecting dissertation supervisors at the JSU: Dissertation topics are proposed by supervisors. The function of a supervisor for a given doctoral study programme can be performed by a university teacher with the title of professor or docent, or a teacher in the position of a docent or professor of the faculty, where the doctoral studies are conducted, or of another university, a scientific worker with a recognized qualification level I and II, a senior researcher, or a prominent expert with an academic PhD degree, or its older equivalent. Supervisors are approved by the Scientific Council of the faculty.

The field commission of the JSU, the members of which can be professors, docents, visiting professors or qualified practitioners, who have been awarded the academic title of PhD., ArtD., ThDr. (or its older equivalent – CSc.), comment on the dissertation topics proposed by potential supervisors. After the statement of the field commission, the chairman of the field commission submits topic proposals for approval to the Dean of the faculty, where the doctoral study programme is provided. The Dean approves any changes to the topics of dissertations after the supervisor and the chairman of the field commission provided their opinions.

6.5.6. The fulfillment of the requirement that the professional qualification of the teachers providing the study programme is higher than the qualification achieved at the end of the study programme

The policies, structures, and processes of the JSU internal system guarantee that the professional qualification of the teachers providing the study programme is higher than the qualification achieved at the end of the study programme. This requirement is waived at the JSU only in exceptional cases, e.g. if experts from practice are teaching, or a doctoral student under the supervision of a docent or professor.

When approving harmonized SPs, the JSU QAC also strictly controlled compliance with this standard and ordered the SPs to be corrected in the following cases:

- Resolution of the JSU QAC 42/2022 of 02 May 2022, Teaching and Pedagogical Sciences, level 2. (Comment by QAC)
- Resolution of the JSU QAC 44/2022 of 02 May 2022, English language, level 2. (Comment by QAC)
- Resolution of the JSU QAC 54/2022 of 02 May 2022, I, level 2. (HS – does not fulfill)
- Resolution of the JSU QAC 70/2022 of 09 May 2022, EMP, d, level 2. (Comment by QAC)
- Resolution of the JSU QAC 71/2022 of 09 May 2022, EMP, e, level 2. (Comment by QAC)

Justified cases when this requirement has been waived at the JSU FE:

- PaedDr. Mária Pálinskáš teaches the subject Didactics of Teaching the Slovak Language (Seminar) on the study programme Pedagogy and Public Education (level 2), 1st year, full-time and external form, and the subject Methodology of Initial Teaching of Reading and Writing in the Slovak Language (Seminar) on the study programme Pedagogy and Public Education (level 2), 2nd year. PaedDr. Mária Pálinskáš is a practical expert. She has long-term experience in teaching the Slovak language at primary schools. She is currently the director of the JSU training school – the primary school with the Hungarian teaching language at Ul. Práce in Komárno.
- Mgr. Kristína Vargová is a PhD student, who teaches the History of Hungary and Hungarians after 1918 seminar on the History Teaching (level 2) study programme, 1st year. Mgr. Kristína Vargová, as well as other doctoral students of the study programme, teaches under the supervision of a supervisor.
- PaedDr. Peter Židek and Mgr. Attila Bognár teach the elective subject Health and Movement, School in Nature on the study programme Pedagogy and Public Education (level 2), 2nd year. It is a subject that is implemented in the form of a six-day tourism concentration.

In other cases, the professional qualification of the teachers is higher than the qualification achieved at the end of the study programme.

Justified cases when this requirement has been waived at the JSU FEI:

- Mgr. Norbert Annuš teaches the Computer and Information Communications seminar in the Applied Informatics study programme (level 2). He is a doctoral student of the Theory of Teaching Mathematics and Informatics study programme, who teaches under the supervision of a supervisor.
- Doctoral students of the Economics and Business Management study programme (level 3) teach at the Economics and Business Management study programme (level 2), e.g. Mgr. Szilárd Szigeti teaches the Marketing and Management in Healthcare seminar, Mgr. Szonja Jenei teaches a seminar in the Quality Management subject. Mgr. Bence Csinger teaches the subject Social Media Marketing (seminar). Mgr. Noémi Fóthy teaches the Semester Project (seminar) subject. All doctoral students teach under the supervision of a supervisor.
- Mgr. Lilla Fehér teaches the German Language (seminar) subject in the Economics and Business Management (level 2) study programme, which develops the language skills of students of this SP. She is a teacher with twenty years of experience and professional publishing in the field of economics and management. As a measure, a subject will be provided in the summer semester with a teacher with a PhD degree.

In other cases, the professional qualification of the teachers is higher than the qualification achieved at the end of the study programme.

Justified cases when this requirement has been waived at the JSU FRT:

- Doctoral students of the study programme No. 37 – Theology (level 3) teach in the FRT study programmes (Missiology, Diakony and Social Care, level 1 and 2, and in the combined level 1 and 2 Reformed Theology study programme, seminars, or an elective subject. For example, Árpád Móricz teaches Foreign Language, Mgr. Orsolya Deminger the Introduction to Scientific Research elective subject). All FRT doctoral students teach under the supervision of a supervisor.

In other cases, the professional qualification of the teachers is higher than the qualification achieved at the end of the study programme.

6.6. Work load distribution of university teachers

The policies, structures, and processes of the JSU internal system guarantee that the distribution of the workload of university teachers allows to ensure and develop the quality of the study programmes, provide teaching and other related educational activities, provide student evaluation, manage and evaluate final theses, participate in the creative activities and other related activities with their professional development and fulfillment of the University's mission in the scope and proportions that correspond to the pool of working time in relation to the size of their working hours and the nature of the job position held by them. Rector's Directive No. 5/2022 on Scheduling the Workload of Academic Staff and Their Remuneration Strategy at the JSU (available in the AIS: Internal management acts, year 2022, No. 26, entered into force on 01 September 2022) determines the basic framework of the procedure for scheduling the workload of teachers in the study programmes conducted at the JSU, and determines the uniform rules that formally guarantee that the number of teachers and their working capacity correspond to the number of students and the personnel and professional demands of the JSU educational activities.

The University employs academic staff pursuant to the Act No. 131/2002 Coll. on Universities, and on amendments to certain acts, as amended, pursuant to the Act No. 311/2001 Coll. of the Labor Code, as amended, and pursuant to the Act No. 552/2003 Coll. on the Performance of Work in the Public Interest, as amended. Their employment relationship is further regulated by the Higher Level Collective Agreement and the JSU Labor Regulations.

