

## **Recognition of documents certifying completed secondary education obtained abroad with a purpose of continuing studies in the Slovak Republic based on international agreements**

The recognition of documents certifying qualifications obtained in foreign educational institutions is based on Act No. 422/2015 on the Recognition of Certificates of Education and Vocational Qualifications (hereinafter „law”).

Documents issued by an educational institution recognized by any **member state or a third country**, and the particular country has an **international agreement** with the Slovak Republic on the mutual recognition of documents certifying completion of education, can be recognized with a purpose of further education in accordance with § 39 of the law **without comparing the content and the scope of the training**. Documents and certifications issued by **the Czech Republic** are automatically recognized **without further steps of approval**.

**List of the countries Slovakia has an international agreement on the mutual recognition of documents verifying a completed qualification:**

- Romania
- Croatia
- Hungary
- Germany
- Poland
- Ukraine
- Russia
- People’s Republic of China

Recognition of documents certifying a completed secondary qualification obtained abroad with a purpose of continuing studies in the Slovak Republic is conducted by the **competent regional office**:

**Regionálny úrad školskej správy  
Jozefa Vuruma 1  
949 01 Nitra**

The procedure for the recognition of documents certifying completed qualification starts with the submitted application to the competent regional office (correspondence address above).

**The application includes:**

- the name and surname of the applicant,
- the permanent or correspondence address of the applicant,
- the subject of application,
- the name and headquarters of the institution that issued the certificate of qualification,
- the year of completing the studies,
- the signature of the applicant.

**Appendices to the application:**

- copy of the ID card (Identification Card),
- notarized copy of the documents on achieved qualification,
- a certificate of payment on 7 EUR fee.

**The applicant has to submit the notarized Slovak translation of documents certifying the qualification of the applicant.**

The list of official translators in Komárno district can be found on the website of the Ministry of Justice of the Slovak Republic: <https://obcan.justice.sk/infosud-registre/-/isu-registre/zoznam/prekladatel>

Pursuant to Act No. 145/1995 on procedure fees, the amount of the **procedure fee** for the recognition of a document certifying qualification for other purposes than the regulated professional activity is **7 EUR**, if the affected country has an **international agreement** with the Slovak Republic on mutual recognition of documents certifying the qualification of the applicant.

**Fee payment methods:**

- certificate about the fee payment (eKolok with QR code), which can be purchased at one of the Slovak post offices,
- using the eKolok mobile application, which can be downloaded in GooglePlay/APP Store,
- eKolok website, using the Virtual Kiosk that can be found on <https://m.ekolky.gov.sk> website.

The competent regional office **evaluates the application within 15 days**. In the case, the application does not include the prescribed requirements, the procedure will be suspended and the applicant will be asked to submit the missing documents or complete the application with the missing information.

**After receiving the complete documentation**, the competent regional office **will make a decision within 30 days**, and will indicate in the decision which qualification degree the submitted application is equivalent to.

In accordance with § 58 (1) Law No. 131/2002 on Higher Education and on Changes and Supplements to some Laws, the applicant **is obliged to submit the document certifying the completion of studies** in a foreign country, as well as the decision on recognition issued by the competent regional office, pursuant to §39 of the law, **no later than on the day of enrolment at J. Selye University**.

Further information about the recognition of documents in the case of countries that have international agreement with the Slovak Republic can be found on the website of the Ministry of Education, Research, Development and Youth of the Slovak Republic (<https://www.minedu.sk/uznavanie-ukonceneho-vzdelania-na-zakladnych-a-strednych-skolach/>).