The scheduling of the workload of university teachers at the JSU is further regulated by Rector's Directive No. 5/2021 on the Scope of the Persons Responsible for Study Programs and Habilitation and Inauguration Procedure and Other Teachers at the JSU (accessible in the AIS: Internal management acts of the JSU; year 2021, No. 30). In addition to the Act on Higher Education and the documents of the internal quality system of the JSU, the workload of university teachers and researchers is represented by work duties and tasks determined by the senior employee, who is the direct superior of the university teacher.

In the evaluation of the workload, the listed activities are scored. A score is a proportional expression of the academic employee's annual working time. (The annual working time of an academic employee is 1,545 hours (206 working days x 7.5 hours). The scoring of one working hour is 0.06 points ($100/1545 = 0.06$). The components of the workload of teachers in the study programmes of the JSU mainly consist of pedagogical activities, creative activities, personal development, and other activities. The components of academic staff's workload together make up the total workload of a university teacher. Within the established weekly working hours, a university teacher is expected to obtain a minimum of 100 points from all components of activities, namely a minimum of 20 points for pedagogical activity, a minimum of 20 points for creative activity, and a maximum of 20 points for personal development and other activities.

Academic employees are also involved in the process of scheduling the workload and its evaluation, taking into account their individual potential to participate in the fulfillment of defined goals and in the educational outcomes of the study programmes, and their share in the creative activity of the workplace. This evaluation model takes into account the specifics of the university teacher's personality by accepting the teacher's profile – while observing the minimum scope of the mandatory pedagogical and scientific activity, a teacher can focus, with the consent of his/her superiors, up to 80 percent of his/her activity on research or teaching, if the specifics of the workplace or study programme allow it.

In the process of scheduling the workload of teachers in the study programmes, the JSU and its faculties and departments systematically monitor sets of education indicators, which are used to measure and evaluate education and the creative activity.

7. Resources to Secure Studies and Support Students

7.1. Sufficient financial resources allocated for the comprehensive provision of study programmes and the related creative, support and other activities

Until now, the JSU has successfully managed to comprehensively ensure the functioning of study programmes and the related, supporting, and other activities that correspond to its mission. As a proof, in recent years, the JSU has achieved a positive economic result in its main activity and, at the same time, an overall positive economic result. As part of business activity, revenues were affected by the spread of the COVID 19 pandemic in 2020 and 2021. Annual reports on the management of the JSU are published on the University's website.

The following Table 10 shows the University's management over the last five years:

Table 10. Management of the JSU for the last five years

Costs			
YEAR	Main activity	Business activity	TOTAL
2021	8,216,537.80	52,724.54	8,269,262.34
2020	8,104,084.74	44,183.33	8,148,268.07
2019	8,151,174.20	67,043.10	8,218,217.30
2018	8,965,491.94	83,586.07	9,049,078.01
2017	7,246,572.26	95,706.10	7,342,278.36

Revenues			
YEAR	Main activity	Business activity	TOTAL
2021	8,558,086.75	51,005.17	8,609,091.92
2020	8,104,816.16	44,096.69	8,148,912.85
2019	8,181,475.66	67,548.16	8,249,023.82
2018	8,982,203.94	84,200.31	9,066,404.25
2017	7,247,287.35	96,923.56	7,344,210.91

Economic result			
YEAR	Main activity	Business activity	TOTAL
2021	€ 341,548.95	- € 1,719.37	€ 339,829.58
2020	€ 731.42	- € 86.64	€ 644.78
2019	€ 30,301.46	€ 505.06	-€ 30,806.52
2018	€ 16,712.00	€ 614.24	€ 17,326.24
2017	€ 715.09	€ 1,217.46	€ 1,932.55

The policies, structures, and processes of the JSU internal system guarantee that the JSU has sufficient financial resources allocated for the comprehensive provision of the study programmes and the related creative, support and other activities that correspond to its mission. The comprehensive provision of the study programmes is largely subsidized by the Ministry of Education; of course, the University's own income is also necessary to finance all its activities and, last but not least, financial resources from ESIF projects and domestic and foreign grants also contribute to the functioning of the University.

7.2. Spatial, material, technical, infrastructural and institutional provision of the educational, creative and other related activities

The policies, structures, and processes of the JSU internal system guarantee that the spatial, material, technical, infrastructural, and institutional provision of the educational, creative, and other related activities corresponds to the educational outcomes, the number of students and their specific needs.

Spatial, material, technical, and infrastructural provision of the educational, creative, and other related activities of the JSU in the form of short videos is published on the website of the JSU.

Teaching of the study programmes provided by the JSU FE takes place mainly in rooms located in the faculty building at Bratislavská cesta 3322; in the FEI, at Hradná 22, in the Officer's Pavilion building (Elektrárenská cesta 2) and in the building of the JSU Conference Center and the JSU Sports Center (both on Ul. Hradná 2).

Virtual tour of rooms of the JSU FE

A more detailed breakdown and photographic representation of the spatial, material, technical, infrastructural, and institutional resources of the JSU FE SPs can be found on the websites of the departments that provide individual SPs:

- [Spatial, material and technical provision of the study programme Teaching Biology \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Teaching Chemistry \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Teaching Hungarian Language and Literature \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Teaching English Language and Literature \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Teaching German Language and Literature \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Common Social-Scientific, Pedagogical and Psychological Basis of Teaching \(level 1 and 2\)](#)
- [Spatial, material and technical provision of the study programme Pedagogy and Education \(level 1\)](#)
- [Spatial, material and technical provision of study programmes Pre-school and Elementary Education \(level 1\), Pedagogy and Public Education \(level 2\) and Pedagogy \(level 3\)](#)

- Spatial, material and technical provision of the study programme Teaching Slovak Language and Literature (level 1 and 2)
- Spatial, material and technical provision of the study programme Teaching History (1st and 2nd level) and Didactics of History (level 3)

Teaching of the study programmes provided by the JSU FEI takes place mainly in rooms located in the building of the Faculty of Economics and Informatics at Hradná 22; in the Officer's Pavilion building (Elektrárėnská cesta 2) and in the building of the JSU Conference Center and the JSU Sports Center (both on Ul. Hradná 2).

A detailed description of the equipment of the FEI rooms, including photos
Virtual tour of rooms of JSU FEI

The study programmes provided by JSU FRT are taught in rooms located in the faculty building in the Officers' Pavilion (Elektrárėnská 2).

A detailed description of the equipment of the FRT rooms, including photos
Virtual tour of the JSU FRT

7.3. Functional contractual partnerships with specialized educational facilities and other institutions

The policies, structures, and processes of the JSU internal system guarantee that the University has functional contractual partnerships that are necessary to achieve educational outcomes. The provision of higher education also involves the specialized teaching facilities of the higher education institution according to the Section 35 – e.g. the training school and training school facility, or a separate legal entity or natural person, with whom the JSU has a contract on practical teaching, or the workplace of such a legal entity or natural person. An external educational institution may also participate in doctoral study programmes under Section 54.

From the point of view of ensuring educational activities on the study programmes of department 38, Teaching and Pedagogical Sciences, the partner institutions are training schools, school facilities and training kindergartens, where the pedagogical practice of students of the **Faculty of Education** of the JSU takes place. The Faculty of Education currently cooperates with more than forty training schools in Slovakia. Training schools are not only in Komárno, but also, for example, in Dunajská Streda, Veľký Meder, Galanta, Nové Zámky, Rožňava, Kráľovský Chlmec, Bratislava, Šahy, Štúrov, Veľké Kapušany, Kolárovo and Rimavská Sobota. As part of pedagogical practice, students observe and analyze the educational process, learn to apply theoretical knowledge acquired during the study of the general education subjects, the general and specialized didactics, and gradually acquire the pedagogical skills necessary for the performance of the teaching profession. List of training schools at the JSU FE.

Part of the studies of the students of the **Faculty of Economics and Informatics** is professional practice. Activity coordination is ensured through the website prax.ujs.sk. The list of partners, with whom the JSU FEI has concluded contracts for the provision of professional practice, can be found on the portal for practice, which serves to ensure activity and is accessible to responsible persons, who are entrusted with the provision of activities connected with professional practice. Contracts concluded with partners are stored at the Dean's Office of the JSU Faculty of Economics and Informatics, and also in the <https://prax.ujs.sk/index.php>.

The students' studies also include professional practice in the **FRT** study programmes (Missiology, Diakony and Social Care, level 1 and 2). In order to ensure practical activities that are included in individual FRT study programmes, the partner institutions are mainly social facilities of various types, such as day care centers, retirement homes, etc. The faculty currently cooperates with seven social institutions in Slovakia and Hungary. Professional practice is not part of the Reformed Theology study programme (combined level 1 and 2 of study), but those graduates who, after completing their studies, plan to work in the Reformed Christian Church as chaplains, and subsequently as pastors, must complete at least 8 "legation" services out of ten possible (legation – the professional practice of a theology student completed during Christmas, Easter or on the Pentecost holidays in the church choirs, when the theology student is supposed to preach the Gospel) during five years of study. In addition to the legations, students of theology conduct, after completing the 2nd or 4th year of their studies, a two- or four-week summer internship in the church choir during the summer holidays in order to familiarize themselves with the practical administration of church life. List of partner institutions providing professional practice for the JSU FRT students.

7.4. Access to the information resources, library holdings and services for the student and teacher

The policies, structures, and processes of the JSU internal system guarantee that access to the information resources, library funds and services corresponds to the educational outcomes and the focus of creative activities, the educational outcomes, the focus of creative activities and the number of students.

The Library enables in-person access to the study literature for the University's SPs, at least to the extent of the mandatory literature listed in the information sheets of the subjects. Currently, the JSU UL registers more than 119,000 titles that are available to students in the reference library or as loanable copies. We present a selection of categories as an example:

- Pedagogy (Methodology, history of pedagogy, special pedagogy, textbooks) – 10,136 titles

- Economics – 9,485 titles
- Theology – 2,940 titles
- Natural sciences – 20,293 titles
- Literature, world, history and theory of literature – 34,906 titles
- Linguistics – 6,197 titles
- History – 7,660 titles
- Psychology – 2,365 titles
- Ethnology – 1,262 titles
- CVs – 2,510 titles
- Arts – 2,750 titles
- Philosophy, ethics, sociology – 4,132 titles
- Politics, law – 3,574 titles
- Scripts, university textbooks – 2,648 titles
- Reference library – 3,160 titles
- Other documents

Access to the information resources, library funds, and services for students and teachers of each study programme corresponding to the educational outcomes, the focus of creative activities, and the number of students. Services and information are available on the Library website:

- [Library services](#)
- [Online catalog](#)
- [Loans](#)
- [Loan of periodicals](#)
- [Loan of e-books](#)
- [Interlibrary Loan Service \(MVS, International Interlibrary Loan Service \(MMVS\)\)](#)
- [Research](#)

Record of publishing activity:

- [KIS](#)
- [Register of evidence of publication activity and responses](#)
- [Central register of evidence of publication activity](#)

The JSU University Library uses the automated DAWINCI library information system, which is set up for borrowing, for extending the loan period of books, and for registering library items in the Library fund of the JSU UL. The DAWINCI KIS system provides users with access to the individual library funds through the OPAC online catalog via the website kis.ujs.sk. The JSU University Library, like other university libraries, is involved in the Central Register of Evidence of the Publication Activity through CREPA2 (app.crepc.sk) for the needs of the Ministry of Education and Culture of the Slovak Republic. After the new Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic on the Central Register of Evidence of Publication Activity and the Central Register of Evidence of Artistic Activity No. 397/2020 Coll. came into force, the JSU management ensured through a supplier, as part of the harmonization of internal processes of the University, the expansion of REPAR (Register of Evidence of Publication Activity and Responses), the publication activity module of the DAWINCI system, thereby ensuring a full-fledged record of the publication activity at the JSU. The modern registration system meets all the requirements of Decree No. 397/2020 Coll. REPAR can also be called localized CREPA2; it is 100% compatible with the CREPA2 system; the JSU data from CREPA2 is being daily synchronized with the REPAR system.

REPAR is also available without a user account on the website repc.ujs.sk. Further information can be found on the website: <http://uk.ujs.sk/sk/>

Access of students and teachers to the electronic scientific databases is solved, due to the smaller number of users, in the form of remote access of the JSU employees and students via the Center of Scientific and Technical Information (CSTI) of the SR. Through this approach, access to the foreign scientific journals accessible in the online databases of individual publishers is also solved. <http://uk.ujs.sk/sk/zdroje/>

The University Library organizes workshops that support orientation in the publication databases and work with the literary sources.

7.5. Easy student access to the counseling and other support services and administrative resources

The policies, structures, and processes of the JSU internal system guarantee that the students have easy access to the counseling and other support services and administrative resources that meet their diverse needs and are a prerequisite for a progress in their studies and their personal and career development.

The coordinator for students with specific needs is based in the [Career Counseling Center of J. Selye University](#)

Applicants for studies with specific needs are advised to contact the coordinator for advice on choosing a field of study and the range of support services at the University. Before the admission procedure, if an admission exam

is part of the verification of the study abilities, the form of the admission exam and the method of its implementation will be determined for the applicant with specific needs at his/her request based on the evaluation of his/her specific needs, taking into account his/her specific needs.

During his/her studies at the JSU, a student with specific needs has the right to

- Have a possibility to use the specific educational resources ensured;
- An individual approach of university teachers;
- Individual educational procedures, especially individual teaching of the selected subjects for students with sensory disabilities;
- Special conditions for the performance of study obligations without reducing the requirements for study performance;
- Tuition fee waiver in justifiable cases, if the study is longer than the standard length of the relevant study programme.

After obtaining this status, a university teacher is informed about a student with specific needs. He/she obtains the information on the scope and nature of the support services from the student with specific needs, who presents the decision to grant the status of a student with specific needs; and they will jointly agree on the conditions for the application of appropriate adjustments and support services. Further details are determined by the Methodological Guide for Students with Specific Needs at the JSU.

The J. Selye University Career Counseling Center aims to support students in finding a job after completing their studies at the JSU, and in acquiring soft skills to facilitate their employment on the labor market. The management of the J. Selye University, in cooperation with the Student Government, considers it very important to have a counseling center in operation for students at the University. It is the only such center in Slovakia that offers comprehensive career counseling services in the Hungarian language with a focus on employment in the Slovak labor market. The career counseling center provides:

- The relevant information for applicants to study at the JSU;
- Help in finding a job and for successful employment as a graduate of the JSU;
- Follow-up contact with the JSU graduates and employers;

7.6. Qualified support staff providing the tutoring, consulting, administrative and other support services

The policies, structures, and processes of the JSU internal system guarantee that the University has the qualified support staff providing the tutoring, advisory, administrative and other support services and related activities for students, with a capacity corresponding to the number of students and their diverse needs.

Support staff of the JSU FE

Study assistants: 3 persons

Department assistants: 4 persons

Coordinator for students with specific needs: **Bc. Zoltán Ulbrik**, sih@ujs.sk

Scholarship advisor: Bc. Lilla Bartalos; bartalosl@ujs.sk

Career advisor: Mgr. Norbert Istvánik, istvanikn@ujs.sk

Accommodation referee: Mgr. Attila Duba, dubaa@ujs.sk

Faculty coordinator of the Erasmus+ programme: Dr. phil. Mgr. Attila Mészáros, meszarosa@ujs.sk

Faculty coordinator of pedagogical practice: PaedDr. Tamás Török, PhD., torokt@ujs.sk

Coordinators of pedagogical practice of departments: 14 persons

JSU FEI support staff

The tutoring, counseling, administrative, and other support services and related activities for students are provided at the Faculty of Economics and Informatics by the Study Department, Study Advisors, student mobility coordinators, the Career Counseling Center, and the coordinator for students with specific needs.

Study Department of the JSU FEI

Study advisors in the case of SP JSU FEI:

- Aidb22: PaedDr. Ladislav Véch, PhD.
- Aidm22: Ing. Takáč Ondrej, PhD.(since 01 November 2022)
- PHMdb22, PHMeb22: PhDr. Imrich Antalík, PhD.
- EMPdm22, EMPem22: PhDr. Silvia Kosár Tóbiás, PhD.(since 01 November 2022)
- SPRVdb22: PhDr. Enikő Kahler Korcsmáros, PhD.
- SPOMdb22: PhDr. Enikő Kahler Korcsmáros, PhD.
- EMPdd22, EMPed22: individually, thesis supervisor
- TVMa122: individually, thesis supervisor

Coordinators of student mobility

Career Counseling Center

Coordinator for students with specific needs

JSU FRT support staff

Study referee: Ing. Iлона Gvórfv

Assistant in the Dean's Office: ThDr. Alžbeta Öllősová

Coordinator for students with specific needs: Bc. Zoltán Ulbrik, sih@ujs.sk

Career advisor: Mgr. Norbert Istvánik, istvanikn@ujs.sk

Accommodation referee: Mgr. Attila Duba, dubaa@ujs.sk

Faculty coordinator of the Erasmus+ programme: Doc. ThDr. Attila Lévai, PhD., levaia@ujs.sk

Faculty coordinator of professional practice for MDSC students – level 1 and 2: ThDr. Lilla Szénási, PhD., szenasil@ujs.sk

Faculty coordinator of professional practice for RTEdm students – combined level 1 and 2: Mgr. Zsolt Görözdi, Th.D., gorozdiz@ujs.sk

7.7. Adequate social security, sports, cultural, spiritual, and social enjoyment for students during their studies

The policies, structures, and processes of the JSU internal system guarantee that students have adequate social security, sports, cultural, spiritual, and social enjoyment during their studies.

The website of the University contains the information for the students about social security, sports, cultural, spiritual, and social enjoyment during studies as follows:

- [Cultural opportunities with useful links](#)
- [Social security](#)
- [SD Čajka](#)
- [Spiritual enjoyment](#)
- [Social life – student self-government](#)

On the website of the JSU, under the structure, there is information about the operation of the [J. Selye University Sports Center](#) – the information about the rooms, the equipment of the gymnasium, and the possibilities of use for students, teachers, and the public. The use of the Sports Center is described in Rector's Directive No. 3/2018 on the Rules of Use of the J. Selye University Sports Center, including amendments thereto.

Spiritual and mental support for JSU FRT students is provided by a faculty pastoral worker, called Faculty Chaplain, who is a spiritual pastor for this service approved by the Reformed Christian Church in Slovakia.

[Catholic University Center of bl. Sárny Salkaházi](#) was founded at the J. Selye University in Komárno in 2011 based on the decision of the diocesan archbishop of the Trnava Archdiocese. The goal of the church center is to bring spiritual culture into the life of the academic community based on the proclamation of God's word, to build relationships with God, oneself, and other people, as well as with all of God's creation. The Center currently develops its activities in Čajka Student Dormitory where, under the leadership of a University clergyman appointed by the archbishop, they hold spiritual meetings and services once a week, where all devoutly founded JSU students are expected.

7.8. Listed sources for all off-campus components, where the study programmes or educational activities are carried out

Not relevant

7.9. Accessibility of resources for students and awareness of their accessibility

The Center of IT Services (hereinafter "CIS") is the University's information workplace, which ensures the management, functionality and development of the computer network, trouble-free operation of the University's information systems and their development for the JSU. The task of CIS is to ensure the coordination, creation, and operation of the information system, effective access to information for the JSU employees and students from the individual internal and external information sources, and archiving of electronic data. The CIS ensures the information connection of individual organizational components and objects of the University, participates in tasks related to the use of the information technologies for the needs of the JSU and its organizational components, the pedagogical process and research.

The Vice-Rector for Education and External Relations is responsible for coordinating the implementation of the JSU academic information system, and controls its use.

The Vice-Rector for Development, in cooperation with the other Vice-Rectors, the head of the Rector's Office, the Career Counseling Center, the Center of IT Services, and the Deans of the faculties, coordinates activities in the area of the JSU promotion, publishes its results, information about the JSU on the website, and is responsible for making information about the JSU available in accordance with applicable legal regulations. Furthermore, in cooperation with other Vice-Rectors, the Career Counseling Center and the Center of Information Services, he/she is responsible for the preparation of language versions of promotional materials about the JSU, including the JSU website.

The policies, structures, and processes of the JSU internal system guarantee that resources are accessible to students and students are informed of their accessibility.

Further details are set out in the JSU Organizational Rules

The University Library (hereinafter referred to as "UL") is the information office of the JSU. The mission of the Library is to support teaching and independent creative study at the University, to ensure free access to information disseminated on all types of media through the Library and information services, and to support lifelong learning and spiritual development of members of the academic community of the JSU, employees of the JSU and the rest of the public. The JSU UL provides the library and information services mainly to the academic employees (i.e. university teachers and researchers) of the JSU, the JSU students of all forms of higher education and other professional public to the extent set by the Library and Loaning Regulations. The JSU University Library and the JSU CIS provide comprehensive services in the area of the library services and ICT administration for students and employees of the JSU.

Further details are set out in the document Internal Quality Assurance System of the JSU UL.

7.10. Expediency and efficiency of the use of resources

The policies, structures, and processes of the JSU internal system guarantee that the use of all resources is purposeful and efficient. In order to ensure the efficient use of financial resources, the University manages its financial transactions according to the internal regulations and internal management acts, which mainly include the Rector's Directive No. 1/2016 on Financial Control at the J. Selye University – AIS, Internal management acts, year 2016, number 1; Rector's Directive No. 3/2022 Public Procurement at the J. Selye University – AIS, Internal management acts, year 2022, number 19; and Rector's Directive No. 2/2016 on the Circulation of Accounting Documents at the JSU – AIS, Internal management acts, year 2016, number 3.

The University creates, maintains, and develops its financial management, within which it ensures financial control in order to prevent violations of the Act on Financial Control, generally binding legal regulations and internal management acts when performing tasks in the main and business activities. In the sense of Rector's Directive No. 1/2016 on Financial Control at the J. Selye University, the University ensures the economical, efficient, effective and purposeful implementation of a financial operation or its part, verifies the fulfillment of the conditions for the provision and use of public funds, and approves the execution or continuation of a financial operation or its part under the law on financial control. The University ensures the reliability of reporting, including the creation and preservation of a verifiable record of a financial operation or part of it, and ensures the protection of property owned and managed by the JSU. Financial control at the JSU is carried out as a basic financial control, administrative financial control, and on-site financial control.

Basic financial control is carried out according to the Rector's Directive No. 1/2016 on Financial Control at the J. Selye University by a senior employee designated by the Rector and an employee responsible for the budget, public procurement, asset management, or other professional activities according to the nature of the financial operation or part thereof. The responsible employee performing the basic financial control confirms on the document related to the financial operation or its part compliance with the facts specified in Section 6 (4) of the Act on Financial Control and Audit, and on amendments to certain acts, by stating own name and surname, signature, the date of the basic financial control, and stating whether a) a financial operation or part thereof can be carried out or not; b) it may or may not be continued in a financial operation or a part thereof.

Rector's Directive No. 2/2016 on the Circulation of Accounting Documents at the J. Selye University regulates the procedure, competences, and responsibilities for the circulation of the accounting and other documents at the faculties and other organizational components of the JSU, on the basis of which financial payment is assumed. The Directive is binding on all faculties, organizational units of the JSU and their departments, and all students and employees of the JSU. Faculties and organizational components of the JSU are defined in Article 4 of the Statute of the J. Selye University and in the JSU Organizational Rules. The activity of the faculties and organizational units is the responsibility of their heads, who are senior employees of the JSU. Regarding the circulation of the accounting documents, the faculty offices communicate with the relevant departments of the Rector's Office through the Dean's Office; the offices of the Rectorate resolve issues through the Bursar.

Rector's Directive No. 3/2022 regulating the binding procedures in the application of Act No. 343/2015 Coll. on Public Procurement, and on amendments to certain acts, as amended, regulates the procurement procedures for contracts for the supply of goods, contracts for the provision of services, and contracts for the execution of construction works pursuant to the Act No. 343/2015 Coll. on Public Procurement, and on amendments to certain acts, as amended. At the same time, the Directive determines the material items and financial limits in connection with the procedure used, the method of obtaining the information about the subject of public procurement, and the expected value of the contract, and specifies the content of the documentation on public procurement for the said contracts. The public procurement procedures and rules described in this Directive are binding on all employees of the J. Selye University. The public contracting authority is responsible for public procurement; it enforces compliance with the law when procuring contracts, compliance with the basic principles of public procurement, such

as equal treatment, non-discrimination of economic entities, the principle of transparency, proportionality and the principle of economy and efficiency, ensures the adequacy of the costs incurred for the procurement of the subject of the contract. Before conducting public procurement, the employee responsible for public procurement is obliged to check whether the funds for public procurement are part of the approved budget. Internal control of compliance with the law and this Directive is carried out by the Department of Control and Legislation of the JSU. Internal guidelines are continuously updated as necessary.

8. Collection and Processing of Information

8.1. Systematic collection, processing, analysis, and evaluation of information

The policies, structures, and processes of the JSU internal system guarantee that the information, which is used in the effective strategic, tactical, and operational management of the implementation and development of study programmes, creative activities and other related activities of the JSU, is systematically collected, processed, analyzed, and evaluated.

We include the following to the departmental and university information sources of the JSU quality policy according to the document Internal System of Ensuring Quality of Higher Education of the J. Selye University:

- Academic Information System AIS2
- DAWINCI Library Information System
- Central register of evidence of publication activity CREPA and CREUČ
- Central register of students
- Central register of final and qualifying theses CRZP
- Central financial information system for public universities SOFIA
- Central records of the JSU projects
- Records of the archived documents according to the Directive on the Archiving of Documents Proving the Fulfillment of Educational Outcomes
- Register of University Employees Portal “PortalVŠ”
- Other information resources available at the University, individual faculties and other parts of the University, other publicly available information resources of the Ministry of Education, Science, Research and Sports of the Slovak Republic and other institutions.

The CIS is responsible for the coordination, implementation, management, and development of the information systems and services at the JSU, including the JSU websites, and the creation and implementation of systems for gathering, processing and analyzing information for the needs of the JSU management and operation.

The Rectorate prepares and processes the documents necessary for the fulfillment of the University’s legal obligations, especially in the area of accounting, statistics, prescribed records, and for the preparation of summary reports and overviews for the University. For this purpose, the relevant employees of the Rectorate are authorized to request all the necessary information from the faculties and other organizational parts of the University, and they are obliged to provide it in a timely and comprehensive manner.

The Bursar ensures, and is responsible for, the processing of the economic part of the annual report on the activities of the JSU, the annual report on the management of the JSU, and ensuring the processing of the annual financial statements. Further details on the activities of departments directly managed by the Bursar are set out in the JSU Organizational Rules.

The JSU approaches personal data responsibly and, therefore, pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons in the processing of personal data and on the free movement of such data, which repeals Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as the “GDPR Regulation”) and the Act No. 18/2018 Coll. on the Protection of Personal Data, and on amendments to certain acts, the JSU also makes available on its website to each data subject (a natural person, whose personal data is processed), in addition to its identification and contact data and the contact data of the responsible person, also other necessary information that can be found on the website page:

<https://www.osobnovidaj.sk/informovanie/37961632/sk/zakladne-informacie>.

8.2. A set of indicators used in the management of study programmes

The policies, structures, and processes of the JSU internal system guarantee that files are set up and systematically tracked. The Directive on Internal Quality System Processes of the JSU defines the following monitored groups of indicators:

- The results and development of the indicators of entry into education, which indicate the consistency of the offer of, and interest in, studying the study programmes of the University.
- The results and development of indicators of the admission procedure, progress and completion of studies, which serve to monitor the appropriateness of methods of selection and assessment of eligibility for studies,

assessment of the state and development of students' progress in the education process, and the rate of early abortion of studies.

- Indicators of student-centered learning, teaching, and assessment serve to assess the status and perception of the student-centered education and student support.
- Teachers' indicators serve to monitor the structure of the teaching staff, focusing on the qualifications, age, and circulation of teachers.
- The indicators of the creative activity and habilitation and inaugural procedures are used in the assessment of the creative activities in connection with the implementation of education at individual levels and with the field of education, or in the assessment of the fulfillment of the standards for the habilitation and inaugural procedures.
- Indicators of the educational outcome indicate the compliance of the education achieved with the requirements of the labor market and the perception of educational outcomes by employers, and the related trends.

8.3. Involvement of all stakeholders in the collection and processing of information

The policies, structures, and processes of the JSU internal system guarantee that all stakeholders are involved in the collection and processing of information.

Article 15 of the Directive on the Internal Quality System Processes of the JSU describes the preparation of a report on the assessment of quality and compliance with standards. It also describes (among other things) the involvement of all stakeholders in the collection and processing of information. Quality monitoring and evaluation at the JSU also obtains relevant feedback from students, graduates, representatives of employers of the JSU graduates and employees:

- At least once a year, students have the opportunity to comment on the quality of teaching and the teachers of the study programme through an anonymous questionnaire. The faculty is responsible for conducting and evaluating the survey.
- The University monitors the degree of applicability of graduates of the individual study programmes. Employers have the opportunity at least once a year to comment on the quality of graduates of the study programme through an anonymous questionnaire. The JSU Career Counseling Center is responsible for conducting and evaluating the survey.
- Students and employees have the opportunity to comment on the quality of the services of the JSU Information Services Center, the JSU Student Dormitory, the JSU University Library, the JSU Career Counseling Center, and the JSU Sports Center at least once a year through an anonymous questionnaire. The relevant organizational part or department of the JSU is responsible for the implementation and evaluation of the survey.

The annual reports of the organizational components of services (CIS, SD and UL), CKP and the JSU Sports Center also contain an evaluation of the spatial, material, technical, instrumental and information equipment forming the basis for the study programmes and their services. The reports are prepared according to the process specified in Annex 3 of the Directive on the Internal Quality System Processes of the JSU.

9. Disclosure of Information

9.1. Clear, accurate, adequate and up-to-date quantitative and qualitative information about the study programmes and their graduates

The policies, structures, and processes of the JSU internal system guarantee that the clear, accurate, adequate and up-to-date quantitative and qualitative information is published about study programmes and their graduates, as well as other related activities, in accordance with the University's mission, which are relevant for those interested in studying, the students, employees, employers and other external stakeholders and the general public.

Information about study programmes: The JSU makes available descriptions of the study programmes, recommended study plans and information sheets of SP subjects on the faculties' websites:

- [Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FEI SP](#)
- [Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FE SP](#)
- [Descriptions of SP, recommended study plans and information sheets of subjects of the JSU FRT SP](#)

Spatial, material, technical, and infrastructural provision of the educational, creative, and other related activities of the JSU in the form of short videos is published on the [website of the JSU](#).

The information on the [applicability of graduates of the JSU study programmes](#) is monitored by the JSU Career Counseling Center; its results are published on the website according to individual study programmes.

The information about other related activities of the JSU, which are relevant for those interested in studying, students, employees, employers and other external stakeholders and the general public:

- [News at the JSU](#)

- [Virtual tour of rooms of JSU FEI](#)
- [Virtual tour of the JSU FRT](#)
- [Virtual tour of rooms of the JSU FE](#)

9.2. Current information on the implementation and functioning of the internal system, on the results achieved and measures taken

The policies, structures, and processes of the JSU internal system guarantee that up-to-date information is published on the implementation and functioning of the internal system, on the results achieved, and measures taken.

The Rector is responsible for quality assurance and evaluation at the University level. For this purpose, the Rector establishes the JSU Quality Assurance Council, which prepares, coordinates, controls and evaluates the creation, implementation, and application of the internal system of quality assessment and assurance at the University. The activities of the JSU QAC are described in the Statute of the [Quality Assurance Council of the J. Selye University](#) and the [Rules of Procedure of the JSU Quality Assurance Council](#) – accessible in AIS: Internal regulations, year 2022, No. 7.

Basic information about the implementation and functioning of the JSU Internal System can be found on the JSU website in the [Quality Assurance section](#). Minutes from the meetings of JSU QAC and JSU APS QAC regarding the results achieved and measures received are archived at the department of Vice-Rector for Accreditations and Quality Assurance, and are made available electronically in AIS: JSU – Authorities – Quality Assurance Council.

[Internal evaluation reports on the implementation of the J. Selye University's Internal System](#) will be published on the JSU website.

9.3. Information about the study programmes in all languages of their implementation

The policies, structures, and processes of the JSU internal system guarantee that the information about the study programmes of the JSU is published in all languages of their implementation. All information about all JSU study programmes in Slovak, Hungarian, and English can be found in the JSU Academic Information System. The AIS is linked to the JSU website; therefore, the most important information regarding the study programme students (Descriptions of SPs, Study Plan of SPs, Information sheets of subjects of SPs) is published in three languages on the website of the University/faculty.

- [Study plans, information sheets and descriptions of study programmes of the JSU FEI](#) in Hungarian
- [Study plans, information sheets and descriptions of study programmes of the JSU FE](#) in Hungarian
- [Study plans, information sheets and descriptions of study programmes of the JSU FRT](#) in Hungarian

Internal regulations concerning students are also published on the website of the JSU and the JSU faculties:

- [Internal Regulations on the JSU website](#) in the Hungarian language
- [Internal Regulations on the JSU FEI website](#) in the Hungarian language
- [Internal Regulations on the JSU FE website](#) in the Hungarian language
- [Internal Regulations on the JSU FRT website](#) in the Hungarian language

9.4. Due to easy accessibility, the information is also available to the persons with disabilities

The policies, structures, and processes of the JSU internal system guarantee that the published information is easily accessible, even for persons with disabilities. The way the information is made available on the websites of the JSU and its faculties respects the specific needs of people with disabilities. From November 2022, the website contains a built-in assistance module for people with special needs; with the help of it, it is possible to change the appearance of the page, to support and facilitate access to information for these people. This assistance module has a built-in text reader that can read the marked content of the page in all language mutations, thereby significantly contributing to a comfortable access to the information for people with specific needs.

10. Continuous Monitoring, Periodic Evaluation and Periodic Approval of Study Programmes

10.1. Especially how are the study programmes continuously monitored, periodically evaluated and periodically approved

The policies, structures, and processes of the JSU internal system guarantee that the study programmes are continuously monitored, periodically evaluated, and periodically approved, with employers, students, and other stakeholders being involved in the internal system.

The [internal evaluation report on the implementation of the internal system](#) of the J. Selye University for the year 2022 is published on the JSU website. Other internal evaluation reports on the implementation of the [J. Selye University's internal system](#) will also be published on this site.

The University continuously monitors, regularly evaluates and adjusts the SP in order to ensure that it is in accordance with the Standards and that the achieved educational goals and outputs are in accordance with the needs of students, employers and other stakeholders to correspond to the current knowledge and the current state of their

applications, current technological possibilities, and that the level of graduates, especially through achieved educational outcomes, is in accordance with the required level of the qualification framework. Monitoring and evaluation of the study programmes also obtains relevant feedback from the students and representatives of employers of the study programme graduates. The results of the feedback evaluation are reflected in the adoption of measures for improvement, while a participation of students in their proposal is also guaranteed. The results of the evaluation of the feedback and the actions taken and any planned or follow-up actions resulting from the evaluation of the study programme are communicated to the stakeholders and are published in the AIS.

Each SP is periodically reviewed and approved in accordance with the formalized processes of the internal system in a period corresponding to its standard length of study according to the methodology of continuous monitoring, periodic evaluation, and periodic approval of the study programmes described in Section 3 Article 13 of the SAAHE Methodology.

The processes of periodic review and approval of adjustment of the SP are shown in Annex 2 to the [Directive on JSU Internal Quality System Processes, Amendment 1 to the Directive on JSU Internal Quality System Processes](#).

10.2. When monitoring and evaluating the study programmes, how do you make sure that student evaluation and educational outcomes are in line with current knowledge, technological possibilities, society's needs, etc.

The policies, structures, and processes of the JSU internal system guarantee that the University ensures that the implementation of study programmes, the assessment of students and the achieved learning outcomes are in line with current knowledge, technological possibilities, the needs of society, the needs of students and the expectations of employers and other external stakeholders, and the University creates a supportive and effective learning environment for students.

The rights and obligations of the person responsible for the study programme and his/her role in ensuring the quality of the SP are anchored in the [Rector's Directive No. 5/2021 on the Competence of Persons Responsible for Study Programs, Habilitation and Inauguration Procedures and Other Teachers at the JSU – Internal management acts, year 2021, No. 30](#): The person responsible for the study programme (PRSP) supervises the quality of the study programme, for which he/she bears the main responsibility, he/she makes sure that the study programme is carried out in accordance with the standards. It develops the SP content-wise and methodologically in accordance with the current level of knowledge in the given field, monitors the compliance of the education achieved at the SP with the requirements of the labor market, and the perception of the educational outcomes by employers and related trends. PRSP supports the continuous improvement of education, and coordinates and controls the creation, harmonization and updating of information sheets and other accreditation materials.

The person responsible for the study programme ensures that a supportive and effective learning environment is created for students as follows: In cooperation with the head of the department, he/she monitors the academic success of students, the proportion of students exceeding the standard length of study, and the rate of early abortion of studies at the SP. He/she supervises the inclusion of students with special needs, the support of gifted students of the SP, monitors the degree of satisfaction of students with the quality of teaching and teachers of SP, monitors the participation of students and teachers in mobility within SP, implements the measures of JSU QAC, which were intended for its evaluation as part of the SP improvement; in cooperation with the head of the department, to which he/she is assigned, ensures that the SP subjects are implemented in the highest possible quality but, at the same time, economically efficiently, without unnecessarily wasting the University resources. He/she monitors the implementation of the practice of students of the SP, approves the method of implementation (face-to-face, distance learning or combined) of teaching subjects of the SP, checks the thematic plans of the SP subjects, and checks the archiving of educational outcome documents from individual study subjects of SP.

The PRSP also ensures that the University creates a supportive and effective educational environment for students by conducting internships according to the [Rector's Directive No. 7/2022 on Regular Monitoring of the Teaching Process and Subjects in the Form of Internships at the J. Selye University](#).

10.3. When monitoring and evaluating the study programmes, how do you ensure that sufficient spatial, personnel, material, technical, infrastructural, information and financial resources are provided for the implementation of the study programmes and other related activities

The policies, structures, and processes of the JSU internal system guarantee that the University ensures that it has sufficient spatial, personnel, material, technical, infrastructural, informational, and financial resources to carry out study programmes and other related activities. Students have the opportunity at least once a year to comment on the quality of teaching and the teachers of the study programme through an anonymous questionnaire (surveys are described in subsection 2.6.7 hereof). Student surveys in the framework of ensuring the quality of education will now be upgraded. Surveys with new questions will be made available to students in the shortest possible time interval, so that we can obtain data for the winter semester of the academic year 2022/23. The survey is coordinated by the Vice-Rector for Education and External Relations. The questions of the new survey will refer to the quality

of teaching and to the teachers of the study programme, further to the study department, CIS, UL, and SD. The JSU faculties are responsible for conducting and evaluating the survey.

10.4. How students have the opportunity to comment, at least once a year, on the quality of study programmes, teachers, support services and University environment

The policies, structures, and processes of the JSU internal system guarantee that students have at least once a year the opportunity to comment on the quality of study programmes, teachers, support services and University environment. Previous surveys on the quality of study programmes and the quality of teachers are described in Subsection 2.6.7 hereof.

As part of quality assurance, surveys of other parts of the JSU on the quality of the support services and University environment were conducted in 2022 for the first time in the history of the JSU, namely:

- Questionnaire survey of the quality of food and services in the University canteen
- Evaluation of the CIS user satisfaction and needs survey
- Satisfaction survey of the users of the JSU University Library
- Questionnaire on the quality of the provision of Student Dormitory services
- User satisfaction survey of the JSU Sports Center

They are currently being processed; their processed times are available here:

The website of the [JSU Sports Center](#) contains a link to the [User Satisfaction Survey of the JSU Sports Center](#). The survey took place from 01 November 2022 to 08 November 2022. The results were evaluated and are available on the JSU Sports Center website.

The JSU UL conducted the User Satisfaction Survey of the JSU University Library; they asked about the quality of services and all the contexts associated with them. The anonymous survey was conducted in the period from 02 November 2022 to 10 November 2022. There were 192 respondents participating in the survey. The questions related to the frequency of visits to the Library and websites; the respondents also rated the Library services from various points of view on a five-point rating scale. We published the results of the questionnaire on the JSU UL website. According to the obtained results, we can conclude that the visitors of the JSU UL are satisfied with the provided library services. We also received several suggestions for what could be improved in the Library. The results and options are currently being analyzed and actions will be taken accordingly.

Questionnaires were distributed in the Cajka Student Dormitory to students accommodated in the period from 02 November 2022 to 07 November 2022; they had the opportunity to express their opinions regarding the quality of the services provided. Based on the results of the survey, it is planned to procure new equipment for the kitchens and improve the Wi-Fi network in the building. The complete results of the SD questionnaire survey are available on the website.

The website of the [JSU Center of Information Services \(JSU CIS\)](#) contains a [link to the Questionnaire Surveys page](#). The survey of user satisfaction and needs for 2022 took place from 03 November 2022 to 09 November 2022. The results were evaluated and are available on the JSU CIS website.

Results of the questionnaire survey of the quality of food and services in the University canteen: Food supplier Danubius Center s.r.o. was familiarized with the results of the questionnaire survey on the quality of the food, and was invited to develop corrective measures related to the improvement of the quality of the meals provided. The JSU received the opinion from the supplier and then, on 31 August 2022, Danubius Center s. r. o. ended its activity by Agreement on the Termination of the Contractual Relationship Resulting from the Catering Contract. From 01 September 2022, the new catering service provider is Nemocnica AGEL Komárno s.r.o.

10.5. What are the adjustments to study programmes that result from their continuous monitoring and periodic evaluation

Continuous monitoring and periodic evaluation of SPs at the JSU has not yet taken place. However, the policies, structures, and processes of the JSU internal system guarantee a possibility of adjusting study programmes based on the results of their ongoing monitoring and periodic evaluation; they are designed with the participation of students, employers and other stakeholders.

Students and other stakeholders will be involved in the ongoing monitoring and periodic evaluation of the SP. They will have the opportunity to express themselves at the meetings of the departments, similarly to the meetings that were organized for the purpose of harmonizing or creating new SPs. Students, graduates, employers or even representatives of the representative bodies or professional associations were invited to these meetings.

Students, graduates, employers, or even representatives of the representative bodies or professional associations are also present in the Quality Assurance Councils at faculties and JSU QAC.

10.6. How study programmes are periodically approved in a period corresponding to their standard length of study

Periodic assessment and approval of SPs at the JSU has not yet taken place. However, the policies, structures, and processes of the JSU internal system guarantee that the study programmes will be periodically approved in a period corresponding to their standard length of study. The processes of periodic review and approval of the adjustment of the SPs are anchored in the Directive on the Internal Quality System Processes of the JSU. Amendment 1 to the Directive on the Internal Quality System processes of the JSU, and are shown in Annex 2 to this Directive.

11. Regular External Quality Assurance

Pursuant to Section 4 of the Act 269/2018 Coll. on Ensuring the Quality of Higher Education and amending Act No. 343/2015 Coll. on Public Procurement, and on amendments to certain acts, as amended, the SAAHE is established as an independent public law institution that performs the external quality assurance activities in higher education. The agency will start proceedings for the regular assessment of the University's internal system at the request of the University or on its own initiative.

The JSU is obliged to ask SAAHE for an assessment of the University's internal system at least once every six years. The JSU is obliged to request the agency for the first assessment of the internal system by 31 December 2022 and for the second assessment of the internal system by 31 December 2030.

In addition, SAAHE carries out ongoing supervision of the fulfillment of standards for the internal system at least once every two years.

The University may also request a legal entity from the list under the Section 4 (2) (c), the second point, of the Act 269/2018 Coll. on Quality Assurance to develop an evaluation report for the purpose of assessing the internal system. The JSU has not yet made a decision to proceed in this way.

According to the document The Internal Higher Education Quality Assurance System of J. Selye University, the internal system of higher education quality assurance at the JSU can also be assessed by other external experts from other higher education institutions, scientific research institutions or from social practice (evaluation team). Such a process is organized by the University or Quality Council of the faculty so that the evaluation team evaluates the individual elements and processes of the internal system for quality, taking into account the standards of the SAAHE and the fulfillment of these standards in comparison with other higher education institutions in Slovakia and abroad.

12. List of annexes to IERVS

The University attaches to the IERVS:

1. Priloha1_vhsvs_sp_UJS.xlsx – List of the study programmes
2. Priloha3a_UkazovateleVzdelavania_UJS.xlsx – System of indicators of the University internal quality assurance system

